



Public Health
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**Greendale Health
Department**



**HEALTH DEPARTMENT
5650 PARKING STREET
GREENDALE, WI 53129
414-423-2110
FAX: 414-858-9111**

MINUTES FOR BOARD OF HEALTH MEETING

DATE: February 10, 2015
TIME: 6:00 P.M.
PLACE: Greendale Health Department

S. Sheppard called the meeting to order at 6:06 PM

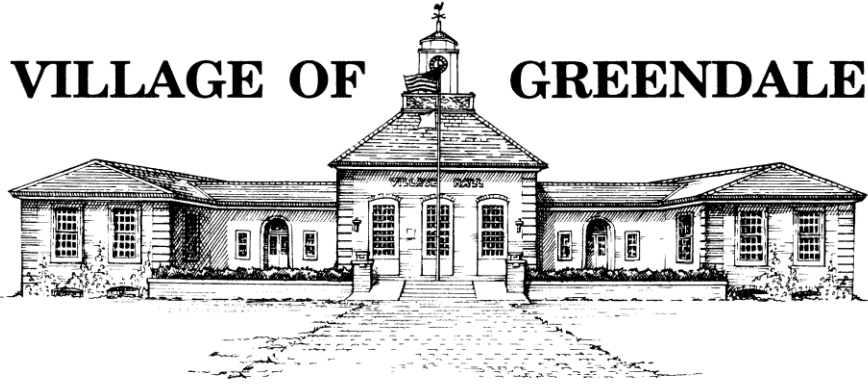
1. **ROLL CALL:** E. Zalewski, K. Kehm, C. Genz
ABSENT: C. Greenberg, C. DeRoche, K. Svoboda, K. Dohmeyer, Dr. Lubing
2. **INTRODUCTION OF GUESTS:** Mr. Don Lewis
3. **APPROVAL OF MINUTES:** E. Zalewski motioned to approve January 13, 2015, BOH minutes; seconded by C. Genz. Approved by voice vote.
4. **CITIZEN COMMENTS:** Mr. Don Lewis of 4523 S. 23rd Street, Milwaukee, WI, 53221-2737. Commented that his mother had been at Lake Terrace recently.
5. **CORRESPONDENCE/COMMUNICATIONS:** None
6. **REPORTS:**
 - a. **Medical Advisor Report:** Dr. John Lubing
 - i. Not present
 - b. **Trustee Report:** Carl Genz
 - i. **Planning commission is considering request to bring back "peddle car"**
 - ii. **Road repair issues are upcoming**
 - c. **Health Officer Report:** Sue Sheppard
 - i. **Monthly Report**
 1. **Current format presents January, 2015 information only; S. Sheppard will work on formula to allow for comparison to 2014 information**
 2. **A new "Core Area" has been added, entitled Program Management/Administration. This area primarily captures work done by S. Sheppard and K. Roeder. Additionally any other hours that cannot be captured in other Core Areas are captured here**
 3. **Increase in Communicable Disease Service hours reflects work done with St. Alphonsus School for TB testing of staff members**
 4. **Twenty-two cases of influenza between 12/2014 and 01/2015 that resulted in hospitalization**
 5. **The Health Department (Health Officer and 2 Nurses) were each awarded \$2600 scholarships to attend the Preparedness Summit in Atlanta, GA in April. These**



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VILLAGE OF GREENDALE



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scholarships were in recognition of the Health Department's emergency preparedness planning efforts.

6. Interviews and skills testing is in progress to fill the clerk typist position.

7. OLD/ONGOING BUSINESS:

a. Community Health Assessment –Sue Shepeard

- i. Community Health Assessment reviewed. S. Shepeard stated that grammatical errors will be corrected as well as further review of sources cited. An application has been made to have Master's level Public Health students assist with updating CHA data through 2012 to add data from 2013-2014 during the summer of 2015. BOH members suggested that a format within the CHA be used to more easily recognize identified trends in issues/health concerns/changing populations given the amount of data contained in the CHA.
- ii. BOH discussed concerns with using now potentially obsolete data to develop CHIP; use of established benchmarks when developing CHIP (Healthiest Wisconsin 2020 and Healthiest People 2020) for goal setting; and questions 5 year time frames for which the CHIP should be based – ie: from time of initial CHA in 2012 (2012-2017) vs. from time of development of CHIP (2015-2020). S. Shepeard will investigate this.
- iii. Recommended Action Plan in preparation for March, 2015 BOH meeting:
 1. Complete edits (grammatical, additional sources to be cited)
 2. Develop list of top 3 trends/issues based on CHA
 3. List current programs already in place to address these areas
 4. S. Shepeard will provide this information as she is most familiar with data within CHA

b. Spring Health Dept. Run/Walk – Sue Shepeard

- i. There will not be a spring (June) Health Department Run/Walk due to decreasing participant numbers. There will still be an event in the fall.
- ii. There may still be a Bike Safety event in the spring.

8. NEW BUSINESS:

a. E-Cigarettes and ordinance change

- i. FACT group – group of students from Greendale High School would like to do a presentation to the BOH regarding support for changing the Village ordinance to include a ban on E-cigarettes
- ii. S. Shepeard will schedule their presentation for March or April meeting
- iii. C. Genz will look into the process for changing a Village ordinance

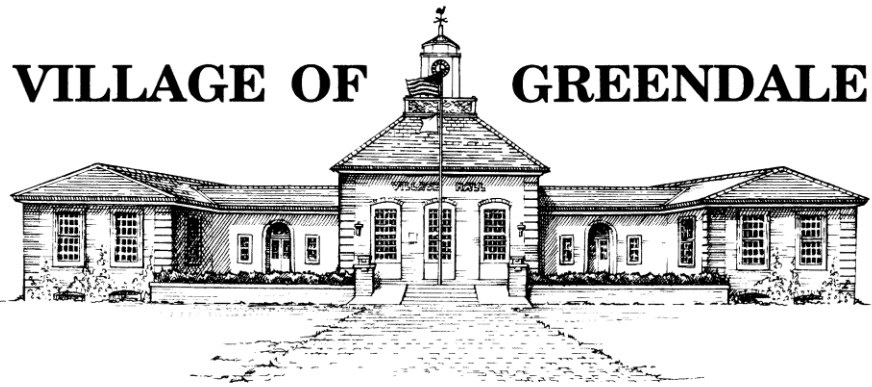
9. TABLED BUSINESS REVIEW: None

10. COMPLETED BUSINESS REVIEW:



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- a. Confirmed that there will not be a spring (June) Health Department Run/Walk due to decreasing participant numbers. There will still be an event in the fall.

11. ADJOURNMENT: E. Zalewski moved to adjourn meeting; C. Genz seconded. Meeting adjourned at 7:20 PM.

Next meeting: March 10, 2015 6:00 PM

If unable to attend this meeting, please notify the Greendale Health Officer/Administrator @ 423-2110