1. ROLL CALL: 6:00 PM, C. Genz, M. Green, P. Kroll, A. Norton, S. Shepeard
   Excused: E. Zalewski, J. Runnels, Dr. J. Lubing

2. INTRODUCTION OF GUESTS: Theresa Rypel, Health Department Administrative Assistant

3. APPROVAL OF MINUTES: M. Green motioned to approve the October 10, 2017 draft minutes, seconded by C. Genz.

4. CITIZEN COMMENTS: None

5. CORRESPONDENCE/COMMUNICATIONS: NONE

6. REPORTS:
   a. Medical Advisor Report: Dr. John Lubing: No report, Dr. Lubing is available to department staff as needed.
   b. Trustee Report: Carl Genz: Village has finalized the 2018 budget. Schoolway Bridge is open.
   c. Health Officer Report: Susan Shepeard, Health Officer: Reviewed the October Board of Health Report.
      i. Flu Clinic held on 10/24/17 over 300 immunizations administered at the clinic
      ii. School Immunization Record completed and returned to the state
      iii. Teen Driving Program (TDP) conducted on 10/25/17
      iv. Update on Environmental Health Services
      v. Emergency Preparedness Exercise Recap
      vi. Community Health Improvement Process (CHIP) Workgroup updates

7. NEW BUSINESS:
   a. Review of Public Health Legal Authority- PH Statutes and Administrative Rules – See attached
   b. Election of Officers Process for 2018 (per current By-Laws) Discussion regarding process for upcoming elections for BOH. Additional information will be available in January.

8. OLD/ONGOING BUSINESS:
   a. Update on application Successful Aging in Greendale for Everyone (SAGE) Age Friendly Community: The celebration to join AARP Network of Age Friendly Communities went very well with many residents and groups represented at the event. SAGE is moving forward with developing 5-year plan by holding a stakeholders meeting on 3/12/18 to engage community to be involved with planning process. The
group is hoping that businesses, individuals and groups will become involved with researching and developing the plan over the next two years.

b. Update on Greendale Health Department Environmental Health Services: Fifteen-month contract with West Allis Health Department to provide environmental services will be presented to Board of Trustees for approval on 11/21/17. Health Officer has had ongoing meetings to begin revising ordinances and policies and procedures. Agent status with Department with Agriculture will begin April 2, 2018.

c. Update on Greendale Health Department application to become a Level II/III health department: Staff from WI Southeast Region, Office of Policy and Practice Alignment conducted the 140-review site visit on 10/11/17. Based on feedback from OPPA, Division of Public Health, Greendale Health Department will most likely become a Level II health department until we become agents of DATCP. Once we are closer to that period to become agents, we will reapply for level III designation.

9. TABLED BUSINESS REVIEW: NONE

10. COMPLETED BUSINESS REVIEW: NONE

11. ADJOURNMENT: A. Norton motioned to adjourn the meeting, seconded by P. Kroll. Meeting adjourned at 7:15 PM. Next meeting: January 9, 2018 at 6:00 PM at Greendale Health Department, Lower Level, 5650 Parking Street, Greendale

*Please notify Sue Shepard, Greendale Health Officer or Theresa Rypel, Clerk @ 423-2110 if you are unable to attend this meeting. Email: trypel@greendale.org*