

**VILLAGE OF GREENDALE
Board of Trustees Meeting Minutes
May 1, 2018**

Manager Michaels called the meeting to order at 7:00 p.m. in the Board Room of Village Hall.

Roll Call

Present: Trustee Barbian, Trustee Ouellette, Trustee Genz, Trustee Busalacchi, Trustee Cyborowski
Absent: Trustee Chadwick, President Birmingham
Also Present: Todd Michaels, Village Manager
Sarah Weishar, Assistant Village Manager
Ryan Rosenow, Police Chief
Tim Saidler, Fire Chief
Mark Uecker, Director of Public Works
Sue Sheppard, Public Health Director
Brian Williams-Van Klooster, Interim Library Director
Kristen Victory, Clerk- Treasurer

In the absence of President Birmingham, Trustee Ouellette moved to appoint Trustee Barbian as acting Chair for the meeting, seconded by Trustee Busalacchi.

Ayes: Ouellette, Genz, Busalacchi, Cyborowski
Abstain: Barbian
Nays: NONE
Motion to approve: Carried

Approval of Minutes

Regular Board Meeting of April 17, 2018.

Trustee Busalacchi moved, seconded by Trustee Ouellette, that the minutes from the Board of Trustees Meeting held on April 17, 2018 be approved since all Board members received copies of the same prior to tonight's meeting.

Ayes: Barbian, Ouellette, Genz, Busalacchi, Cyborowski
Nays: NONE
Motion to approve: Carried

New Communications

#18-05 Brian Schuk – Twi-Nite, Inc
Special Use Application to construct a permanent portable restroom structure and weather shelter on property owned by the Greendale School District at Jaycee Park on parcel No. 695-9998 at the northwest corner of Broad Street and Southway.

Twi-Nite in coordination with the Greendale School District would like to construct a permanent porta-john structure and weather shelter on Jaycee Park. There was discussion that bathrooms facilities have long been a problem for the softball/baseball program.

Trustee Busalacchi moved to refer 18-05 Special Use Application to construct a permanent portable restroom structure and weather shelter on property owned by the Greendale School District at Jaycee Park on parcel No. 695-9998 at the northwest corner of Broad Street and Southway to the Plan Commission, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Genz, Busalacchi
Abstain: Cyborowski
Nays: NONE
Motion to approve: Carried

Citizens' Comments

William F. Kienzle, of 7306 Devonshire stood and spoke about the bi-monthly Village Views and the Village Tax Incremental Financing Districts.

Standing Committee Reports

A) *Finance Committee-Trustee Barbian*

i. *Consider approving Applications for New Beverage Operator Licenses. (FC 18-18)*

<u>Beverage Operator License</u>	<u>Establishment</u>	<u>Record Check</u>	<u>Training</u>
Nicholas D McKendrick	Vintage 38	Approved by Police	Completed
Kennedy J Ochs	Vintage 38	Approved by Police	Completed
Amanda M Haskins	The Explorium Brewpub	Approved by Police	Not Completed

Trustee Ouellette moved to approve the beverage operator licenses for Nicholas D McKendrick from Vintage 38, Kennedy J Ochs from Vintage 38, and Amanda M Haskins from The Explorium Brewpub contingent on the completion of training as listed in Finance Committee Report (FC 18-18), seconded by Trustee Busalacchi.

Ayes: Barbian, Ouellette, Genz, Busalacchi, Cyborowski
Nays: NONE
Motion to approve: Carried

ii. *Discussion and necessary action pertaining to purchasing a lawn mower for the Department of Public Works. (FC 18-19)*

The Public Works Department seeks authorization to purchase a triple deck mower. Staff is recommending the purchase of the Toro Groundsmaster 4000-D, Tier 4 mower with a Universal white sunshade. The Budget estimated the cost to be \$63,000. Due to the amount of grass that the DPW presently cuts and maintains, purchasing a larger mower with a bigger deck will help with grass cutting efficiency. The bigger areas will be cut in less time and staff will have additional time to complete other tasks. It is recommended to purchase both pieces of equipment from Reinders. The price for the Toro Groundsmaster and the Sunshade is \$63,904.80. Pricing came from the Wisconsin State Contract.

Trustee Barbian moved to approve the purchase of a Toro Groundsmaster 4000-D mower in an amount not to exceed \$64,000 for the Department of Public Works as listed in Finance Committee Report (FC 18-19), seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Genz, Busalacchi, Cyborowski
Nays: NONE
Motion to approve: Carried

iii. *Discussion and necessary action pertaining to purchasing a portable restroom trailer for use during special events. (FC 18-20)*

Special events in Downtown Greendale and in other locations have attracted large crowds and often there aren't sufficient public restroom facilities. In an effort to alleviate this problem portable restrooms have been rented for some of the events. The cost to rent 5 standard portable restrooms and a hand washing station to be used at 15 to 20 events per year would cost a total of \$16,600 for 20 events. The cost to rent a 5 station restroom trailer is \$2,400 per event. The trailer could be used at 15 to 20 events per year would cost a total of \$48,000 for 20 events. We can purchase our own 4 to 5 station restroom trailer for less than \$35,000. Our DPW Department can service the unit at our own DPW yard for about \$150 per event or \$3,000 per year. The restroom trailer would be used to supplement the public restrooms which are already available, including an ADA compliant restroom at the Welcome Center.

Trustee Busalacchi moved to bring this item back at the next meeting and send Manager Michaels or his designee on a road trip to obtain information to make a recommendation of a purchase and call a Special Meeting if necessary, seconded by Trustee Barbian.

Ayes: Barbian, Ouellette, Genz, Busalacchi, Cyborowski
Nays: NONE
Motion to approve: Carried

iv. *Finance Committee Internal Audit Review of Bills Presented for Payment.*

Trustee Barbian randomly chose items numbered 7, 14, and 21 in each category for P-card items, checks and ach payments and checked them and the backup and all items met the audit standards.

v. *Approval of Accounts Payable checks for payment.*

Trustee Barbian moved to approve the Accounts Payable check numbers 54228 to 54297 in the amount of \$ 98,059.50, ACH payments of \$ 377,752.37, and P-card purchases in the amount of \$ 154,207.22 for a total of \$ 630,019.09 seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Genz, Busalacchi, Cyborowski
Nays: NONE
Motion to approve: Carried

vi. *Status of Accounts – March 31, 2018*

Clerk Treasurer Victory mentioned that all departments were coming in at or under the 25% point we are at in the year (through March). She mentioned one account 01-43-42100 being over budget and that she would check into this further. She did reiterate that the dpw accounts over all were at 25%.

B) *Plan Commission-Trustee Chadwick - no meeting*

C) *Library Board-Trustee Busalacchi – The Library Committee met last Wednesday with 3 teams consisting of residents, students, Library Board members and Village and School District personnel with the finalists for Library Director and tomorrow the Library Board will meet to make a recommendation. There was discussion of the Library hours and Trustee Busalacchi stated he will ask for a Special Library Board Meeting to discuss the Library being open for Gallery Night and Pet Palooza. Trustee Busalacchi stated that Saturday and Sunday hours will be discussed after the new Library Director is chosen and starts.*

D) *Public Works Committee-Trustee Barbian –*

i. Consider approval of Resolution No. R2018-06 – Adopting the 2017-2021 Milwaukee County Hazard Mitigation Plan.

Trustee Barbian moved to adopt Resolution R2018-06 the 2017-2021 Milwaukee County Hazard Mitigation Plan, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Genz, Busalacchi, Cyborowski
Nays: NONE
Motion to approve: Carried

E) *Board of Health-Trustee Genz – There was no meeting. Trustee Genz reminded everyone that there is a sharps collection system at the Health department where they will collect the sharps from the citizen and sell them a new collection unit at cost. Radon tests and free gun locks are available at the Health Department.*

F) *Public Health, Welfare & Safety-Trustee Cyborowski -no meeting*

G) *Park & Recreation-Trustee Ouellette -no meeting*

H) *Public Celebrations-Trustee Ouellette – the Explorium is having the Summer Launch Bash which was approved by Public Celebrations at the last meeting and comes later in the meeting.*

Old Business:

A) *Board and Committee Appointments & Resignations.*

None

New Business:

A) *BOT 18-26 Discussion and necessary action pertaining to approve the Fourth of July Fireworks Display Vendor.*

The item was moved to the next Board agenda. There was discussion that Greendale fireworks are not as robust and exciting as other communities. Staff will obtain more information from the vendor and research what other communities are doing.

B) *BOT 18-27 Discussion and necessary action pertaining to a special event application for the Explorium Brewpub for "Summer Launch Bash".*

The Explorium Brewpub has applied for a special event permit for Saturday, June 2, 2018 from 6 p.m. to midnight for a "Summer Launch Bash". The event will take place outside the Explorium Brewpub and extend into a portion of the Southridge parking lot. Music will be played outside along with the serving of beer and food. The bands will go from 6 p.m. to approximately 10:30 p.m., with the event completely shutting down by midnight. Explorium Brewpub is working with the Southridge Mall management and they have approved the event. It was approved by the Public Celebrations Committee.

Trustee Ouellette moved to approve the special event application for the Explorium Brewpub for "Summer Launch Bash" on June 2, 2018 (BOT 18-27), seconded by Trustee Cyborowski.

Ayes: Barbian, Ouellette, Genz, Busalacchi, Cyborowski
Nays: NONE
Motion to approve: Carried

B) *BOT 18-28 Discussion only in reference to the Village's curbside recycling program, including the purchase and use of recycling carts.*

There was discussion if recycle carts should be mandatory and if so, how they would be paid for.

Officers Reports:

- A) Village Manager's Report- none
- B) Village President's Report- none

Citizens' Comments

Bill Kewan of 5306 Robin Dr. stood and commented on the last campaign season for Village Offices. William Kienzle of 7306 Devonshire stood and spoke regarding trash and recycling.

Adjournment

Trustee Ouellette moved, seconded by Trustee Busalacchi to adjourn.

Ayes: Barbian, Ouellette, Genz, Busalacchi, Cyborowski
Nays: NONE
Motion to approve: Carried

The meeting adjourned at 9:22 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer