

**VILLAGE OF GREENDALE
Board of Trustees Meeting Minutes
October 2, 2018**

President Birmingham called the meeting to order at 7:03 p.m. in the Village Hall Board Room at 6500 Northway.

Roll Call

Present: Trustee Ouellette, Trustee Barbian, Trustee Cyborowski, Trustee Genz, Trustee Chadwick,
President Birmingham
Also Present: Todd Michaels, Village Manager
Sarah Weishar, Assistant Village Manager
Ryan Rosenow, Police Chief
Ken Robers, Director of Inspection Services
Mark Uecker, Director of Public Works
Tim Saidler, Fire Chief
Sue Sheppard, Director of Public Health
Brian Williams-Van Klooster, Library Director
Kristen Victory, Clerk- Treasurer

Approval of Minutes

Regular Board Meeting of September 18, 2018.

Trustee Barbian moved, seconded by Trustee Ouellette, that the minutes from the Regular Board of Trustees Meeting held on September 18, 2018 be approved since all Board members received copies of the same prior to tonight's meeting.

Ayes: Ouellette, Barbian, Cyborowski, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

New Communications

#18-09	Todd Michaels Village Manager	Request to amend the Municipal Code of the Village of Greendale as they relate to Regulation of Vacation Rentals.
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Manager Michaels stated that this subject has come up in other communities and he is asking the Board to refer this to the Village Attorney and the Plan Commission and Planning Consultant.

Trustee Barbian moved, seconded by Trustee Chadwick, to refer the Municipal Code of the Village of Greendale as they relate to Regulation of Vacation Rentals to the Village Attorney and Planning Consultant.

Ayes: Ouellette, Barbian, Cyborowski, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Citizens' Comments

Elaine Unger of 4815 Sutton Lane stood and spoke representing Wisconsin for Safe Technology and commented on small cell technology and 5G.
Joe Russ of W. Shadow Drive New Berlin stood and spoke regarding the open Trustee position.
Matt Sell of 5716 Clover Lane stood and commented on regulation of vacation rentals.

Standing Committee Reports

A) *Finance Committee-Trustee Barbian*

i. *Consider approving applications for New Beverage Operator Licenses. (FC 18-32)*

<u>Beverage Operator</u>	<u>Establishment</u>	<u>Record Check</u>	<u>Training</u>
Rebecca Campbell	Vintage 38	Approved by Police	Completed
Leila Wiencek	Vintage 38	Approved by Police	Completed
Michael Nicholson	Wal-Mart	Approved by Police	Completed
Jasmyne Verburgt	Wal-Mart	Approved by Police	Completed
Dana Woods	Wal-Mart	Approved by Police	Completed
David Tischer	Wal-Mart	Approved by Police	Completed
Rachel Brah	Wal-Mart	Approved by Police	Completed

Trustee Barbian moved to approve the applications for New Beverage Operator Licenses as listed in Finance Committee Report (FC 18-32), seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

ii. *Consider awarding the 2018 Tree Planting Project (FC 18-33)*

Trustee Barbian moved to award the Tree Planting Project to Dan Larson Landscaping in the amount of \$28,910, seconded by Trustee Ouellette.

Manager Michaels stated this will be our tree planting program for next year.

Ayes: Ouellette, Barbian, Cyborowski, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

iii. *Finance Committee Internal Audit Review of Bills Presented for Payment.*

Trustee Genz completed the internal audit for this month and took no exception to any of the items he selected.

iv. *Approval of Accounts Payable checks for payment.*

Trustee Barbian moved to approve the Accounts Payable 54635 to 54710 in the amount of \$ 549,344.57, ACH payments of \$ 389,329.68, and P-card purchases in the amount of \$ 153,670.40 for a total of \$1,092,344.65, seconded by Trustee Ouellette.

Trustee Genz asked if all of the money that was supposed to be donated for the golf carts for the parade had been collected. Manager Michaels told him no it has not. President Birmingham said it will be.

Ayes: Ouellette, Barbian, Cyborowski, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

iii. *Status of Accounts – August 31, 2018*

Clerk Treasurer Victory stated that we will have year-end estimates at the next meeting.

B) *Plan Commission-Trustee Chadwick - no meeting*

C) *Library Board-Trustee Genz- Trustee Genz stated they authorized checks, reviewed the financial statements, and the proposed 2019 Library budget. He stated that the Veteran's memorial kiosk is going to spend the*

winter in the CLC. He stated that a woman sent a letter of thanks to the Library for the help the Library Director provided to her to use technology.

- D) *Public Works Committee-Trustee Barbian* – no meeting
- E) *Board of Health-Trustee Genz* – Meeting next week. Radon test kits and free gun locks are available at the health department.
- F) *Public Health, Welfare & Safety-Trustee Cyborowski* -no meeting
- G) *Park & Recreation-Trustee Ouellette* – no meeting
- H) *Public Celebrations-Trustee Ouellette* – The Public Celebrations Committee is asking that the Village hire a part time person to coordinate the events. They would love for more people to join the committee. Manager Michaels thanked the DPW for all of their hard work that went into the Hay Days/Oktoberfest event.

Old Business:

- A) *Board and Committee Appointments & Resignations.*

None

New Business:

- A) *BOT 18-55 Discussion and necessary action pertaining to the vacant Village Trustee position.*

Manager Michaels stated that the open trustee position left by Trustee Busalacchi moving out of the Village can be left open until the April election or the Board can appoint someone to fill out the balance of his term (until April).

Trustee Barbian moved, seconded by Trustee Ouellette to fill the open trustee position by appointment.

Ayes: Ouellette, Barbian, Cyborowski, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Trustee Barbian moved, seconded by Trustee Ouellette that the criteria for filling the Trustee position will include resumes that include what the candidate has done that has prepared the candidate to be a trustee, what the candidate has done for the Village, what groups they have been a part of, if they have attended meetings, and any committees they have been on in the Village and that Manager Michaels will put out this information in a press release and that the resumes will be due by the close of business on Friday, October 12th and a special meeting may be called if necessary.

Ayes: Ouellette, Barbian, Cyborowski, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

- B) *BOT 18-56 Discussion and necessary action pertaining to a parade permit application from Martin Luther High School for "Root River Run/Walk"*

Martin Luther High School has applied for a parade permit for their annual Root River Run/Walk, which is a 5k run set to take place on Saturday, October 13, 2018. The run is scheduled to start at 8:00 AM and all clean up to be completed by noon. The run/walk will take place on the Root River Parkway. They estimate that approximately 150 people will attend the run/walk. The Village has typically required the approval of a parade permit and for the High School to add the Village as an additional insured on their liability insurance. Martin Luther High School submitted the parade permit fee with their application.

This is the same event that has been held for many years. Manager Michaels recommended approval and the event was approved by Public Celebrations and the Police Chief.

Trustee Ouellette moved to approve BOT 18-56 the parade permit for Martin Luther High School, "Root River Run/Walk, seconded by Trustee Genz.

Ayes: Ouellette, Barbian, Cyborowski, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

- C) *Review and consider affirmation of a Proclamation No. P2018-10 – Proclaiming Friday, October 5, 2018 as Pink Day in the Village of Greendale in recognition of Breast Cancer Awareness Month.*

Trustee Ouellette moved to approve Proclamation No. P2018-10 – Proclaiming Friday, October 5, 2018 as Pink Day in the Village of Greendale in recognition of Breast Cancer Awareness Month, seconded by Trustee Barbian.

Ayes: Ouellette, Barbian, Cyborowski, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Officers Reports:

- A) Village Manager's Report- nothing.
B) Village President's Report- Thank you to all who were involved in this past weekend's event.

Citizens' Comments

None

Closed Session

President Birmingham read:

- A) Pursuant to Wisconsin State Statute Section 19.85(1)(c) to considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to discuss the Village Manager's goals and objectives for the fourth quarter of 2018.
- B) The Board shall convene in Closed Session pursuant to Wisconsin State Statute Section 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to discuss amending leases on the Village's elevated storage tank located at 7100 Euston Street.

The Board WILL NOT Return to Open Session to Act on Matters Discussed.

Trustee Barbian moved, seconded by Trustee Ouellette to convene in Closed Session at 8:19 p.m.

Ayes: Ouellette, Barbian, Cyborowski, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Adjournment

Trustee Busalacchi moved, seconded by Trustee Chadwick to adjourn.

Ayes: Ouellette, Barbian, Cyborowski, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

The meeting adjourned at 10:01 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer