



**Public Health**  
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**Greendale Health  
Department**



**HEALTH DEPARTMENT  
5650 PARKING STREET  
GREENDALE, WI 53121  
414-423-2100  
FAX: 414-858-9100**

## **MINUTES - MARCH BOARD OF HEALTH MEETING**

**DATE:** March 10, 2015  
**TIME:** 6:00 P.M.  
**PLACE:** Greendale Health Department

C. DeRoche called the meeting to order at 6:04 PM

**1. ROLL CALL:** C. DeRoche, K. Dohmeyer, K. Kehm, S. Shepard, Dr. Lubing

**ABSENT:** C. Greenburg, E. Zalewski, K. Svoboda, C. Genz

**2. INTRODUCTION OF GUESTS:** Mr. Don Lewis

**3. APPROVAL OF MINUTES:** S. Shepard motioned to approve February 10, 2015 minutes as presented; K. Dohmeyer seconded. Approved by voice vote.

**4. CITIZEN COMMENTS:** Mr. Don Lewis commented that his mother had been at Lake Terrace facility recently.

**5. CORRESPONDENCE/COMMUNICATIONS:** None

**6. REPORTS:**

a. **Medical Advisor Report:** Dr. John Lubing

- i. Educated BOH on pneumococcal vaccinations including PPSV 23 or Pneumovax 23 and PCV 13 or Prevnar 13. New recommendation: as of 2015 the Advisory Committee on Immunization Practices (ACIP) recommends that all persons over 65 y.o. receive both the PPSV and the PCV 13. Medicare has agreed to reimburse for the PCV 13 (PPSV already approved for reimbursement)
- ii. S. Shepard added that the GHD is seeking the ability to bill Medicare for Prevnar 13.

b. **Trustee Report:** Carl Genz

- i. Not present

c. **Health Officer Report: Monthly Report:** Sue Shepard

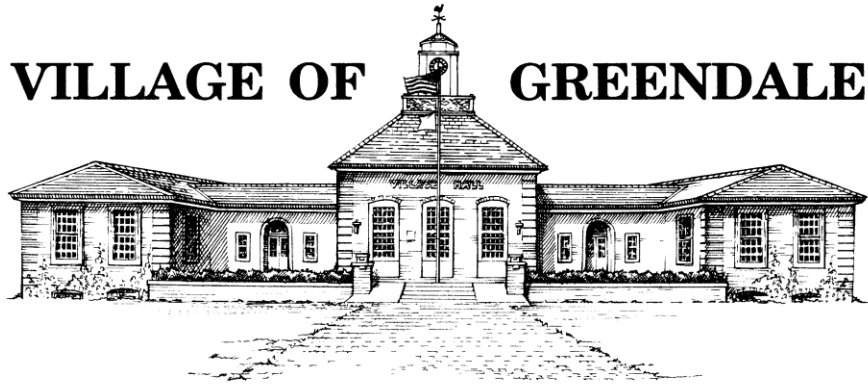
- i. Increase in the number of Senior Citizen referrals for welfare checks. Referrals are initiated by Police, Fire Departments and neighbors. Typically high risk seniors who live alone with limited support. HD makes assessment and necessary referrals. Does not provide long term case management.
- ii. Emergency Preparedness – HD will work with the Red Cross to ensure that the 5 shelter sites in Greendale are updated and able to shelter and feed large groups of people in the event of a disaster. Shelter sites were last assessed in 2005.



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- iii. File of Life: should be available for pick up from GHD in about 2 weeks. Greendale Lions Club and Berkshire provided donations to make this possible.
- iv. Community Health Survey will be conducted between March and May, 2015 via phone calls to 400 residents of Greendale. This survey has been conducted every 3 years since 2003. A press release will be posted to alert residents to this phone call so that they can be assured of its legitimacy. Surveys are anonymous and no requests for insurance, SSN or financial records are made.
- v. Dementia Capable Community: Milwaukee County Department on Aging contacted the health director to begin discussion on how Greendale can become a Dementia Capable Community. This is part of the state redesign of Wisconsin's dementia care system.

## **7. OLD/ONGOING BUSINESS:**

### **a. Community Health Assessment Final –Sue Sheppard**

- i. S. Sheppard provided BOH with key points from Community Health Assessment as requested. Four key points included:
  1. Demographic changes in the Village lead to changing health care issues/needs
  2. Changes in chronic disease rates
  3. Changes in high risk behaviors related to schools
  4. Vaccination uptake rates
- ii. The final document is near completion. S. Sheppard will send document with revisions to all BOH members for review. BOH should read and respond to S. Sheppard with any comments or questions within 2 weeks of receiving the document so that revisions can be made prior to the April, 2015 BOH meeting
- iii. C. DeRoche specifically requests Dr. Lubing to offer his opinion on the revised CHA report
- iv. Plan is to take final vote of approval on Community Health Assessment at April, 2015 meeting

### **b. Plan for sharing department accomplishments– Sue Sheppard**

- i. Currently Health Department information is shared on the Village website, Village Views (quarterly publication), via Facebook and Twitter and at the monthly Trustee meeting via C. Genz
- ii. C. DeRoche commented that it is important that the Village is aware of all of the resources that the Health Department provides as well as the recognition they have received (i.e.: monetary awards to attend the Emergency Preparedness Summit in Atlanta, GA)
- iii. No consensus reached as to use of other “advertising” sources



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## **8. NEW BUSINESS:**

- a. E-cigarettes and ordinance change-Sue Shepeard**
  - i. S. Shepeard will contact student group from Greendale High School and Middle Schools who would like to do presentation to BOH. Will attempt to have student group present at April, 2015 BOH meeting
- b. Strategic Plan for GHD**
  - i. David Glenn will facilitate the strategic planning day for the Health Department staff. The goal of the day is to review the mission, vision and core values of the Greendale Health Department.
- c. Community Health Improvement Plan work plan**
  - i. S. Shepeard reports that a work plan with assignments has been initiated. The work plan includes researching evidenced based practice interventions.
  - ii. Goal is for the CHIP be completed by the beginning of June, 2015.
  - iii. C. DeRoche suggested that BOH may need to have an ad hoc meeting to review the CHIP

**9. TABLED BUSINESS REVIEW:** None

**10. COMPLETED BUSINESS REVIEW:** None – all business in process

**11. ADJOURNMENT:** K. Dohmeyer moved to adjourn meeting; K. Kehm seconded. Meeting adjourned at 7:07 PM

**12. Next meeting: April 14, 2015 6:00 PM**

***If unable to attend this meeting, please notify the Greendale Health Officer/Administrator @ 423-2110***