President Birmingham called the meeting to order at 7:00 p.m. in the Village Hall Board Room at 6500 Northway.

**Roll Call**

Present: Trustee Barbian, Trustee Ouellette, Trustee Sikorski, Trustee Chadwick, Trustee Busalacchi, Trustee Genz, President Birmingham

Absent: None

Also Present: Todd Michaels, Village Manager
Sarah Weishar, Assistant Village Manager
Robert Malasuk, Police Chief
Tim Saidler, Fire Chief
Rob McFaul, Director of Public Works
Scott Satula, Director of Inspection Services
Sue Shepeard, Public Health Director
Kristen Victory, Clerk-Treasurer

**Approval of Minutes**

Special Meeting of February 6, 2017 and Regular Meeting of February 7, 2017

Trustee Barbian moved, seconded by Trustee Ouellette, that the reading of the minutes from the Special Meeting held on February 6, 2017 and the Board of Trustees Meeting held on February 7, 2017 and be suspended since all Board members received copies of the same prior to tonight’s meeting and that the minutes be approved, as presented.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

**Moved ahead from New Business “C”**


Trustee Barbian moved to approve Proclamation NO. P2017-01 – Proclaiming Saturday, February 25, 2017 as Jackson Ziegert Day in the Village of Greendale in recognition for him achieving the rank of Eagle Scout, seconded by Trustee Genz.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

**Public Hearing and Action Items**

A) BOT 17-10 Discussion and necessary action to approve the Village’s Strategic Plan.

President Birmingham opened the public hearing.

This is the first Village Strategic plan. Several Trustees made positive comments about the Plan. Jeff Birmingham stood and asked about the Village Comprehensive Plan.

President Birmingham closed the public hearing.
Trustee Busalacchi moved to approve the Village’s Strategic Plan, seconded by Trustee Sikorski.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

New Communications
None

Citizens’ Comments
None

Standing Committee Reports

A) Finance Committee-Trustee Barbian

i. Consider approving Beverage Operator License Applications and an Application for an Original Alcohol Beverage Retail License Class “B” Fermented Malt Beverage & “Class B” Liquor License. (FC 17-06)

Beverage Operator Licenses for those who have not yet completed training - Sara Bryant – Ricardo’s; Roxanne Grabarczyk – Peter’s Deli; Susan Hebein-Peter’s Deli and Beverage Operator License for Gabrielle Hanley-The Explorium Brewpub (who has completed training).

Original Alcohol Beverage Retail License- Family Entertainment, LLC - Marcus Bistroplex – 5210 S 76th Street.

Trustee Barbian moved to approve the New Beverage Operator Licenses (contingent on the completion of training for those in need) and the Original Alcohol Beverage Retail License as listed in Finance Committee Report (FC 17-06), seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

B) Plan Commission-Trustee Chadwick-no meeting

C) Library Board-Trustee Busalacchi-February 8, 2017 Trustee Busalacchi was unable to attend and will report next time.

D) Public Works Committee-Trustee Sikorski

i. Consider awarding the bid to relay the water main behind Greendale Middle School. (PW 17-02)

Bids were opened at 2 p.m. on Monday, January 30, 2017 at the Village Hall for the Water Main Relay Project. Eight bids were received. The low bidder was D.F. Tomasini Contractors, Inc. in the amount of $56,980.

Trustee Sikorski moved to award (PW 17-02) the contract to D.F. Tomasini Contractors, Inc. for the Water Main Relay Project behind the Middle School, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

E) Board of Health-Trustee Genz-February 14, 2017- Trustee Genz mentioned there was an immunization clinic at Martin Luther on January 25th. The Health Department held a radon information session where 23 radon kits were distributed. They will give a radon kit out for $10 and when the kit is returned they give the $10 back to the citizen. Staff also attended a substance abuse resource fair and they received a preparedness grant
from the Department of Homeland Security for emergency preparedness training. The Village participated in the Light and Unite Red the week of January 23rd-29th. There were 4 births in the month of January and 13 deaths. The Workgroup is also moving ahead with AARP’s Network of Age Friendly Communities.

F) Public Health, Welfare & Safety-Trustee Sikorski-no meeting

G) Park & Recreation-Trustee Ouellette- Trustee Ouellette reported that Director Jackie Schweitzer went over the annual report with the Board. They have the results of the Park and Rec community survey and received 140 responses. The School hired a new auditorium manager. Park and Rec department created a new position and hired Nick Falen as Youth and Adult Sports Supervisor. Now that Open Market will be every weekend this summer Caitlyn White, Tourism Coordinator, will work with Jackie to coordinate it. The Play, Jesus Christ Superstar was well attended.

H) Public Celebrations-Trustees Busalacchi and Ouellette-February 14, 2017

Trustee Busalacchi recapped the meeting. There was a debriefing on Winterfest. It was well attended and a big thanks to Donna Ouellette and Karyn Birmingham for chairing the event. They discussed the 5 special event applications that will be presented.

i. Consider approving a Parade Permit Application – Greendale High School Marching Band – “Run/Fundraiser Greendale High School Band”.

Trustee Busalacchi moved to approve a Parade Permit Application - Greendale High School Marching Band – “Run/Fundraiser Greendale High School Band” with the condition of the School District providing the Village with a certificate of insurance, seconded by Trustee Ouellette.

The Greendale High School Marching Band has requested a special event permit to hold a run/walk fundraiser for the band. A similar run was held last year as a fundraiser for the trip to the Macy’s Day parade in 2016. The event would take place August 12, 2017 (Saturday of Village Days) beginning at 6:30 am for setup and finishing by noon. The routes will be the same as last year except the run will begin on Schoolway instead of on Broad Street. A majority of the route occurs on walkways, but there will be some temporary road closures on Broad Street and Southway. The run/walk will consist of a 5k and a 10k. Those running the 10k will run the 5k route two times. They are estimating 400 people will attend.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

ii. Consider approving a Parade Permit Application – Badgerland Striders – “Turkey Trot”.

Trustee Busalacchi moved to approve a Parade Permit Application – Badgerland Striders – “Turkey Trot” with the condition that they provide the Village with a certificate of insurance, seconded by Trustee Ouellette.

The Badgerland Striders is requesting a special event permit for the Turkey Trot run/walk. This event has occurred annually in the Village of Greendale for a number of years. The event requires road closures within the Root River Parkway as coordinated with Milwaukee County Parks. The event will be held November 5, 2017 beginning at 7 am and ending at noon. The estimate 350 people will participate in the run/walk. The Striders provide restroom facilities and medical personnel. The Village has not had any problems with this event in the past.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

iii. Consider approving a Parade Permit Application – Ragnar Events – “Chicago Ragnar Relay”.

Trustee Busalacchi moved to approve a Parade Permit Application – Ragnar Events – “Chicago Ragnar Relay” which is scheduled for June 9-10 as presented in the Special Event application, with the condition that they provide the Village with a certificate of insurance for the event, seconded by Trustee Ouellette.

The Ragnar Relay has submitted a parade permit application for the 2017 Chicago Ragnar Relay, which is
scheduled for June 9-10, 2017. The relay run begins in Madison, Wisconsin and ends in Chicago, Illinois. The relay participants will be coming through Greendale from approximately 4:00 p.m. June 9th until 4:00 a.m. on June 10th. The route takes the runners south on Root River Parkway, they cross over 84th Street, go left on Grange, and left on 76th Street into Exchange spot 18, which is located at Martin Luther High School. After runners leave Exchange 18 they will head south on 76th Street. There will be approximately 500 runners passing through Greendale. Since it is a relay race there is only runner from each team on the course at a time and the runners will be spread out. The runners follow the normal pedestrian paths and no road closures will be required. All participants wear reflective vests, headlamps and LED lights during nighttime hours. A first aid station will be located at Martin Luther High School. This race has passed through Greendale for several years without any issues.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

iv. Discussion and necessary action pertaining to a special event application from the Greendale American Legion for Village Days.

Trustee Busalacchi moved to approve special event applications from the Greendale American Legion for Village Days with a change in dates from that presented to be from June 30-July 4th for the 4th of July events and from August 11th to the 13th for Village days, with the condition that they provide the Village with a certificate of insurance, seconded by Trustee Ouellette.

The Fourth of July Family Fest is scheduled from Friday June 30th through Tuesday July 4th this year. The American Legion is participating from July 3-4, 2017 and for Village Days August 11-13, 2017. The event will be similar to prior years with the sale of food. The American Legion will need to obtain all appropriate food licenses. The Public Celebrations Committee reviewed this special event request at their February 14th meeting and has recommended approval.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

There was discussion regarding how to measure the success of an event, who is attending each event, how to promote and advertise outside the box to reach new people. There was also thanks expressed to Village staff, Grandhaven and the radio ads they provided and to Betty Ferchoff and Linda from Village hair design.

v. Consider approving a Special Community Event Permit – Greendale Park and Recreation – “Hallowings”.

Trustee Busalacchi moved to approve a Special Community Event Permit – Greendale Park and Recreation – “Hallowings”, seconded by Trustee Genz.

The Greendale Park and Recreation Department is working with Gift of Wings to host an event at the Gazebo Park for Halloween – “Hallowings”. This event will be similar to the one held in 2016, which was modeled after the longstanding event held in Whitefish Bay every year. The event would take place from October 21 – October 29. The proposed dates for carving are October 21 (1:00 – 9:00 pm), October 22 (12:00 – 9:00 pm), October 27 (4:00 – 9:00 pm), October 28 (1:00 – 9:00 pm) and October 29 (12:00 – 9:00pm). The displays would be on from dusk until 10:30-11:00 pm Monday – Sunday. Those attending the event will be able to carve a pumpkin, which will then be displayed in Gazebo Park from October 21 – October 29. Bleachers will be set up to hold the pumpkins and small lights will be used to light the pumpkins. Gift of Wings would sell general concessions such as hamburgers, chips, candy, ice cream, soda, water, etc.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

Old Business:

A) Board and Committee Appointments & Resignations.

None
New Business:

A) BOT 17-10 Discussion and necessary action to approve the Village’s Strategic Plan.

Subject of a public hearing held earlier in the meeting.

B) BOT 17-11 Discussion and necessary action to approve the contract for Fourth of July Fireworks.

Trustee Barbian moved to approve (BOT 17-11) the contract for Fourth of July Fireworks with Melrose for $13,000, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried


Moved forward earlier in the meeting.

Officers Reports:

A) Police Department Monthly Activity Report
B) Fire Department Monthly Activity Report
C) Department of Public Works Monthly Activity Report
D) Water & Sewer Utility Monthly Activity Report
E) Health Department Activity Report
F) Village Manager’s Report- Manager Michaels stated that people have ten minutes to get out to vote before the polls close at 8 pm.
G) Village President’s Report- The next ICC meeting will be at the Hose Tower on March 13th and he encouraged the Trustees to attend. President Birmingham stated he will not be at the next Board Meeting on March 7th.

Citizens’ Comments

None

Adjournment

Trustee Barbian moved, seconded by Trustee Ouellette to adjourn.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

The meeting adjourned at 7:53 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer