

VILLAGE OF GREENDALE
Board of Trustees Meeting Minutes
March 20, 2018

President Birmingham called the meeting to order at 7:00 p.m. in the Board Room of Village Hall.

Roll Call

Present: Trustee Barbian, Trustee Ouellette, Trustee Sikorski, Trustee Chadwick, Trustee Busalacchi, Trustee Genz, President Birmingham
Also Present: Todd Michaels, Village Manager
Sarah Weishar, Assistant Village Manager
Ryan Rosenow, Police Chief
Tim Saidler, Fire Chief
Mark Uecker, Director of Public Works
Sue Sheppard, Public Health Director
Kristen Victory, Clerk- Treasurer

Approval of Minutes

Regular Board Meeting of March 6, 2018.

Trustee Barbian moved, seconded by Trustee Ouellette, that the minutes from the Board of Trustees Meeting held on March 6, 2018 be approved since all Board members received copies of the same prior to tonight's meeting.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

New Communications

None

Public Hearing and Action Items

President Birmingham opened the public hearings. No one spoke.
President Birmingham closed the public hearings.

- A) *BOT 18-11 – Consider approving a certified survey map for parcel number 663-0246-000 into 2 lots located at 6600 Schoolway. (#18-02/PC 18-04 (1))*

The Plan Commission recommends and Trustee Chadwick so moved, to approve a certified survey map for parcel number 663-0246-000 into 2 lots which are located at 6600 Schoolway (#18-02/PC 18-04 (1)), seconded by Trustee Busalacchi.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

- B) *BOT 18-12 – Consider approving a rezoning request for Lot 1 of the proposed certified survey map from an undesignated zoning district to B-4 General Existing Business District – Special Use at 6600 Schoolway. (#18-02/PC 18-04 (2))*

The Plan Commission recommends and Trustee Chadwick so moved, to approve a rezoning request for Lot 1 of the proposed certified survey map from an undesignated zoning district to B-4 General Existing Business District – Special Use at 6600 Schoolway (#18-02/PC 18-04 (2)), seconded by Trustee Genz.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
 Nays: NONE
 Motion to approve: Carried

- C) *BOT 18-13 – Consider approving a special use/building permit for the redevelopment of the former Police & Fire Station to be occupied as contractor’s offices, design center, showroom and storage for JJC Rental Properties, including exterior building alterations at 6600 Schoolway (Lot 1 of the proposed certified survey map). (#18-02/PC 18-04 (3))*

The Plan Commission recommends and Trustee Chadwick so moved, to approve a special use/building permit for the redevelopment of the former Police & Fire Station to be occupied as a contractor’s office, a design center, a showroom and storage for JJC Rental Properties, including the exterior building alterations at 6600 Schoolway (Lot 1 of the proposed certified survey map) subject to the recommendations in the Plan Consultant’s report dated March 2, 2018 and the Village Engineers report dated March 7, 2018. (#18-02/PC 18-04 (3)), seconded by Trustee Genz.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
 Nays: NONE
 Motion to approve: Carried

Citizens’ Comments

Noelle Joers-Yanisch and Mark Yanisch of 5595 Oakwook Circle stood and spoke regarding proposed TIF #5. Amy Krenske of 5593 Municipal Square stood and spoke on behalf of the Historical Society regarding the hopes the Historical Society has for the Welcome Center.

Standing Committee Reports

- A) *Finance Committee-Trustee Barbian*

- i. *Consider approving Applications for Beverage Operator Licenses (New & Temporary) & Application for Class “B”/”Class B” Retailer’s License. (FC 18-10)*

<u>Beverage Operator License</u>	<u>Establishment</u>	<u>Record Check</u>	<u>Training</u>
Marta A Nazario	Wal-Mart #5668	Approved by Police	Completed
Samantha R Betts	Wal-Mart #5668	Approved by Police	Completed
Rochelle G Wawrzonek	St. Thomas of Canterbury	Approved by Police	Completed
Katlin M Keller	Walgreens	Approved by Police	Completed
Rebecka L Majkowski	Peter’s Food & Deli	Approved by Police	Not Completed
<u>Temporary Class “B”/”Class B” License</u>	<u>Name of Event</u>	<u>Location of Event</u>	<u>Record Check</u>
St. Thomas of Canterbury	Mystery Dinner Theatre	7255 W Grange Ave	Approved by Police

Trustee Barbian moved to approve the Applications for Beverage Operator Licenses (New & Temporary) contingent on the completion of training and Application for Class “B”/”Class B” Retailer’s License as listed in Finance Committee Report (FC 18-10), seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
 Nays: NONE
 Motion to approve: Carried

- B) *Plan Commission-Trustee Chadwick*

- i. *Consider approving the creation of Tax Incremental District Number Five, Village of Greendale, the proposed boundaries thereof, and the proposed Project Plan (PC 18-03).*

-Manager Michaels stated that the Plan Commission held a Public Hearing on TIF #5. This is for the Sears redevelopment. He explained that the Greendale TIFs have been separated so if one is unsuccessful it doesn’t pull down the others. This item will be considered at the Village Board’s April 3rd meeting.

- ii. Consider approving a certified survey map for parcel number 663-024-6000 into 2 lots located at 6600 Schoolway. (#18-02/PC 18-04 (1))

-Subject of the Public Hearing held earlier in the meeting.
- iii. Consider approving a rezoning request for Lot 1 of the proposed certified survey map from an undesignated zoning district to B-4 General Existing Business District – Special Use at 6600 Schoolway. (#18-02/PC 18-04 (2))

-Subject of the Public Hearing held earlier in the meeting.
- iv. Consider approving a special use/building permit for the redevelopment of the former Police & Fire Station to be occupied as contractor’s offices, design center, showroom and storage for JJC Rental Properties, including exterior building alterations at 6600 Schoolway (Lot 1 of the proposed certified survey map). (#18-02/PC 18-04 (3))

-Subject of the Public Hearing held earlier in the meeting.

C) Library Board-Trustee Busalacchi – no meeting

D) Public Works Committee-Trustee Sikorski – no meeting

E) Board of Health-Trustee Genz –There was a meeting last week. There will be a Community Wellness and Substance Abuse Prevention event at the Greendale High School on March 28th from 6 pm to 8:30 pm. The Health Department has become a sharps disposal site where sharps items that are properly contained and be dropped off at the Health Department during normal Health Department hours. The Health Department has also received grant money to be used for a Music for Memory program. There are still radon test kits and free gun locks available at the Health Department.

F) Public Health, Welfare & Safety-Trustee Sikorski -no meeting

G) Park & Recreation-Trustee Ouellette – no meeting

H) Public Celebrations-Trustee Ouellette – All of the event permits coming before the Board tonight were discussed at the Public Celebrations meeting.

Old Business:

A) Board and Committee Appointments & Resignations.

None.

B) BOT 18-04 Consider approving a Special Community Event Permit – Greendale Education Foundation - “School’s Out Let’s Celebrate”.

The Greendale Education Foundation submitted a special event application for “School’s Out”. This is the second year for this event. It is scheduled for the last day of school Friday June 8th. There will be food provided by the Greendale Lions Club, entertainment, no amplified music but a strolling musician and possibly student musicians. Broad Street will be closed for the event.

C) BOT 18-05 Consider approving a Special Community Event Permit – Greendale Entertainment Association – “Saturday Night Fun on the Green” Saturday Night Gazebo Entertainment Series.

The Greendale Entertainment Association is requesting approval for the Saturday Night Fun on the Green gazebo concert series. All concerts begin at 7 pm and end by 8:30 pm. The concerts will take place on June 23, June 30, July 14, July 21, July 28, August 4, August 18 and August 25. The rain site will be at the Greendale High School in the Multi-purpose room. This was approved by the Public Celebrations Committee and the Police Department.

D) BOT 18-06 Consider approving a Special Community Event Permit – Greendale Entertainment Association – “Village Days”.

The Greendale Entertainment Association is requesting approval for the Village Days August 10th – 12th. GEA uses the Municipal Parking Lot and has the Children's entertainment area, food, music and drinks. The event begins Friday August 10th at 4pm and ends Sunday August 12th at 4:00 pm.

E) BOT 18-07 Consider approving a Special Community Event Permit – Greendale Park and Recreation – “Hallowings”.

The Greendale Park & Recreation is requesting special event approval for “Hallowings” a Halloween pumpkin festival. The pumpkin carving would take place Saturday October 21st, Sunday October 22nd from 11:00 am to 8:00 pm, Friday October 26th from 4:00 pm to 8:00 pm and Saturday October 27th and Sunday October 28th from 11:00 am to 8:00 pm. The pumpkins will be put on display with lights and will be on from dusk until 10:30 – 11:00 pm at night.

F) BOT 18-08 Consider approving a Special Community Event Permit – Greendale Park & Recreation Department – Sunday “Village Nites on the Green”.

The Greendale Park & Recreation is requesting special event approval for the Village Nites on the Green gazebo concert series on Sunday evenings. The concerts will occur every Sunday evening from June 17th until August 19th excluding July 8th and August 12th.

G) BOT 18-09 Consider approving a Special Community Event Permit – 2018 Greendale Downtown Market – Greendale Park and Recreation Department – Broad Street

The Greendale Park & Recreation is requesting special event approval for the Downtown Market. The market will again be held every Saturday from 10am – 12pm from June 23rd through October 6th.

H) BOT 18-10 Consider approving a Parade Permit Application – Badgerland Striders – “Turkey Trot”.

The Badgerland Striders are requesting a special event/parade permit for the annual Turkey Trot run/walk. It is scheduled for Sunday November 4th from 9:30 – 11:30 am.

Trustee Busalacchi moved to approve permits BOT 18-04 through 18-10, seconded by Trustee Barbian.

Ayes: Barbian, Ouellette, Chadwick, Busalacchi, Genz, Birmingham
Nays: Sikorski
Motion to approve: Carried

New Business:

A) BOT 18-14 Consider approving a parade permit request from the American Legion for the Memorial Day parade.

The American Legion has requested a parade permit for the Memorial Day Parade scheduled for May 28, 2018 beginning at 8:30 a.m. The parade will begin at the Municipal Parking Lot and end at the Greendale High School as it has in prior years. There was discussion of trying to promote the events of the day better to the Community and the possibility of getting a banner for over Loomis Road.

Trustee Barbian moved to approve 18-14 parade permit for the American Legion Memorial Day Parade for Monday, May 28, 2018 as presented in the parade permit application and outlined by Manager Michaels, seconded by Trustee Genz.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

- B) *BOT 18-15 Consider approving the Parade Permit Application for the Greendale Health Department for “Step Up to Better Health Fun Run and Walk”.*

The Greendale Health Department has requested a parade permit for the Step Up to Better Health run/walk on Sunday, October 31, 2018. The run begins at 10:30 a.m. and will end by noon. The route remains the same as in previous years and no streets are closed for this event. DPW will provide barricades and the Health Department has requested the assistance of auxiliary Police. The event was approved by the Public Celebrations Committee.

Trustee Barbian moved to approve (BOT 18-15) the parade permit for the Greendale Health Department Step Up to Better Health Run/Walk on October 21, 2018 as presented in the special event application, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

- C) *Consider affirming Proclamation No. P2018-04 – Proclaiming April 27, 2018 as National Arbor Day in the Village of Greendale.*

Trustee Barbian moved to affirm Proclamation No. P2018-04 – Proclaiming April 27, 2018 as National Arbor Day in the Village of Greendale, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

- D) *Consider affirming Proclamation No. P2018-05 – Proclaiming May 12, 2018 as Clean and Green Day in the Village of Greendale.*

Trustee Barbian moved to affirm Proclamation No. P2018-05 – Proclaiming May 12, 2018 as Clean and Green Day in the Village of Greendale, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

Officers Reports:

- A) Police Department Monthly Activity Report.
- B) Fire Department Monthly Activity Report.
- C) Department of Public Works Monthly Activity Report.
- D) Water & Sewer Utility Monthly Activity Report.
- E) Health Department Activity Report.
- F) Village Manager’s Report- none
- G) Village President’s Report- none

Citizens’ Comments

Joe Russ of New Berlin stood and spoke regarding tourism, TIFs and signage. Rob Nowak of 5786 Euston and President of the Historical Society stood and invited everyone with an idea to join them.

Closed Session

President Birmingham read:

- A) The Board shall convene in Closed Session pursuant to Section 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to discuss strategy relevant

to redevelopment at Southridge Mall, 5300 South 76th Street, and development and/or redevelopment for the property at 6600 Schoolway.

- B) Pursuant to Wisconsin State Statute Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to discuss the Village Manager's 2017 performance evaluation and the 2018 Salary and Benefit Resolution.

The Board reserves the right to return to Open Session to act on matters discussed in Closed Session.

Trustee Barbian moved, seconded by Trustee Ouellette to convene in Closed Session as outline at 7:43 p.m.

Ayes: Barbian, Ouellette, Sikorski, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

Return to Open Session

Trustee Barbian moved, seconded by Trustee Ouellette to reconvene in Open Session at 9:25 p.m.

Ayes: Barbian, Ouellette, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

- A) *Consider approving the Purchase/Sale Agreement and Purchase Agreement and Term Sheet for the sale of the former Police and Fire Station at 6600 Schoolway.*

Trustee Barbian moved to approve the Purchase/Sale Agreement and Purchase Agreement and Term Sheet for the sale of the former Police and Fire Station at 6600 Schoolway, seconded by Trustee Genz.

Ayes: Barbian, Ouellette, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

Adjournment

Trustee Busalacchi moved, seconded by Trustee Ouellette to adjourn.

Ayes: Barbian, Ouellette, Chadwick, Busalacchi, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

The meeting adjourned at 9:27 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer