President Birmingham called the meeting to order at 7:00 p.m. in the Board Room of Village Hall.

**Roll Call**

Present: Trustee Barbian, Trustee Ouellette, Trustee Sikorski, Trustee Chadwick, Trustee Busalacchi, Trustee Genz, President Birmingham  
Also Present: Todd Michaels, Village Manager  
Sarah Weishar, Assistant Village Manager  
Robert Malasuk, Police Chief  
Tim Saidler, Fire Chief  
Rob McFaul, Director of Public Works  
Scott Satula, Director of Inspection Services  
Sue Shepeard, Public Health Director  
Kristen Victory, Clerk-Treasurer  
Mark Uecker, Water Superintendent

**Approval of Minutes**

Regular Meeting of November 15, 2016

Trustee Barbian moved, seconded by Trustee Ouellette, that the reading of the minutes from the Board of Trustees Meetings held on November 15, 2016 be suspended since all Board members received copies of the same prior to tonight’s meeting and that the minutes be approved, as presented.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Motion to approve: Carried

**New Communications:**

A) 16-04 Special Use Request for a Special Use on parcel number 694-9998-006 (currently owned by St. Stephen the Martyr Lutheran Church) to construct a wireless tower facility.  
Darren S. Snodgrass TNG Wireless (Agent) acting on behalf of T-Mobile by PI Tower Development LLC (Applicant)

Trustee Barbian moved to refer 16-04, Special Use Request for a special use on parcel number 694-9998-006 (currently owned by St. Stephen the Martyr Lutheran Church) by Darren S. Snodgrass TNG Wireless (Agent) acting on behalf of T-Mobile by PI Tower Development LLC (Applicant) to construct a wireless tower facility to the Plan Commission and Plan Consultant, seconded by Trustee Ouellette.

A concern was raised that the Plan Commission meeting on December 14, 2016 at 7 pm at Village Hall was going too fast with the project as nearby residents may not be able to attend during the holidays on this notice. Director of Inspection Services, Scott Satula stated that the Village is required to review an application once it has been complete and received within 90 days or it can be automatically granted. He, along with Manager Michaels, stated that there is little the Village can do to stop a cell tower from being approved if the applicant complies with Federal and State laws (which trump Village ordinances).

Ayes: Barbian, Ouellette, Sikorski, Busalacchi, Birmingham  
Nays: NONE  
Abstain: Chadwick, Genz  
Motion to approve: Carried
Citizens’ Comments

Julie and Bruce Lewandowski of 5288 Oakton Lane and Richard Waddel of 5280 Oakton Lane stood and spoke regarding the proposed T-Mobile wireless tower facility.

Standing Committee Reports

A) Finance Committee-Trustee Barbian

i. Consider approving a Class “B” Fermented Malt Beverage & “Class B” Liquor License application for Extension of Premise (FC 16-26)

Joey Gerard’s requesting an extension of premises to the Historic Hose Tower on Friday, December 9, 2016.

Trustee Barbian moved to approve a Class “B” Fermented Malt Beverage & “Class B” Liquor License application for Extension of Premise (FC 16-26) to the Hose Tower on December 9, 2016, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

ii. Consider approving a resolution awarding the sale of $1,295,000 Taxable General Obligation Community Development Bonds, Series 2016B, Resolution R2016-15 (FC 16-27).

This bonding was the first financial incentive for the apartment complex at Southridge, which is within Tax Increment District 4. The Bank of Kansas was the winning bid with a 3.72% interest rate which is higher than hoped but less than original conservative estimates. The issue was rated by Moody’s and the Village maintained our Aa3 rating. All principle and interest will be paid for by the Tax Increment District, not the taxpayers.

Trustee Barbian moved to approve a resolution awarding the sale of $1,295,000 Taxable General Obligation Community Development Bonds, Series 2016B, Resolution R2016-15 (FC 16-27) as outlined, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

iii. Consider approving an Intergovernmental Agreement to provide Police and Fire Dispatching Services to the Village of Hales Corners (FC16-28).

In 2014, the Village of Hales Corners began to recognize that they may not financially be able to make the changes the Village of Greendale was making to ensure the highest quality emergency dispatch services. It was at that time that the local government tasked the Police Chief with researching the cost of either contracting services or consolidating services with another agency. It was at that time that we were approached by the Hales Corners emergency services to research and test the efficiency of a combined dispatch. For the next 2 years, data was collected, options were researched, and the ability to absorb the activity from Hales Corners was researched. Several real-time, live tests were run during busy shift times to verify our belief that Greendale could absorb Hales Corners emergency services dispatch with little, necessary change to Greendale operations.

The Finance Committee recommends and Trustee Barbian so moved to approve an Intergovernmental Agreement to provide Police and Fire Dispatching Services to the Village of Hales Corners (FC16-28) , seconded by Trustee Busalacchi.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried
iv. Consider approving an agreement for professional services – Emergency Medical Service User Fee Billing Service (FC16-29).

Fire Chief Saidler presented: EMS Medical Billing Associates is our current billing company since 2010 and have provided us with exceptional service. Highlights of the contract are: it is a three year contract, it will auto renew unless either party requests termination per contract language, provider is including a free upgrade to new electronic patientcare reporting software, the provider is offering free training for the new software, and the client will compensate Service Provided 6.5% for services rendered compared to 7% with the current agreement.

The Finance Committee recommends and Trustee Barbian so moved to approve an agreement for professional services – Emergency Medical Service User Fee Billing Service effective January 1, 2017(FC16-29), seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

v. Discussion pertaining to increasing Fire Department Basic Life Support and Advanced Life Support service fees (FC 16-30).

Fire Chief Saidler presented: The Milwaukee County Association of Fire Chiefs (MCAFC) has agreed to implement a rate increase of 2.1% above the 2016 rate schedule. There is an effort to keep rates the same throughout the area. The increase was derived by the following; these rates were adjusted by 2.1% which is the change in the Medical Care Commodities and Medical Care Service CPI for 2016. These proposed rates were reviewed by a number of billing agencies used by the providers and deemed to be within reasonable limits for acceptable rates. The current paramedic contract with Milwaukee County does not require ICC approval of these rates as it has in the past. Each fire chief that provides ALS services will be taking these proposed rates for approval in accordance with their local process. The Village has a higher than normal rate of patients who are on medicare that are transported (85%). No matter what the rates would be raised to, those on medicare never pay more that the medicare contracted rate which is significantly lower than the Village’s rate.

There was discussion that some Trustees wish to have lower rates than surrounding communities and that 15% of those transported have to pay. It was requested that staff prepare a revenue and cost analysis for the Fire department and ambulance runs.

vi. Discussion pertaining to the purchase of owner supplied items for the Village’s new Fire Station, including: Telecom, Technology and Security; Furniture, Furnishings and Equipment; and Special Equipment (FC 16-31).

The items to be purchased are as follows: Paging and Fire Notification Hardware/Software, Furniture, IT Equipment & Services, Self-Contained Breathing Apparatus (SCBA) Fill Station, and Surveillance Cameras. All items costs are below the original budgeted amounts (which were all a part of bonding for the Fire Station which was previously approved by the Village Board).

Trustee Barbian moved to place this item on the next Village Board agenda for action.

vii. Discussion pertaining to increasing Water Utility Rates (FC 16-32).

Milwaukee Water Works, the Village’s wholesale water supplier, received authorization from the Public Service Commission (PSC) and increased their water rates by 3%. Clerk Treasurer Victory recommended completing a Purchase Water Adjustment Case (PWAC) which would provide roughly a 1.5% volumetric rate increase ($0.05/per thousand gallons of water used) in order to keep a positive rate of return and avoid a negative financial impact to the Water Utility.

The Trustees requested a cost analysis showing the total dollar difference this would be estimated to be for the year to be provided to them at the next Board meeting.
viii. Discussion pertaining to increasing Local Sanitary Sewer Rates (FC 16-33).

The Village Sanitary Sewer Utility has had a net loss for the last two years. With aging pipes and capital improvement needs looming, the Sanitary Sewer Utility cannot continue to operate at a loss. The Village’s Auditors, Schenck, S.C. have advised we increase our rates to provide a moderate rate of return to begin building fund for the upcoming needed improvements. The proposed rates combined with the proposed Metro Sewer rates, should leave the Sanitary Sewer Utility with a 3% rate of return to begin to provide the Utility the capital needed for upcoming improvements.

The Trustees requested a cost analysis showing the total dollar difference this would be estimated to be for the year to be provided to them at the next Board meeting.

ix. Discussion pertaining to increasing Metro Sanitary Sewer Rates (FC 16-34).

The Village Sanitary Sewer Utility has had a net loss for the last two years. With aging pipes and capital improvement needs looming, the Sanitary Sewer Utility cannot continue to operate at a loss. The Village’s Auditors, Schenck, S.C. have advised we increase our rates to provide a moderate rate of return to prepare for upcoming needed improvements. The proposed Metro Sewer rates combined with the proposed Local Sewer rates, should leave the Sanitary Sewer Utility with a 3% rate of return to begin to provide the Utility the capital needed for upcoming improvements. The Milwaukee Metropolitan Sewerage District (MMSD) charges are meant to be a pass-through billing. The intention is to bill our customers and pass the amount collected on to MMSD. Several months ago the Village’s billing for Metro Sewer was audited by MMSD. At that time, the auditor indicated that other Municipalities place a 10 to 20% administrative fee on the rate they charge their customers over the rate they pay to MMSD to be sure the costs of MMSD services are covered through the Utility bill. A 10% administrative increase on the amount we have been charging the Utility customer would increase the volumetric rate by $.19 resulting in an increase of $3.75 per quarter to the average customer (using 18,750 gallons of water).

The Trustees requested a cost analysis showing the total dollar difference this would be estimated to be for the year to be provided to them at the next Board meeting.

x. Discussion pertaining to a review of the Village’s Storm Water Utility Charges to Milwaukee County (FC 16-35).

Manager Michaels reported that Milwaukee County has asked the Village to look into waiving the County stormwater fees which are approximately $20,000 per year. It was determined that no action would be taken at this time.

xi. Finance Committee Internal Audit Review of Bills Presented for Payment.

Trustee Sikorski audited several Accounts Payable checks, ACH, and P-card items and found no issues.

xii. Approval of Accounts Payable Checks for Payment

Moved to the next Board meeting as all Trustees did not review.


No discussion.

B) Plan Commission-Trustee Chadwick – no meeting

C) Library Board-Trustee Busalacchi – congratulating the library for the night of Dickens, 2200 people. Kudos to them.

D) Public Works Committee-Trustee Sikorski-no meeting

E) Board of Health-Trustee Genz-no meeting.

F) Public Health, Welfare & Safety-Trustee Sikorski - no meeting
G) Park & Recreation-Trustee Ouellette – no meeting.

H) Public Celebrations-Trustees Busalacchi and Ouellette – no meeting

**Old Business:**

A) Board and Committee Appointments & Resignations.

None

**New Business:**

A) BOT 16-65 Discussion and necessary action to consider an Intergovernmental Agreement sharing the Village’s paramedic license with the Village of Hales Corners Fire Department.

Trustee Barbian moved to approve BOT 16-65, an Intergovernmental Agreement sharing the Village’s paramedic license with the Village of Hales Corners Fire Department, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

**Officers Reports:**

A) Village Manager’s Report. None.

B) Village President’s Report. President Birmingham commended the Excellent Dickens and Public Celebrations Committee and all the stores for doing their part.

**Citizens’ Comments**

None.

**Closed Session**

President Birmingham read:

A) The Board shall convene in Closed Session pursuant to Wisconsin State Statute Section 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to discuss the investment of public funds for development of the property at 6200 W. Loomis Road.

Trustee Barbian moved, seconded by Trustee Ouellette to convene in Closed Session at 9:29 p.m.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

**Adjournment**

Trustee Busalacchi moved, seconded by Trustee Ouellette to adjourn.

Ayes: Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: Barbian
Motion to approve: Carried
The meeting adjourned at 10:10 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer