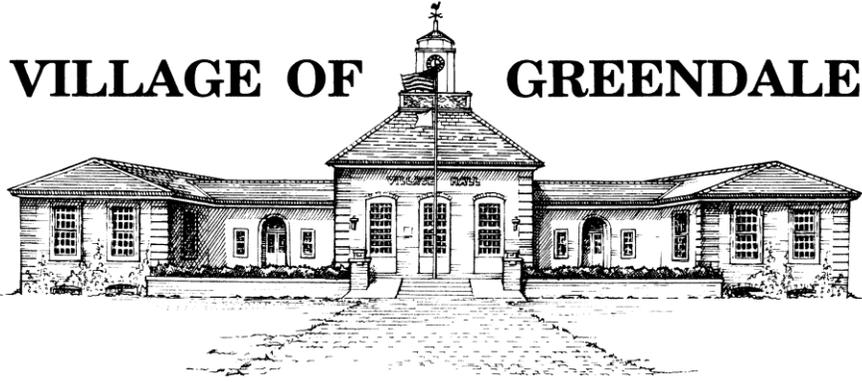




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**Greendale Health
Department**

VILLAGE OF GREENDALE



**HEALTH DEPARTMENT
5650 PARKING STREET
GREENDALE, WI 53129
414-423-2110
FAX: 414-858-9111**

BOARD OF HEALTH MEETING MINUTES

DATE: May 9 2017
TIME: 6:00 P.M.
PLACE: Safety Center
5911 W Grange

1. **ROLL CALL:** 6:01 PM C. Genz, C. DeRoche, K. Kehm, S. Sheppard, S. Johnson, K. Dohmeyer
Excused: E. Zalewski
2. **INTRODUCTION OF GUESTS:** None
3. **APPROVAL OF MINUTES:** Trustee Genz motioned to approve April 11, 2017 draft minutes, seconded by S Sheppard. Motion carried.
4. **CITIZEN COMMENTS:** None
5. **CORRESPONDENCE/COMMUNICATIONS:** None
6. **REPORTS:**
 - a. **Medical Advisor Report:** Dr. John Lubing No report, Dr. Lubing is available to department staff as needed.
 - b. **Trustee Report:** Trustee Genz provided an update on pending reconstruction of the tennis courts, including new lights and fence; street rehab plans and replacing of two bridges. The cell tower lawsuit is pending with no resolution to date. New Firehouse will open in mid-June with an open house to follow in the near future.
 - c. **Health Officer Report:** Sue Sheppard, Shawne Johnson: Suggested formatting changes to Board of Health report were reviewed. The board would like to see previous year to date information for comparison purposes and to monitor trends. Otherwise, formatting changes were met with favorable results. Members stated that report is much easier to read and understand now. They have a better sense of the day-to-day activities of the health department and are pleased with the work being done.
7. **NEW BUSINESS:** None
8. **OLD/ONGOING BUSINESS:**
 - a. **Filling Open Board of Health positions:** Eleven candidates have e-mailed the Health Officer expressing an interest in BOH positions. Most of them have healthcare experience. Many are retired or nearing retirement. Some candidates submitted resumes along with the e-mail. C. DeRoche suggested the department outline the qualities we are looking for in board members to help in choosing the best candidates. A phone conversation with the candidate should suffice to narrow the field. Carole



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offered to contact candidates by phone to discuss the role of the BOH and conduct a brief phone interview on behalf of the BOH.

- b. **Successful Aging in Greendale for Everyone (SAGE) Age Friendly Community:** SAGE members are in the process of applying to be part of AARP's network of Age Friendly Communities. The application requires a letter of commitment signed by the Village President. Theresa Bellone, workgroup facilitator will present the AARP proposal to the Board of Trustees on June 6, 2017. Support by the BOT is important to the success of the program. Greendale's strategic plan is already in-line with AARP's eight domains of livability and is an ideal municipality to become part of the network.
- c. **Changes to Environmental Health Services:** Sheppard is studying the pros/cons of three options to provide environmental services: 1) Department of Agriculture Trade and Consumer Protection continues to license and inspect food establishments; 2). Greendale becomes an agent of the Department of Agriculture by July 2018; or 3). Greendale joins an existing environmental consortium or newly created consortium. Based on limited resources of the department, the board recommends that Greendale join a consortium. Services would be provided by a local consortium but fiscally neutral. The Health Officer will present the pros, cons, and financial implications of three options to the Board of Trustees on June 6. The BOT will recommend the option to be pursued.
- d. **Becoming a Level II or Level III Health Department:** Staff met with Regional Office of Policy and Practice nursing consultant to discuss becoming a level 11 or 111-health department. The consultant feels Greendale Health Department has the required seven programs for a level 11 designation and very possibly a level 111. The estimated increase in revenue as a level 11 is about \$4,000 that comes in the form of increases to grant allocations. Conducting the 140-review process now before the 140 administrative rule changes allows the department to utilize documents created in 2015 during the last 140 review by the WI Division of Health. The department needs to show that it has seven additional programs that address Health Wisconsin 2020 focus areas.

9. TABLED BUSINESS REVIEW:

10. COMPLETED BUSINESS REVIEW:

- 11. ADJOURNMENT:** C. DeRoche motioned to adjourn the meeting, seconded by K. Dohmeyer. Meeting adjourned at 7:30 PM. Next meeting: June 13, 2017, 6:00 PM at the Safety Center

If you are unable to attend this meeting, please notify the Greendale Health Officer or Theresa Rypel, Clerk @ 423-2110