

**VILLAGE OF GREENDALE
Board of Trustees Meeting Minutes
May 15, 2018**

President Birmingham called the meeting to order at 7:00 p.m. in the Board Room of Village Hall.

Roll Call

Present: Trustee Ouellette, Trustee Barbian, Trustee Cyborowski, Trustee Busalacchi, Trustee Genz,
Trustee Chadwick, President Birmingham
Also Present: Todd Michaels, Village Manager
Sarah Weishar, Assistant Village Manager
Ryan Rosenow, Police Chief
Tim Saidler, Fire Chief
Mark Uecker, Director of Public Works
Sue Sheppard, Public Health Director
Scott Satula, Director of Inspection Services
Brian Williams-Van Klooster, Library Director
Kristen Victory, Clerk- Treasurer

Approval of Minutes

Regular Board Meeting of May 1, 2018.

Trustee Barbian moved, seconded by Trustee Ouellette, that the minutes from the Board of Trustees Meeting held on May 1, 2018 be approved since all Board members received copies of the same prior to tonight's meeting.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Public Hearing and Action Items

President Birmingham opened the public hearing.

Ann Dielehner of 5251 Laura Lane, Al Sikorski of 6726 Radburn Lane and Craig Presley of 5281 Oakton Ln. stood and asked questions about the project. No one stated whether they were for or against.

Trustee Chadwick stated that the Plan Commission needed more details on the plan and therefore they tabled it. They stated they were willing to have a Special Meeting once all of the information they requested has been gathered.

- A) BOT 18-29 – Consider approving a Special Use Application to construct a permanent portable restroom structure and weather shelter on property owned by the Greendale School District at Jaycee Park on Parcel No. 695-9998 at the northwest corner of Broad Street and Southway. (#18-05)/PC 18-06)

President Birmingham stated that the hearing will be left open until July 3rd.

New Communications

None

Citizens' Comments

Ann Dielehner of 5251 Laura Lane stood and commented on recycling. Elaine Unger of 4815 Sutton Lane, representing the cell tower group stood and commented on the activities of their group.

Standing Committee Reports

A) *Finance Committee-Trustee Barbian*

- i. 2017 Village Independent Audit – The 2017 Independent Audit will be presented by Bryan Grunewald, Schenk SC. (FC 18-21)

Shareholder Bryan Grunewald from Scheck SC presented the 2017 Financial Statements.

- ii. *Consider approving Applications for Beverage Operator Licenses. (FC 18-22)*

<u>Beverage Operator License</u>	<u>Establishment</u>	<u>Record Check</u>	<u>Training</u>
Joel Dyhr	Marcus Bistrophe	Approved by Police	Completed
Breanna Falk	Marcus Bistrophe	Approved by Police	Completed
Kenya Hogan	Marcus Bistrophe	Approved by Police	Completed
Robin Lilla	Marcus Bistrophe	Approved by Police	Completed
Cameron Nisenbaum	Marcus Bistrophe	Approved by Police	Completed
Alysia Ramirez	Marcus Bistrophe	Approved by Police	Completed
Ian Moore	Marcus Bistrophe	Approved by Police	Completed
Danielle Wilson	Marcus Bistrophe	Approved by Police	Completed
Thomas Lawrence	Marcus Bistrophe	Approved by Police	Completed
Robin Cawthorn	Marcus Bistrophe	Approved by Police	Completed

Trustee Barbian moved to approve (FC 18-22) the Applications for Beverage Operator Licenses as listed in Finance Committee Report (FC 18-22), seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

- iii. *Consider approving an Application for Temporary Extension of Premise. (FC 18-23)*

Class “B” Fermented Beer & Malt Beverage & “Class B” Liquor & Wine License

The Explorium Brewpub Southridge LLC – 5300 S. 76th Street Unit 1450A

The Explorium Brewpub Southridge LLC is requesting an extension of premise to the Southridge Mall parking area, 5300 S. 76th Street for a Summer Launch Bash on June 2, 2018 from 6 p.m. until midnight.

Trustee Barbian moved to approve the Application for Temporary Extension of Premise as listed in Finance Committee Report (FC 18-23), seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

- iv. Consider adopting Resolution No. R2018-07 – An Initial Resolution authorizing not to exceed \$1,680,000 General Obligation Bonds for Community Development Projects in Tax Incremental District No. 4.

Trustee Barbian moved to approve Resolution No. R2018-07 – An Initial Resolution authorizing not to exceed \$1,680,000 General Obligation Bonds for Community Development Projects in Tax Incremental District No. 4, seconded by Trustee Ouellette.

Manager Michaels explained that per the development agreement the Village needs to pay the developer an incentive upon the occupancy permit being granted.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

- v. Consider adopting Resolution No. R2018-08 – A Resolution providing for the sale of \$1,680,000 Taxable General Obligation Bonds for Community Development Bonds.

Trustee Barbian moved to approve Resolution No. R2018-08 – A Resolution providing for the sale of \$1,680,000 Taxable General Obligation Bonds for Community Development Bonds, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

- vi. Consider approving Resolution R2018-09 – A Resolution providing for the sale of \$2,655,000 Water System Revenue Bonds.

Trustee Barbian moved to approve Resolution R2018-09 - A Resolution providing for the sale of \$2,655,000 Water System Revenue Bonds, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

B) Plan Commission-Trustee Chadwick

- i. Consider approving a request for a Special Use Application to construct a permanent portable restroom structure and weather shelter on property owned by the Greendale School District at Jaycee Park on parcel No. 695-9998 at the northwest corner of Broad Street and Southway. (#18-05)/PC 18-06)

-Subject of the Public Hearing held earlier in the meeting.

C) **Library Board-Trustee Busalacchi** – There is a meeting tomorrow and items for discussion and possible action are the use of library bathrooms at special events and to revisit the library hours.

D)

E) **Public Works Committee-Trustee Barbian** - no meeting

F) **Board of Health-Trustee Genz** –They discussed e-cigarettes at their last meeting. June 8th is School's Out day and the Health Department will be there promoting Step Up To Better Health. There are also gun locks and radon kits available at the Health Department.

G) **Public Health, Welfare & Safety-Trustee Cyborowski** - no meeting

H) **Park & Recreation-Trustee Ouellette** – no meeting

- I) *Public Celebrations-Trustee Ouellette* – Pet Palooza was a great event. The Police and Fire Department were there and Trustee Ouellette thanked them. Trustee Genz thanked Manager Michaels for volunteering to help man the library during the event and the new Library Director Williams-Van Klooster for his efforts.

Old Business:

A) *Board and Committee Appointments & Resignations.*

President Birmingham recommended adding Tim Hinkley to the Building Board in place of Henry Kosarzycki and Nate Constantine in place of Jason Cyborowski.

Trustee Barbian moved to confirm President Birmingham’s appointments to Building Board, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

President Birmingham recommended adding Pat Budziszek to the CDA in place of Roger Dalkin.

Trustee Barbian moved to confirm President Birmingham’s appointment to the CDA, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

President Birmingham recommended keeping Henry Kosarzycki on the Zoning Board of Appeals until 2021.

Trustee Barbian moved to confirm President Birmingham’s appointment to the Zoning Board of Appeals, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

- B) *BOT 18-26 Discussion and necessary action pertaining to approving the Fourth of July Fireworks Display Vendor. (Held over from the May 1, 2018 Board Meeting)*

Staff is recommending continuing with Melrose Pyrotechnics for the 2018 Fourth of July Fireworks.

Trustee Barbian moved to approve BOT 18-26 the 2018 Fourth of July Fireworks display vendor that was held over from the May 1, 2018 Board meeting as outlined for \$15,000, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

- A) *BOT 18-28 Discussion and necessary action in reference to the Village’s curbside recycling program, including the purchase and use of recycling carts. (Held over from the May 1, 2018 Board Meeting)*

Trustee Busalacchi moved to take out a loan for ½ that amount (\$217,350) and bill the other half of that amount in installments on the utility bills over 4 quarters, seconded by Trustee Ouellette.

Ayes: Ouellette, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: Barbian
Motion to approve: Carried

Trustee Busalacchi moved for the Village to move forward with obtaining 95 gallon carts, allowing residents to opt out to a 65 gallon cart based on whatever process the Village wants to use and that residents be notified in a mailing and information provided on the recycling cart, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

New Business:

- A) *BOT 18-30 Discussion and necessary action pertaining to a parade permit application for the Greendale Garden Gazing Walk.*

The annual Garden Gazing Walk is scheduled for Saturday, July 14, 2018 from 8 a.m. to noon. As in prior years the route begins at the Gazebo and this year will tour the B-Section. They anticipate 600-700 people will participate.

Trustee Barbian moved to approve BOT 18-30 a parade permit application for the Greendale Garden Gazing Walk as outlined, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Officers Reports:

- A) Police Department Monthly Activity Report.
- B) Fire Department Monthly Activity Report.
- C) Department of Public Works Monthly Activity Report.
- D) Water & Sewer Utility Monthly Activity Report.
- E) Health Department Activity Report.
- F) Village Manager's Report-none
- G) Village President's Report-none

Citizens' Comments

Bill Kewan of 5306 Robin Drive stood and commented on the past election cycle and people working together for the good of Greendale. Lori Presley of 5281 Oakton Lane stood in favor of recycle carts. Tim Saidler, Fire Chief, stood and stated that last Friday a Greendale couple donated a generous gift of \$31,000 to the Fire department for the purchase Zoll monitor (defibulator) to be used on the Fire Truck.

Trustee Busalacchi announced that the High School band has earned the prestigious international award the Sudier Shield from the John Phillip Sousa Foundation. Only 80 marching bands out of 35,000 bands have been chosen since the award began in 1987. Congratulations Greendale High School Marching Band!

Closed Session

President Birmingham read:

- A) The Board shall convene in Closed Session pursuant to Section 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to discuss strategy relevant to purchasing a portable restroom trailer for use during special events.
- B) Pursuant to Wisconsin State Statute Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to discuss the Village Manager's goals and objectives for the second quarter of 2018.

Return to Open Session

The Board reserves the right to return to Open Session to act on matters discussed in Closed Session.

Trustee Barbian moved, seconded by Trustee Ouellette to convene in Closed Session at 8:56 p.m.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Trustee Ouellette moved, seconded by Trustee Busalacchi to reconvene in Open Session at 10:38 p.m.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

A) Discussion and necessary action pertaining to purchasing a portable restroom trailer for use during special events. (FC 18-20) (Held over from the May 1, 2018 Board Meeting)

Trustee Busalacchi moved to approve expenditure of a six stall trailer port-o-potty not to exceed \$41,000, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Adjournment

Trustee Ouellette moved, seconded by Trustee Busalacchi to adjourn.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

The meeting adjourned at 10:45 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer