President Birmingham called the meeting to order at 7:02 p.m. in the Board Room of Village Hall.

Roll Call

Present: Trustee Barbian, Trustee Ouellette, Trustee Cyborowski, Trustee Sell, Trustee Genz, Trustee Chadwick, President Birmingham
Also Present: Todd Michaels, Village Manager
Sarah Weishar, Assistant Village Manager
Ryan Rosenow, Police Chief
Mark Uecker, Director of Public Works
Sue Shepard, Public Health Director
Brian Williams-Van-Klooster, Library Director
Kristen Victory, Clerk-Treasurer

Approval of Minutes

Regular Board Meeting of February 19, 2019
Regular Board Meeting of March 5, 2019
Special Board Meeting of March 11, 2019

Trustee Barbian moved, seconded by Trustee Ouellette, that the minutes from the Board of Trustees Meeting held on February 19, 2019, March 5, 2019 and Special Board Meeting of March 11, 2019 be approved since all Board members received copies of the same prior to tonight’s meeting.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Public Hearing and Action Items

A) BOT 19-12 – Discussion and necessary action to consider approval to repeal and recreate Section 17.3610 of the Village of Greendale Code concerning Wireless Communication Facilities. (COW 19-01/PC 19-04)

President Birmingham opened the public hearing.

Manager Michaels explained that this is the Wireless Communications Ordinance and this is the 3rd or 4th time it has come before the Board.

Elaine Unger of 4815 Sutton Lane and representing Wisconsin for Safe Technology stood and stated that she does not believe the Ordinance is ready to be approved. She listed additional items she wished to be added to the Ordinance. Manager Michaels invited her to meet with him.

President Birmingham stated that they will not be voting on the Ordinance tonight because additional items had come up at the Plan Commission meeting and the Village Attorney was reviewing them. He stated that the Public Hearing will be left open to the next Board meeting after we have heard back from the Village Attorney regarding the additional items for review.

New Communications

A) BOT 19-04 Todd Michaels, Village Manager – Creation of a personnel Manual for the Village.

Manager Michaels explained that the Village currently has an annual Salary and Benefit Resolution. Some personnel items are also addressed in the Municipal Code. This Personnel Manual will bring together all of the personnel related items in one place.
Trustee Cyborowski moved to refer BOT 19-04, the creation of a personnel manual for the Village, to the Committee of the Whole, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

B) BOT 19-05 Mike Drilling, Drilling Enterprises – Special Use/Building Permit Application for restaurant buildout for 6601 Northway.

Manager Michaels explained that this is for the interior build out and use as a restaurant.

Trustee Barbian moved to refer BOT 19-05 Special Use/Building Permit Application for restaurant buildout for 6601 Northway to the Plan Commission and Planning Consultant, seconded by Trustee Genz.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

C) BOT 19-06 Jacob Walker, Bray Architects (on behalf of the Greendale School District – Special Use/Building Permit Application for additions and renovations to Canterbury Elementary School, College Park Elementary School, Highland View Elementary School, and Greendale High School.

Manager Michaels asked that this item be referred to the Plan Commission and Planning Consultant.

Trustee Chadwick moved to refer Special Use/Building Permit Application for additions and renovations to Canterbury Elementary School, College Park Elementary School, Highland View Elementary School, and Greendale High School to the Plan Commission and Planning Consultant, seconded by Trustee Barbian.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Citizens’ Comments

Jackie Kraemer of 5729 Clover Lane stood and asked that the residents of Crocus Court be allowed back on that corner (that the Lions could free it up for them) to set up for the seating at the 4th of July parade.

Paul Warlowski of 8784 Woodbridge Dr. stood in support of the bike race and that he would volunteer to assist with it.

Linda Larson of 5586 Municipal Square stood and commented on good things going on in Greendale. She asked if the maple tree at College Park could be saved/moved during the new construction there as it was a tree to honor her niece who passed away. Manager Michaels told her she should reach out to Dr. Gary Kiltz, the School Superintendent regarding this and to let him know the meaning behind the tree.

Steve Peters of 5236 Morningside Drive stood in support of the bike race.

Joe Russ of 16800 W. Shadow Drive in New Berlin commented on the state of Grange Ave. and in support of the bike race.

Elaine Unger of 4815 Sutton Drive, representing Wisconsin for Safe Technology stood and asked if she could show a video called 5G in 5 minutes.

Trustee Chadwick moved, seconded by Trustee Genz to show the video during the meeting.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick
Nays: Birmingham
Motion to approve: Carried

The video played with no sound on the monitor so was not shown in its entirety.
Standing Committee Reports

A) Finance Committee-Trustee Barbian

i. Consider approving Applications for New Beverage Operator Licenses and Temporary Class “B”/“Class B” Licenses. (FC 19-12)

<table>
<thead>
<tr>
<th>Beverage Operator</th>
<th>Establishment</th>
<th>Record Check</th>
<th>Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve Gajewski</td>
<td>Walgreens</td>
<td>Approved by Police</td>
<td>Completed</td>
</tr>
<tr>
<td>Megan Pavlik</td>
<td>Walgreens</td>
<td>Approved by Police</td>
<td>Completed</td>
</tr>
</tbody>
</table>

**Temporary Class “B”/“Class B” License**

<table>
<thead>
<tr>
<th>Name of Event</th>
<th>Location of Event</th>
<th>Date of Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Italian Wine Tasting Event</td>
<td>6060 W Loomis Rd</td>
<td>03/30/2019</td>
</tr>
<tr>
<td>Feast on the Blacktop</td>
<td>6060 W Loomis Rd</td>
<td>8/2, 8/3, 8/4/2019</td>
</tr>
</tbody>
</table>

Trustee Barbian moved to approve (FC 19-12) Applications for New Beverage Operator Licenses and Temporary Class “B”/“Class B” Retailer’s Licenses, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham

Nays: NONE

Motion to approve: Carried

ii. Status of Accounts – January 31, 2019

No comments this evening.

B) Plan Commission-Trustee Chadwick

i. Discussion and necessary action to consider approval to repeal and re-create Section 17.3610 of the Village of Greendale Code concerning Wireless Communication Facilities. (COW 19-01/PC 19-04)

(Subject to a Public Hearing held earlier on this agenda)

C) Library Board-Trustee Genz- meeting tomorrow

D) Public Works Committee-Trustee Barbian- No meeting.

E) Board of Health-Trustee Genz- There is a resurgence of measles in neighboring states due to people not being vaccinated. There will be a volunteer reception on April 2, a Sage meeting on April 8th and a Community Wellness Event on April 9th.

F) Public Health, Welfare & Safety-Trustee Cyborowski - No meeting.

G) Park & Recreation-Trustee Ouellette- No meeting.

H) Public Celebrations-Trustee Ouellette- There was a meeting and many items are on tonight’s agenda for approval.

Old Business:

A) Board and Committee Appointments & Resignations.

President Birmingham stated that he will make appointments at the first meeting in April.

New Business:

A) BOT 19-13 Discussion and necessary action on Ordinance No. 905 to Repeal and Re-Create Section 8.05 of the Village of Greendale Village Code Concerning Obstructions and Encroachments in Village Rights-of-Way.
Manager Michaels stated that this ordinance was referred to the Village Board and was discussed at two Committee of the Whole meetings. There were items asked to be added by a citizens group that were not legal to include in the Ordinance.

**Trustee Barbian moved to approve BOT 19-13 Ordinance No. 905 to Repeal and Re-Create Section 8.05 of the Village of Greendale Village Code Concerning Obstructions and Encroachments in Village Rights-of-Way, seconded by Trustee Ouellette.**

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham  
Nays: NONE  
Motion to approve: Carried

**B) BOT 19-14 Discussion in reference to reconsider Ordinance No. 904 which created Section 17.363 and repealed and recreated Section 17.03(2) of the Village of Greendale Village Code Concerning the Regulation of Tourist Home Establishments in the Village of Greendale. (#18-09/PC 18-10/BOT 18/67) (Placed on the Agenda at the request of Trustee Barbian and President Birmingham.)**

**C) BOT 19-15 Discussion in reference to the creation of a Children’s Garden. (Placed on the Agenda at the request of Trustee Chadwick and President Birmingham.)**

Trustee Chadwick stated she will bring the information to share at another meeting due to the long meeting tonight.

**D) BOT 19-16 Consider Approving a Special Community Event Permit – 2019 Greendale Downtown Market – Greendale Park and Recreation Department – Broad Street**

Park and Recreation has requested a special event permit for the annual summer Downtown markets. They would begin Saturday June 22nd and continue through October 5th from 8:00 am to 12:00 pm. The market may have extended hours for the GTO Car Show (August 17th) and Oktoberfest (September 20th) weekends. The Market will continue to take place on Broad Street. This item did go the Public Celebration Committee and was approved. Manager Michaels stated that he is making the change to extend the market to Schoolway so the new restroom trailer can be incorporated.

**Trustee Cyborowski moved to approve the special event application for the Downtown Markets from June 22nd through October 5th as outlined in the special event application, seconded by Trustee Ouellette.**

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham  
Nays: NONE  
Motion to approve: Carried

**E) BOT 19-17 Consider approving a Special Community Event Permit – Greendale Park & Recreation Department – Sunday “Village Nites on the Green”.**

The Greendale Park & Recreation is requesting a special event permit for the annual Village Nites on the Green Gazebo Concert series for every Sunday from June 16th through August 18th (excluding July 7 and August 11 due to other Village events). The concerts would begin at 7:00 p.m. and end at 8:30 p.m. This item did go the Public Celebration Committee and was approved.

**Trustee Barbian moved to approve the special event permit for the Greendale Park & Recreation 2019 Village Nites on the Green Gazebo concert series with the dates/times listed in the special event application, seconded by Trustee Sell.**

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham  
Nays: NONE  
Motion to approve: Carried

**F) BOT 19-18 Consider approving a Special Community Event Permit – Greendale Park & Recreation Department – “Movie Nights at the Park”**

The Park and Recreation Department has requested a special event permit for Movies in the Park to take place at
Gazebo Park. They have requested the same in previous years. The movies are scheduled for June 15, July 13, and September 14 (show movies at dusk between 7:45 – 8:30 p.m. and run until 10:15- 10:45 pm). The movie is in conjunction with the GEA Gazebo concert and begin at the conclusion of the concert. This item did go the Public Celebration Committee and was approved.

Trustee Cyborowski moved to approve the special event permit for the Park & Recreation Movies in the Park with the dates/times listed in the special event application, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

G) BOT 19-19 (Consider approving a Special Community Event Permit – Greendale Park and Recreation – “Hallowings”)

The Greendale Park & Recreation is requesting a special event permit for Hallowings, a Halloween pumpkin carving event to be held at Gazebo Park that they do in conjunction with the Gift of Wings. This is the 4th year for this event. The proposed dates for carving are October 23 (4:00 – 8:00 pm), October 24 (4:00 – 8:00 pm), October 25 (4:00 – 9:00 pm), October 26 (12:00 – 9:00 pm), and October 27 (11:00 am – 8:00 pm). The displays would be on from dusk until 10:30- 11:00 pm Monday – Sunday. This year they are also adding a large inflatable pumpkin to place on the site. This item did go the Public Celebration Committee and was approved.

Trustee Cyborowski (BOT 19-19) moved to approve the special event permit for the Greendale Park & Recreation Hallowings event with the dates/times listed in the special event application, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

H) BOT 19-20 Consider approving a parade permit request from the American Legion for the Memorial Day parade.

The American Legion has requested a parade permit for the Memorial Day Parade scheduled for May 27, 2019 beginning at 9:00 a.m. The parade will begin at the Municipal Parking Lot and end at the Greendale High School as it has in prior years going down Broad Street.

Trustee Genz stated that he would like to highlight the parade in the Life in the Village magazine and in the Village Views.

Trustee Barbian moved to approve BOT 19-20, parade permit for the American Legion Memorial Day Parade for Monday, May 27, 2019 as presented in the parade permit application, seconded by Trustee Sell.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

I) BOT 19-21 Discussion and necessary action whether to host a Criterium bike race in the Downton Greendale on Wednesday, June 26, 2019

Manager Michaels stated his intention is to see what the Board would like to consider:

1. Authorize staff to spend some time further researching what our estimated costs would be and how to fund them through our existing Budget, seek additional donations, and do a community outreach mailing and open house for residents to make a final decision before April 9th. (Recommended option if the Board wants to host this event this year)
2. Direct staff to stop working on this event.
3. Direct staff to work on this event for next year.
4. Authorize staff to enter into a contract with the event management, seek additional donations, and find any additional ways to reduce the cost to the Village.
The Public Celebrations Committee had made a motion that if there was intention to try and hold this event this year that $20,000 would need to be raised by tonight. At this time approximately $6,000 has been raised.

**Trustee Genz moved to form a committee to research the bike race for next year, seconded by Trustee Ouellette.**

Ayes: Ouellette, Sell, Genz, Chadwick, Birmingham  
Nays: Barbian, Cyborowski  
Motion to approve: Carried


**Trustee Cyborowski moved to affirm Proclamation No. P2019-5 – Proclaiming Monday April 8, 2019 as Tom Slota Day in the Village of Greendale in recognition of his 32 years of service on the Greendale School Board., seconded by Trustee Sell.**

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham  
Nays: NONE  
Motion to approve: Carried

**Officers Reports:**

A) Police Department Monthly Activity Report  
B) Fire Department Monthly Activity Report  
C) Department of Public Works Monthly Activity Report  
D) Water & Sewer Utility Monthly Activity Report  
E) Health Department Activity Report  
F) Village Manager’s Report- This was our first year with the Crossing Guard company that folded. The Chief has already started contacting former Crossing Guards and DPW and the Police have been taking care of the crossings. There are 9 crossings 2 times a day. Trustee Ouellette commented that she is impressed with how the Police and DPW handled this on short notice.  
G) Village President’s Report- None

**Citizens’ Comments**

Bruce Lewandowski of 5288 Oakton Lane stood and commented on the Bike race.

**Closed Session**

President Birmingham read:

A) The Board shall convene in Closed Session pursuant to Wisconsin State Statute Section 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to discuss strategy relevant to contract negotiations for the Village’s Police Officer and Firefighter unions.  
B) Pursuant to Wisconsin State Statute Section 19.85(1)(c) to considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to discuss the Village Manager’s 2018 performance evaluation and the 2019 Salary Resolution.

**Return to Open Session**

The Board reserves the right to return to Open Session to act on matters discussed in Closed Session.

**Trustee Ouellette moved, seconded by Trustee Sell to convene in Closed Session at 9:00 p.m.**

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham  
Nays: NONE  
Motion to approve: Carried
Trustee Barbian moved, seconded by Trustee Ouellette to reconvene in Open Session at 10:03 p.m.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

A) Consider approving the 2019 Salary Resolution

Trustee Barbian moved to approve the 2019-02R Village of Greendale 2019 Salary Resolution, seconded by Trustee Ouellette.

Trustee Genz stated that he wants to point out that last October we spend several nights working out a budget and the budget fell short of the amount of the raises outlined in the resolution. He stated we either need to do the salary resolution in September so in October we can budget that amount or work out a system where whatever budget we deem in October is going to be held firm and that he cannot in good conscience vote for a resolution that isn't covered in the budget. Trustee Ouellette stated that she seconds the notion.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Chadwick, Birmingham
Nays: Genz
Motion to approve: Carried

B) Consider approving an amendment to the Village Manager’s Employment agreement.

Trustee Barbian moved to approve the second amendment to the Village Manager’s Employment agreement, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Adjournment

Trustee Cyborowski moved, seconded by Trustee Barbian, to adjourn.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

The meeting adjourned at 10:05 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer