

**VILLAGE OF GREENDALE
Board of Trustees Meeting Minutes
August 21, 2018**

President Birmingham called the meeting to order at 7:01 p.m. in the Board Room of Village Hall.

Roll Call

Present: Trustee Ouellette, Trustee Barbian, Trustee Cyborowski, Trustee Busalacchi, Trustee Genz, Trustee Chadwick, President Birmingham
Also Present: Todd Michaels, Village Manager
Sarah Weishar, Assistant Village Manager
Ryan Rosenow, Police Chief
Tim Saidler, Fire Chief
Mark Uecker, Director of Public Works
Sue Sheppard, Public Health Director
Ken Robers, Director of Inspection Services
Brian Williams-Van-Klooster, Library Director
Kristen Victory, Clerk- Treasurer

Approval of Minutes

Regular Board Meeting of August 7, 2018.

Trustee Barbian moved, seconded by Trustee Ouellette, that the minutes from the Board of Trustees Meeting held on August 7, 2018 be approved since all Board members received copies of the same prior to tonight's meeting.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

New Communications

None

Citizens' Comments

Marge Hill of 7745 Cedar Ridge Franklin stood and spoke regarding Taste of Greendale coming up on Sunday, September 23, 2018 at the Historic Hose Tower from 3 to 8 pm.
Elaine Unger of 4815 Sutton Lane stood and spoke on behalf of Wisconsin for Safe Technology, a group promoting awareness of 5G technology.

Standing Committee Reports

- A) *Finance Committee-Trustee Barbian*
- i. *Consider approving an application for a Beverage Operator License. (FC 18-29)*

Beverage Operator License

Elizabeth Thompson

Establishment

Marcus Bistroplex

Record Check

Approved by Police

Training

Completed

Trustee Barbian moved to approve (FC 18-29) an Application for a New Beverage Operator License, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

- B) *Plan Commission-Trustee Chadwick* – no meeting
- C) *Library Board-Trustee Genz*- They worked on budget projections. They will be trying to arrange a special meeting where they will invite the Board to come and hear their budget needs.
- D) *Public Works Committee-Trustee Barbian* - no meeting
- E) *Board of Health-Trustee Genz* – They discussed a potential ordinance to ban e-cigarettes. There were 8 dog bites and one cat bite last month. September 10th from 1-3pm at the Health Department will be a Sage meeting (successful aging in Greendale for everyone). Step up to Better Health is 10:30 am, October 21st.
- F) *Public Health, Welfare & Safety-Trustee Cyborowski* - no meeting
- G) *Park & Recreation-Trustee Ouellette* –The senior social event is cancelled this year. The food truck frenzy was a huge success as was the summer performance, Shrek. The tennis courts won an award for excellence in the outdoor tennis category.
- H) *Public Celebrations-Trustee Ouellette* – 4th of July and Taste of Greendale were approved.

Old Business:

- A) *Board and Committee Appointments & Resignations.*

President Birmingham appointed the following to the Board of Health:

Kim Kreuger to replace Evonne Zalewski, Dr. Ali Siddiqui to replace Dr. Lubing as medical advisor and reappointed Angie Norton to another term.

Trustee Barbian moved to affirm President Birmingham’s appointments, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
 Nays: NONE
 Motion to approve: Carried

New Business:

- A) *BOT 18-41 Preliminary 2019 Budget Worksession and 2019 Budget Calendar.*

To initiate the Budget process, the Board and the Village Manager traditionally meet at the beginning of the process to provide initial thoughts and direction regarding the upcoming budget process. The primary purpose of the meeting is to gather input from the Board and receive some preliminary direction so that staff and the Manager can gather any necessary information and properly consider incorporating them into the budget.

- B) *BOT 18-42 Discussion and necessary action pertaining to a special event application from the Greendale Historical Society, Taste of Greendale.*

The Greendale Historical Society is requesting a special event permit for Taste of Greendale. Last year was the first year of this event. The event is scheduled for Sunday, September 23rd from 3:00 PM to 8:00 PM in and around the Hose Tower. They plan on having food vendors from the Village. Visitors will sample food and visit the Hose Tower. They are requesting use of the Village’s tent to the east side and garbage and recycling containers. The Village will have to barricade off the vendor area from parking lot traffic. They will be applying for a beer license at a future meeting.

Trustee Ouellette moved to approve the (BOT 18-42) special event permit for the Greendale Historical Society’s Taste of Greendale on September 23, 2018 from 3:00 pm. To 8:00 p.m., seconded by Trustee Barbian.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
 Nays: NONE
 Motion to approve: Carried

C) *BOT 18-43 Discussion and necessary action pertaining to a special event application from the Greendale Lions Club, Family 4th Fest.*

The Greendale Lions Club annually holds a 4th of July celebration, which has included food, beverages and music. For the last few years they have held an expanded festival to include more food vendors, carnival rides and festival games. This year they are requesting relocating the Municipal parking lot in order to gain additional space. For 2019 they are requesting a 4 day festival. The events would be held from Wednesday, July 3rd – Saturday, July 6th in the Hose Tower parking lot and across the street at the Middle School. Setup will occur on July 2nd. The food, games and beverages would be in the Municipal parking lot with the carnival rides occurring at the Middle School. They will be communicating with the Veteran's group about the move.

Trustee Ouellette moved to approve BOT (18-43) the special community event permit for Greendale Lions Club, Family 4th Fest, seconded by Trustee Barbian.

Ayes: Ouellette, Barbian, Cyborowski, Birmingham
Nays: Genz, Chadwick
Abstain: Busalacchi
Motion to approve: Carried

D) *BOT 18-44 Discussion and necessary action pertaining to a parade application for the Halloween Parade and Trick or Treat Hours.*

Traditionally we have held trick or treating on the Sunday prior to Halloween (October 31st). This year October 31st falls on a Wednesday. Staff recommends that Halloween be held on Sunday, October 28th from 4:00 – 7:00 PM. Our Halloween activities have traditionally been held on Sunday because of the Halloween parade. Holding the parade on Wednesday, October 31st would be very difficult with school in session. The Halloween parade will begin at 3:00 PM (line up at 2:30 PM). The parade route will be the same as previous years and start at Brinkman Field and proceed North on Broad Street to the Visitor's Center, where the children will receive candy. The parade will last approximately 45-60 minutes and trick or treating will begin immediately after the parade from 4:00 – 7:00 PM. There will be an addition of "Trunk or Treat" in the Municipal lot for those citizens who may prefer this distribute their candy here during Trick or Treat.

Trustee Barbian moved to approve the Halloween Parade Permit application for Sunday, October 28th, waiving the \$25 permit fee and approving the Village's trick or treating hours (4:00 - 7:00 p.m.) as presented in Board Report BOT 18-44, seconded by Trustee Ouellette.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

E) *BOT 18-45 Discussion about the construction of permanent portable restroom structures and/or weather shelters in Village parks. (Placed on the agenda at the request of Trustees Cyborowski and Barbian.)*

Tw-Nite in coordination with the School District would like to construct a permanent porta-john structure and weather shelter at Jaycee Park.

Trustee Cyborowski outlined that there is an issue with children needing to go to the bathroom when they are playing and there are no facilities. This idea had come to the Plan Commission but was not recommended forward at that time because some questions were unanswered. Trustee Chadwick and President Birmingham indicated they believed it would be brought back to Plan Commission this fall.

Officers Reports:

- A) Police Department Monthly Activity Report.
- B) Fire Department Monthly Activity Report.
- C) Department of Public Works Monthly Activity Report.
- D) Water & Sewer Utility Monthly Activity Report.
- E) Health Department Activity Report.
- F) Village Manager's Report-none

G) Village President's Report-The School District wants the Village and other Village groups that would like to be involved to join them in participating in a new monthly magazine, Focus on Greendale. Each group who joins would be responsible for 3 or 4 articles on Greendale each month. Participation in this magazine would start in 2019. The School District will be sending out an email on this. The School District is also distributing business cards which tell residents where to find more information on the upcoming referendum. Also a special thank you to the GEA and the Lions club for all their hard work at Village Days.

Trustee Ouellette thanked Village staff for all of their help at Village Days- Fire, Manager Michaels, Police and DPW.

Citizens' Comments

Joe Russ of Shadow Drive in New Berlin, stood and commented on the outcome of the April election, Halloween, 4th of July and the broken exercise equipment in Village parks.

Adjournment

Trustee Ouellette moved, seconded by Trustee Barbian to adjourn.

Ayes: Ouellette, Barbian, Cyborowski, Busalacchi, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

The meeting adjourned at 8:31 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer