Manager Michaels called the meeting to order at 7:03 p.m. in the Board Room of Village Hall.

With President Birmingham’s absence, Trustee Ouellette moved to appoint Trustee Barbian as Chair of the meeting, seconded by Trustee Genz.

Ayes: Ouellette, Cyborowski, Sell, Genz, Chadwick
Abstain: Barbian
Nays: NONE
Motion to approve: Carried

**Roll Call**

Present: Trustee Barbian, Trustee Ouellette, Trustee Cyborowski, Trustee Sell, Trustee Genz, Trustee Chadwick,
Absent: President Birmingham
Also Present: Todd Michaels, Village Manager
Sarah Weishar, Assistant Village Manager
Ryan Rosenow, Police Chief
Tim Saidler, Fire Chief
Rod Damask, Acting Director of Public Works
Kenneth Robers, Director of Inspection Services
Sue Shepeard, Health Director
Kristen Victory, Clerk/Treasurer

**Approval of Minutes**

Special Board Meeting and Regular Board Meeting of August 6, 2019.

Trustee Chadwick moved, seconded by Trustee Ouellette, that the minutes from the Special and Regular Board of Trustees Meetings held on August 6, 2019 be approved.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick
Nays: NONE
Motion to approve: Carried

**Public Hearing and Action Items**

A) BOT 19-64 – Consider approval of a special use/building permit application for an addition to College Park Elementary School at 5701 W. College Avenue, Parcel 711-9998-002. (#19-06/PC 19-13)

Chairperson Barbian opened the public hearing.

Jean Fink of 5310 Robin Drive and Gerald Mrkvicka of 5776 Rustic Lane stood and asked some questions about the project. Harlyn Larson of 5586 Municipal Square stood and commented on Bluemel’s work this year.

Jacob Walker from Bray explained that the baseball diamond and parking lot will not be moved. He showed them the plans.

Chairperson Barbian closed the public hearing.

Trustee Cyborowski moved to approve the special use/building permit application for an addition to College Park Elementary School at 5701 W. College Avenue, Parcel 711-9998-002 as recommended by Ben Block of Graef, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick
Nays: NONE
Motion to approve: Carried
B) BOT 19-65 – Consider approving Ordinance 911 repealing and recreating Section 17.363 3(f) 5(h) and 6 regarding Tourist Home establishments. (#19-14/PC 19-10)

Manager Michaels explained that the Village is restricted by State law on this item.

Chairperson Barbian opened the public hearing.

Joe Russ, representing 5599-97 Basswood St. stood and stated that he doesn’t see a problem with the current ordinance as it is. He said that if the Village were to get additional tourist establishments, he would like to see a room tax implemented.

Chairperson Barbian closed the public hearing.

Manager Michaels stated that the Village could not renew a license if the property were unclean or in disrepair but not just if the Village didn’t like the # of guests. We can look into room tax in the future if there come to be more establishments.

Trustee Sell asked staff to look into how many tourist homes would make it worth creating and processing room tax.

The Plan Commission recommends and Trustee Chadwick so moved to approve Ordinance 911, repealing and modifying Ordinance 17.363, section 3(f), 5(h), and all of section 6 rescinding the 180-day limit on Tourist homes, having the Village Manager and Attorney make sure that there are no problems pulling a license and with #7 amended to have the Village Attorney reword it to legally allow one day rentals, seconded by Trustee Ouellette.

Manager Michaels stated that the Village Attorney indicated that the Village could decide not to renew a license if
Ayes: Barbian, Ouellette, Cyborowski, Sell, Chadwick
Nays: Genz
Motion to approve: Carried


Chairperson Barbian opened the public hearing.

No one spoke.

Chairperson Barbian closed the public hearing.

Manager Michaels stated that this was a recently passed ordinance that had significant resident input. The changes include the Village notifying residents within 100 ft. and refined and cleaned up the wording.

The Plan Commission recommends and Trustee Chadwick so moved, to approve Ordinance 912 repealing and recreating Section 17.3610 of the Village of Greendale Code regarding Wireless Communication Facilities, seconded by Trustee Cyborowski.

Ayes: Barbian, Cyborowski, Sell, Genz,
Nays: Ouellette, Chadwick
Motion to approve: Carried

New Communications

None

Citizens’ Comments

Dr. Gary Kiltz of 5194 Darnell and Superintendent of Greendale Schools stood and stated it is a great start to the school year and thanks to the police and Manager Michaels for helping with the bussing. There will be a ribbon cutting later in September for the completed improvements. There will be more new construction starting in October. He invited the Board to the September 16th Annual School meeting. Kendall Curtis of 5316 Olympia Dr., representing PAGE (Parents advocating Greendale Equality) thanked the police and Greendale Library, and Trustees Ouellette and Genz and
appreciated their efforts for equity. He spoke about Chenise Knox and wanting passion for diversity in the community. Joe Russ, representing 5599-97 Basswood and stated that Air Bnbs are not the only kind of tourist homes, there are also regular bed and breakfasts, and commented that the sign ordinances in Greendale are restrictive. Robb Nowak, of 5786 Euston St., and President of the Historical Society stood and stated that the Historical Society welcomed Chenise Knox to the organization. Holly Curtis of 5316 Olympia Dr., representing PAGE (Parents advocating Greendale Equality) stood and commented on the community becoming more diverse and having some multicultural events.

Standing Committee Reports

A) Finance Committee-Trustee Barbian

   i. Consider approving Applications for New Beverage Operators Licenses. (FC 19-29)

<table>
<thead>
<tr>
<th>Beverage Operator License</th>
<th>Establishment</th>
<th>Record Check</th>
<th>Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erika Ehley</td>
<td>Vintage 38</td>
<td>Approved by Police</td>
<td>Completed</td>
</tr>
<tr>
<td>Hector Veveros</td>
<td>Ruby Tuesday</td>
<td>Approved by Police</td>
<td>Not Completed</td>
</tr>
</tbody>
</table>

Trustee Barbian moved to approve (FC 19-29) the applications for New Beverage Operators contingent on the completion of training for those needed as listed as presented, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick
Nays: NONE
Motion to approve: Carried


Clerk Treasurer Victory mentioned building permit revenue being under budget. Fire revenues are also under budget but consistent with last year. As medicare continues to pay less we will likely need to adjust next year’s budget to reflect. The computer account that could affect our year end numbers, and DPW as a whole coming in around 50% half way through the year except for snow plowing being over. We will need to watch interest income as the federal reserve cut interest rates.

B) Plan Commission-Trustee Chadwick- No meeting.

   i) Consider approval of a special use/building permit application for an addition to College Park Elementary School at 5701 W. College Avenue, Parcel 711-9998-002. (#19-06/PC 19-13) (Subject to a Public Hearing held earlier on this agenda)

   ii) Consider approving Ordinance 911 repealing and recreating Section 17.363 3(f) 5(h) and 6 regarding Tourist Home establishments. (#19-14/PC 19-10) (Subject to a Public Hearing held earlier on this agenda)

   iii) Consider approving Ordinance 912 repealing and recreating Section 17.3610 of the Village of Greendale Code regarding Wireless Communication Facilities. (#19-13/PC 19-15) (Subject to a Public Hearing held earlier on this agenda)

C) Library Board-Trustee Genz- No meeting.

D) Public Works Committee-Trustee Barbian- No meeting.

E) Board of Health-Trustee Sell- Met today. The 7-week fall prevention class is full. This class is offered 2 or 3 times a year. Step up to Better Health Run Walk is October 20th and you can sign up at the Health Department or through the school. Sept 10th and 17th there is a QPR Gatekeeper training in preventing suicide. Last quarter the Health department collected over 200 pounds of sharps. There will also be an additional memory screening in October.

F) Public Health, Welfare & Safety-Trustee Cyborowski- No meeting

G) Park & Recreation-Trustee Sell- The Fall book is completed and online and coming in the mail shortly. The Auction Benefit is November 2 at Muskego Lakes Country Club. Trustee Chadwick asked if the Board would like to put together a basket for the auction. Trustee Chadwick offered to put it together.
H) Public Celebrations-Trustee Ouellette- Thank you to the department heads and DPW who like magic clean up after events. Thanks to the Police Chief Rosenow who was there all weekend and Police and Fire Family Day with the equipment, thanks. There were comments regarding the employees who clean things up and make things happen, praise for the GTO show, and positive comments about the fireworks, Health Department teen bedroom and that the Friends of the Library brought books back.

**Old Business:**

A) Board and Committee Appointments & Resignations.

None

**New Business:**

A) BOT 19-67 Preliminary 2020 Budget Worksession and 2020 Budget Calendar

Manager Michaels reviewed his memo to the Board. This is an opportunity for the Trustees to start thinking about the budget. He asked that the Trustees reach out to him between now and October 1st to share their ideas with him regarding the budget.

To initiate the Budget process, the Board and the Village Manager traditionally meet at the beginning of the process to provide initial thoughts and direction regarding the upcoming budget process. The primary purpose of the meeting is to gather input from the Board and receive some preliminary direction so that staff and the Manager can gather any necessary information and properly consider incorporating them into the budget.

The proposed calendar seeks to schedule the Committee of the Whole meetings as follows:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Village Manager Recommended Budget Presentation</td>
<td>Tuesday, October 15th</td>
</tr>
<tr>
<td>Committee of the Whole Review Meetings</td>
<td>Monday, October 21st</td>
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<tr>
<td></td>
<td>Wednesday, October 23rd</td>
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<tr>
<td></td>
<td>Wednesday, October 30th</td>
</tr>
<tr>
<td>Public Hearing</td>
<td>Tuesday, November 19th</td>
</tr>
<tr>
<td>Board to Adopt Budget</td>
<td>Tuesday, November 19th</td>
</tr>
</tbody>
</table>

B) BOT 19-68 Discussion and necessary action regarding extending the rentable hours at the Hose Tower for an event request from the Greendale Historical Society on December 31, 2019.

The Historical Society is wanting to have a New Year’s Eve fundraiser party until midnight and is asking for the extension of the normal Hose Tower rental hours to 1 or 2 am. The current rental hours are 7 am to 11 pm.

**Trustee Sell moved to approve extending the rentable hours at the Hose Tower for an event request from the Greendale Historical Society on December 31, 2019 as presented, seconded by Trustee Ouellette**

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick

Nays: NONE

Motion to approve: Carried

C) BOT 19-69 Discussion and necessary action regarding a special community event permit for Hay Days/Oktoberfest/Gallery Night and declare these dates Public Celebrations Days-Greendale Public Celebrations Committee

The Public Celebrations Committee is requesting a special event permit for Hay Day’s Weekend Festivities including Gallery Night, Oktoberfest Biergarten and Craft Fair. The event will begin Friday September 20th from 5-10pm with the Gallery Night and Biergarten, and continue through Saturday September 21st 10am-10pm with Hay Days activities, Craft Fair and Biergarten also coinciding with the regular Downtown Market. Broad St will be closed beginning Friday afternoon, between Northway and Crocus Ct. DPW and Police will help determine the type of barricades used in each area and what areas of the road can open up overnight. Additional request to declare Friday
and Saturday September 20-21st Public Celebrations Days.

**Trustee Sell moved to approve the special event application for Hay Days/Oktoberfest/Gallery Night and declaring the dates for Hay Days/Oktoberfest/Gallery Night Public Celebrations Days including the parade permit, seconded by Trustee Ouellette.**

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick  
Nays: NONE  
Motion to approve: Carried

**D) BOT 19-69 Discussion pertaining to the Village’s Sign Ordinance. (Placed on the agenda at the request of Trustees Barbian and Genz.)**

The Board asked that Staff compare our ordinances with other communities and come back with a list of what we can do and can’t in the next 3 or 4 meetings and contact neighboring communities and major property owners.

**Officers Reports:**

A) Police Department Monthly Activity Report  
B) Fire Department Monthly Activity Report  
C) Department of Public Works Monthly Activity Report  
D) Water & Sewer Utility Monthly Activity Report  
E) Health Department Activity Report  
F) Village Manager’s Report- Welcome to Rod Damask, New Acting DPW Director  
G) Village President’s Report- None

**Citizens’ Comments**

Joe Russ, representing 5599-97 Basswood stood and complimented the car show.

**Adjournment**

**Trustee Sell moved, seconded by Trustee Ouellette, to adjourn.**

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick  
Nays: NONE  
Motion to approve: Carried

**The meeting adjourned at 8:59 P.M.**

Respectfully submitted,

Kristen Victory  
Clerk Treasurer