President Birmingham called the meeting to order at 7:00 p.m. in the Board Room of Village Hall.

**Roll Call**

Present: Trustee Barbian, Trustee Ouellette, Trustee Cyborowski, Trustee Sell, Trustee Genz, Trustee Chadwick, President Birmingham

Absent: None

Also Present: Todd Michaels, Village Manager
Sarah Weishar, Assistant Village Manager
Ryan Rosenow, Police Chief
Tim Saidler, Fire Chief
Rod Damask, Director of Public Works
Kenneth Robers, Director of Inspection Services
Sue Shepeard, Health Director
Brian Vanklooster, Library Director
Kristen Victory, Clerk/Treasurer

**Approval of Minutes**

Regular Board Meeting of November 19, 2019.

*Trustee Sell moved, seconded by Trustee Cyborowski, that the minutes from the Regular Board of Trustees Meeting held on November 19, 2019 be approved.*

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays:        NONE

Motion to approve:  Carried

**Citizens' Comments**

Heather Gotleib of 5331 Millbank Rd. stood and spoke of opportunity for fair and impartial training of police.

Joe Russ of New Berlin, spoke about the guidelines for original owners and the Village Tree Lighting.

The Canterbury Rocking City builders (a group of Canterbury students) presented their research and recommendations on traffic jams, lines of cars and parking at Canterbury School during drop off and pickup times.

*Moved forward from later in the meeting*

**D) BOT 19-102 Consider affirming Proclamation P2019-12 Proclaiming Saturday December 14, 2019 as Aleks Skibicki Day in the Village of Greendale in recognition of being named as the 2019 Spirit of Greendale award winner**

*Trustee Ouellette moved to affirm Proclamation P2019-12 Proclaiming Saturday December 14, 2019 as Aleks Skibicki Day in the Village of Greendale in recognition for his being named as the 2019 Spirit of Greendale award winner seconded by Trustee Barbian.*

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays:        NONE

Motion to approve:  Carried

**Standing Committee Reports**

A) Finance Committee-Trustee Barbian

   i. Consider approval of beverage operator licenses (FC 19-37)
Trustee Barbian moved, seconded by Trustee Ouellette, to approve (FC 19-37) the New Beverage Operator License as listed.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

ii. Consider approval of a temporary extension of premise permit for Longhorn Steakhouse for the Village’s Volunteer Recognition Dinner on December 13, 2019. (FC 19-38)

Trustee Barbian moved, seconded by Trustee Ouellette, to approve (FC 19-38) a temporary extension of premise permit for Longhorn Steakhouse for the Village’s Volunteer Recognition Dinner on December 13, 2019 at the Hose Tower.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

iii. Finance Committee Internal Audit Review of Bills Presented for Payment.

Trustee Ouellette stated that she performed the random audit of 8 P-cards, 5 checks and 3 ACHs and all of her questions were answered satisfactorily.

iv. Approval of Accounts Payable checks for payments.

Trustee Barbian moved to approve Accounts Payable Check numbers 56066 to 56135 in the amount of $680,581.71, ACH Payment numbers 12751 to 12777 in the amount of $524,053.52 and P-Card Purchases in the amount of $181,785.62 for a total of $1,386,420.85, seconded by Trustee Ouellette.

There was discussion regarding the P-card report that was included. The Board asked Staff to bring back different options for the P-card reporting as the new report is harder for them to read and they want totals by cardholder.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried


Clerk Treasurer Victory did not highlight any items and the Board had no questions.

B) Plan Commission-Trustee Chadwick- No meeting.

C) Library Board-Trustee Genz- One of the three full time librarians has put in her notice and recruitment is underway. They have created an internal plan for moving forward with diversity in the Community Learning Center (CLC) which is a natural place for diversity and inclusion programs. This will include a world language books section and guest speakers based on the action plan.

D) Public Works Committee-Trustee Barbian- No meeting.

E) Board of Health-Trustee Sell- No meeting.

F) Public Health, Welfare & Safety-Trustee Cyborowski- No meeting.

G) Park & Recreation-Trustee Sell- No meeting.
H) Public Celebrations-Trustee Ouellette- Trustee Ouellette said it was an excellent job on the Tree Lighting and it was well attended.

**Old Business:**

A) Board and Committee Appointments & Resignations.

None

B) BOT 19-91 Discussion and necessary action for an amended special event application from the Greendale Lions for the 2020 “Family Fourth Fest”

The Greendale Lions have requested approval to potentially move the 4th of July festivities back to Gazebo Park, pending the determination of if the space can accommodate a new larger layout; as this event has grown throughout the years. They have requested the closure of Broad Street from Schoolway to Crocus Ct. for the duration of the event including Thursday July 2nd, and Friday July 3rd, opening back up prior to the 4th of July Parade. This amended application went before the Public Celebrations Committee on November 12th and was recommended for approval.

Trustee Cyborowski moved to approve (BOT 19-91) the amended special event permit for the Greendale Lions for 4th of July Family Fest as presented), seconded by Trustee Sell.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

C) BOT 19-92 Discussion and necessary action for an amended special event application from the Greendale Lions for the 2020 “Village Days”

The Greendale Lions have requested approval to revise the layout for Village Days which includes their Entertainment Stage on Broad Street. They have also requested the closure of Broad Street from Schoolway to Crocus Ct. for the duration of the event, Thursday August 13th through Sunday August 16th. This amended application went before the Public Celebrations Committee on November 12th and was recommended for approval.

Trustee Barbian moved to approve (BOT 19-92) an amended special event application from the Greendale Lions for the 2020 “Village Days” as outlined and to add a snow fence along the area discussed by the parking lot, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays
Motion to approve: Carried

**New Business:**

A) BOT 19-99 Discussion and necessary action to consider approving the 2020 trick or treat hours and the Greendale Public Celebrations Committee “Halloween Parade”

Since Halloween falls on a Saturday in 2020, the Public Celebrations Committee recommended that the Village of Greendale schedule Trick-or-Treating on Saturday afternoon October 31st, 2020 from 4pm-6pm. The Halloween parade would also begin at the normal time of 3:00 pm. In years past, when October 31st has fallen on a Saturday, this switch has been made to from Sunday to Saturday. The duration of Trick-or-Treating has also been recommended to be shortened to 2 hours vs. 3 hours. This was discussed at the Public Celebrations Committee Meeting on November 12th and was recommended for approval.

Trustee Barbian moved to approve (BOT 19-99) the 2020 trick or treat hours and the Greendale Public Celebrations Committee “Halloween Parade”, seconded by Trustee Ouellette.

Ayes: Sell
Nays: Barbian, Ouellette, Cyborowski, Genz, Chadwick, Birmingham
Motion to approve: Failed
Trustee Barbian moved to table (BOT 19-99) the 2020 trick or treat hours and the Greendale Public Celebrations Committee “Halloween Parade” for more research on the date and to ask the businesses, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

B) BOT 19-100 Discussion and necessary action to consider approving the 2020 Fourth of July Parade Permit

Annually, the Public Celebrations Committee coordinates and conducts the Village’s 4th of July Parade. The 2020 4th of July Parade will be on Saturday, July 4th from 9:30 AM to approximately 11:00 AM. This is a half hour earlier start time than previous years. This extra time will allow the PCC to secure more popular acts that are booked at other parades later in the afternoon as they will have more time in between bookings. In the past, these acts in high demand have either all requested to go first or passed on Greendale’s parade due to timing issues. The feeling of the group was that families will still setup to watch around the same time and a half hour isn’t a huge change on the front end, but on the back end it allows for a lot more opportunities with desirable acts that are on a tight schedule to get to their next parade. The parade route will again start on Grange Avenue between 68th St. and 76th St. and proceed down Northway to Broad Street to the High School Parking Lot. This was discussed at the Public Celebrations Committee Meeting on November 12th and was recommended for approval.

Trustee Cyborowski moved to approve (BOT 19-100) the 4th of July Parade being held on Saturday, July 4th from 9:30am-11am as presented, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Genz, Chadwick
Nays: Sell, Birmingham
Motion to approve: Carried

C) BOT 19-101 Discussion regarding implementation of a property maintenance inspection program (Placed on the agenda at the request of Trustees Sell and Barbian)

President Birmingham said we should have a COW meeting after the first of the year.

D) BOT 19-102 Consider affirming Proclamation P2019-12 Proclaiming Saturday December 14, 2019 as Aleks Skibicki Day in the Village of Greendale in recognition of being named as the 2019 Spirit of Greendale award winner

Moved ahead to earlier in the meeting.

Officers Reports:

A) Village Manager’s Report- Tax bills will be mailed by the end of the week and are online and available at the Clerk’s Office now.

B) Village President’s Report- There is an ICC meeting next week.

Citizens’ Comments

Joe Russ of New Berlin stood and commented on moving the 4th of July parade to start earlier, the Guidelines for Original Owners and Code compliance.

Closed Session

President Birmingham read:

A) The Board shall convene in Closed Session pursuant to Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the
B) The Board shall convene in Closed Session pursuant to Wisconsin State Statute Section 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to discuss strategy relevant to contract negotiations with the Village’s Police Union for the years 2019-2021, Ballpark Commons and 5474 S. 76 St.

The Board Will NOT Return to Open Session to Act on Matters Discussed.

Trustee Chadwick moved, seconded by Trustee Barbian to convene in Closed Session at 8:38 p.m.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Adjournment

Trustee Ouellette moved, seconded by Trustee Cyborowski, to adjourn.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

The meeting adjourned at 10:03 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer