

**VILLAGE OF GREENDALE  
Board of Trustees Meeting Minutes  
February 20, 2018**

President Birmingham called the meeting to order at 7:00 p.m. in the Board Room of Village Hall.

**Roll Call**

Present: Trustee Barbian, Trustee Ouellette, Trustee Sikorski, Trustee Chadwick, Trustee Busalacchi, Trustee Genz, President Birmingham  
Also Present: Todd Michaels, Village Manager  
Ryan Rosenow, Police Chief  
Tim Saidler, Fire Chief  
Mark Uecker, Director of Public Works  
Scott Satula, Director of Inspection Services  
Sue Sheppard, Public Health Director  
Kristen Victory, Clerk- Treasurer  
Sarah Weishar, Assistant Village Manager

**Approval of Minutes**

Regular Board Meeting of February 6, 2018.

***Trustee Barbian moved, seconded by Trustee Ouellette, that the minutes from the Board of Trustees Meeting held on February 6, 2018 be approved since all Board members received copies of the same prior to tonight's meeting.***

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Motion to approve: Carried

**New Communications**

None

**Public Hearing and Action Items**

President Birmingham opened the public hearing. Jeff Martin of Seritage Properties outlined the plans.  
President Birmingham closed the public hearing.

- A) *BOT 18-03 – Consider approving a request for a Special Use/Building Permit Application for redevelopment of the former Sears Store, including exterior building alterations, a re-division of the building interior and parking lot modifications at 5200 S. 76<sup>th</sup> Street (Tax Key 650-999-0040), Greendale, Wisconsin in accordance with Section 17.36(3) of the Greendale Zoning Code. (#18-01/PC 18-02)*

***The Plan Commission recommends and Trustee Chadwick so moved, to approve the Special Use/Building Permit Application for redevelopment of the former Sears Store, including the exterior building alterations, a re-division of the building interior and the parking lot modifications at 5200 S. 75<sup>th</sup> Street (Tax Key code 650-999-0040) in Greendale, Wisconsin in accordance with Section 17.36(3) of the Greendale Zoning Code. (#18-01/PC 18-02) subject to the recommendations in the Plan Consultant's Report dated 2/7/2018, any conditions identified in the Village Engineer's Report dated 1/29/2018, and revisions to the existing development agreement for Southridge Mall (as necessary), seconded by Trustee Barbian.***

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Motion to approve: Carried

**Citizens' Comments**

None

**Standing Committee Reports**

A) *Finance Committee-Trustee Barbian*

i. *Consider approving an Application for a New Beverage Operator License. (FC 18-07)*

**Beverage Operator License**

Ashley J Lee

**Establishment**

Peters Food & Deli

**Record Check**

Approved by Police

**Training**

Not Completed

***Trustee Barbian moved to approve the Application for New Beverage Operator License contingent on the completion of training as listed in Finance Committee Report (FC 18-07), seconded by Trustee Ouellette.***

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham

Nays: NONE

Motion to approve: Carried

B) *Plan Commission-Trustee Chadwick*

i. *Consider approving a request for a Special Use/Building Permit Application for redevelopment of the former Sears Store, including exterior building alterations, a re-division of the building interior and parking lot modifications at 5200 S. 76<sup>th</sup> Street (Tax Key 650-999-0040), Greendale, Wisconsin in accordance with Section 17.36(3) of the Greendale Zoning code. (#17-08/PC 18-02).*

-Subject of the Public Hearing held earlier in the meeting.

C) *Library Board-Trustee Busalacchi – Meeting tomorrow*

D) *Public Works Committee-Trustee Sikorski – no meeting*

E) *Board of Health-Trustee Genz – Since January there were 15 Greendale residents hospitalized for the flu. Get the flu shot. March 1 the Community Garden starts at St. Thomas of Canterbury. There are still open garden spots available. Wednesday, March 28 there will be a Community Wellness and Substance Abuse with a Wellness fair and speaker on the Opiod Epidemic.*

F) *Public Health, Welfare & Safety-Trustee Sikorski -no meeting*

G) *Park & Recreation-Trustee Ouellette – New ballpark fees will be coming to a future Board meeting for approval. Spring registration was entirely online and went well.*

H) *Public Celebrations-Trustee Ouellette – Winterfest is coming this weekend February 24<sup>th</sup>. There will be a chili contest, ice carving and a Wintermarket with over 20 vendors.*

**Old Business:**

A) *Board and Committee Appointments & Resignations.*

None

B) *BOT 18-02 Discussion and necessary action pertaining to the Village's procedures for communicating to residents.*

After recent discussions at Board meetings regarding communicating with residents the staff wanted to go over our current communication methods and discuss if any modifications should be made. The Village does a number of mailings and electronic communications. The newsletter is mailed out quarterly, there is a biweekly e-mail update for those who signed up to be on the list, as well as our website, Facebook page and posting locations. Staff is suggesting having a mailing every other month.

**Trustee Barbian moved to approve increasing the Village Views mailing to every other month as well as a significant increase in our electronic vehicles which will ask for community feedback via phone calls, emails or social media posts, seconded by Trustee Busalacchi.**

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Motion to approve: Carried

**New Business:**

*A) BOT 18-04 Consider approving a Special Community Event Permit – Greendale Education Foundation - “School’s Out Let’s Celebrate”.*

The Greendale Education Foundation submitted a special event application for “School’s Out”. This is the second year for this event. It is scheduled for the last day of school Friday June 8th. There will be food provided by the Greendale Lions Club, entertainment, no amplified music but a strolling musician and possibly student musicians. Broad Street will be closed for the event.

There was discussion that the form did not have all of the relevant information.

**President Birmingham moved to send the Special Community Event Permit for the Greendale Education Foundation for “School’s Out Let’s Celebrate” on Friday, June 8th and the closure of Broad Street back to the Public Celebrations Committee, seconded by Trustee Barbian.**

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Motion to approve: Carried

*B) BOT 18-05 Consider approving a Special Community Event Permit – Greendale Entertainment Association – “Saturday Night Fun on the Green” Saturday Night Gazebo Entertainment Series.*

The Greendale Entertainment Association is requesting approval for the Saturday Night Fun on the Green gazebo concert series. All concerts begin at 7 pm and end by 8:30 pm. The concerts will take place on June 23, June 30, July 14, July 21, July 28, August 4, August 18 and August 25. The rain site will be at the Greendale High School in the Multi-purpose room. This was approved by the Public Celebrations Committee and the Police Department.

**Trustee Barbian moved to approve (18-05) Special Community Event Permit for the Greendale Entertainment Association for “Saturday Night Fun on the Green”, seconded by Trustee Sikorski.** (Reconsidered later in the meeting and subsequently referred back to the Public Celebrations Committee)

Ayes: Barbian, Sikorski, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Abstain: Ouellette  
Motion to approve: Carried

*C) BOT 18-06 Consider approving a Special Community Event Permit – Greendale Entertainment Association – “Village Days”.*

The Greendale Entertainment Association is requesting approval for the Village Days August 10th – 12th. GEA uses the Municipal Parking Lot and has the Children’s entertainment area, food, music and drinks. The event begins Friday August 10th at 4pm and ends Sunday August 12th at 4:00 pm. The GEA has asked that this year DPW remove the trash during the event. DPW has not done this in the past.

**Trustee Barbian moved to approve (BOT 18-06) Special Community Event Permit for the Greendale Entertainment Association for “Village Days” as presented in their application with the DPW garbage collection omitted with this part to be reconsidered and brought back in a timely manner, seconded by Trustee Genz.** (Reconsidered later in the meeting and subsequently referred back to the Public Celebrations Committee)

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Abstain: Ouellette  
Motion to approve: Carried

*D) BOT 18-07 Consider approving a Special Community Event Permit – Greendale Park and Recreation – “Hallowings”.*

The Greendale Park & Recreation is requesting special event approval for “Hallowings” a Halloween pumpkin festival. The pumpkin carving would take place Saturday October 21st, Sunday October 22nd from 11:00 am to 8:00 pm, Friday October 26th from 4:00 pm to 8:00 pm and Saturday October 27th and Sunday October 28th from 11:00 am to 8:00 pm. The pumpkins will be put on display with lights and will be on from dusk until 10:30 – 11:00 pm at night. The Village to provide garbage and move the display bleachers.

There was discussion that it is run by an entity other than a not for profit, of trash and the work the Village would do for this event. There was discussion of the work done by the Village for all the events.

***President Birmingham moved to table BOT 18-07, 18-08, 18-09, and 18-10, seconded by Trustee Barbian.***

Ayes: Barbian, Ouellette, Sikorski, Busalacchi, Genz, Birmingham  
Nays: Chadwick  
Motion to approve: Carried

***President Birmingham moved to reconsider BOT 18-05 and 18-06, seconded by Trustee Ouellette.***

Ayes: Sikorski, Busalacchi, Genz, Birmingham  
Nays: Barbian, Ouellette, Chadwick  
Motion to approve: Carried

Staff will figure out the costs for their time for these events.

***Trustee Busalacchi moved to table BOT 18-05 and 18-06, seconded by Trustee Genz.***

Ayes: Sikorski, Busalacchi, Genz, Birmingham  
Nays: Barbian, Chadwick  
Abstain: Ouellette  
Motion to approve: Carried

*E) BOT 18-08 Consider approving a Special Community Event Permit – Greendale Park & Recreation Department – Sunday “Village Nites on the Green”.*

The Greendale Park & Recreation is requesting special event approval for the Village Nites on the Green gazebo concert series on Sunday evenings. The concerts will occur every Sunday evening from June 17th until August 19th excluding July 8th and August 12th.

*F) BOT 18-09 Consider approving a Special Community Event Permit – 2018 Greendale Downtown Market – Greendale Park and Recreation Department – Broad Street*

The Greendale Park & Recreation is requesting special event approval for the Downtown Market. The market will again be held every Saturday from 10am – 12pm from June 23rd through October 6th.

*G) BOT 18-10 Consider approving a Parade Permit Application – Badgerland Striders – “Turkey Trot”.*

The Badgerland Striders are requesting a special event/parade permit for the annual Turkey Trot run/walk. It is scheduled for Sunday November 4th from 9:30 – 11:30 am.

**Officers Reports:**

- A) Police Department Monthly Activity Report.
- B) Fire Department Monthly Activity Report.

- C) Department of Public Works Monthly Activity Report- Trustee Genz gave praise for the snowplowing.
- D) Water & Sewer Utility Monthly Activity Report.
- E) Health Department Activity Report.
- F) Village Manager's Report- none
- G) Village President's Report- none

Trustee Ouellette asked to put discussion of the Veterans Memorial fund raising on a future agenda.

**Citizens' Comments**

Jason Cyborowski of 6030 Doyle St. stood and commented on the Hallowings event. He also thanked the Board for picking J & J Construction for the Police Station purchase and renovation. Elaine Unger of 4815 Sutton Lane spoke about garbage. Terry Wichman of 5270 Lakeview Drive and Ann Dielehner of 5251 Laura Lane commented on the Village and Police Department facebook pages.

**Adjournment**

***Trustee Barbian moved, seconded by Trustee Ouellette to adjourn.***

Ayes: Barbian, Ouellette, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Motion to approve: Carried

**The meeting adjourned at 8:52 P.M.**

Respectfully submitted,

Kristen Victory  
Clerk Treasurer