President Birmingham called the meeting to order at 7:00 p.m. in the Board Room of Village Hall.

**Roll Call**

Present: Trustee Barbian, Trustee Ouellette, Trustee Cyborowski, Trustee Sell, Trustee Genz, Trustee Chadwick, President Birmingham

Absent: None

Also Present: Todd Michaels, Village Manager
Sarah Weishar, Assistant Village Manager
Ryan Rosenow, Police Chief
Tim Saidler, Fire Chief
Rod Damask, Acting Director of Public Works
Kenneth Robers, Director of Inspection Services
Sue Shepeard, Health Director
Brian Williams Vanklooster, Library Director
Kristen Victory, Clerk/Treasurer

**Approval of Minutes**

Regular Board Meeting of August 20, 2019.

*Trustee Barbian moved, seconded by Trustee Ouellette, that the minutes from the Regular Board of Trustees Meetings held on August 20, 2019 be approved.*

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham

Nays: NONE

Motion to approve: Carried

**New Communications**

#19-13 Lutheran High School Association of Greater Milwaukee Application for a special use/building permit for a commercial mixed use building (revised plans), 5201 S. 76th Street.

Manager Michaels stated that this is bringing forward a revision to the original approved plans and staff is asking this be referred to the Plan Commission and Planning Consultant.

*Trustee Chadwick moved, seconded by Trustee Barbian, to refer Communication 19-13 (which are the revised plans) to the Plan Commission and the Planning Consultant for review.*

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham

Nays: NONE

Motion to approve: Carried

**Citizens’ Comments**

Stephanie Krueger of 5759 Glen Haven Dr., and Princess Barutha of 5488 Olympia Dr., Chief Election Inspectors, stood in favor of a reduction in the number of polling places. Julie and Bruce Lewandowski of 5288 Oakton St. stood and commented on the wet sidewalk by their home along Eastway Circle. Jacki Kraemer of 5729 Clover spoke against a reduction in polling locations. Karl Hackbarch of 6026 Middleton Ct. stood and spoke of concerns with people parking on Greenway. Linda Larson of 5586 Municipal Sq. stood and spoke of concerns if the polling locations were combined into one.
Standing Committee Reports

A) Finance Committee-Trustee Barbian

i. Consider approving Applications for New Beverage Operators Licenses. (FC 19-30)

<table>
<thead>
<tr>
<th>Beverage Operator License</th>
<th>Establishment</th>
<th>Record Check</th>
<th>Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eric Beierwaltes</td>
<td>The Explorium Brewpub</td>
<td>Approved by Police</td>
<td>Completed</td>
</tr>
<tr>
<td>Dana Dziadowicz</td>
<td>Vintage 38</td>
<td>Approved by Police</td>
<td>Completed</td>
</tr>
</tbody>
</table>

Trustee Barbian moved to approve (FC 19-30) the applications for New Beverage Operators as listed, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

ii. Finance Committee Internal Audit Review of Bills Presented for Payment.

Trustee Chadwick was unable to perform the review prior to this meeting. She will complete it for the next meeting.

iii. Approval of Accounts Payable checks for payments.

Trustee Barbian moved to approve Accounts Payable Check numbers 55770 to 55858 in the amount of $238,070.37, ACH Payments in the amount of $551,525.49 and P-Card Purchases in the amount of $115,543.45 for a total of $905,139.31, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried


Clerk Treasurer Victory did not present anything.

B) Plan Commission-Trustee Chadwick- No meeting.

C) Library Board-Trustee Genz- There was a meeting on August 21st. They discussed a new young adult program that would support the School District’s diversity efforts. The used book sidewalk sale at Village Days was a success.

D) Public Works Committee-Trustee Barbian- No meeting.

E) Board of Health-Trustee Sell- No meeting.

F) Public Health, Welfare & Safety-Trustee Cyborowski- No meeting.

G) Park & Recreation-Trustee Sell- No meeting

H) Public Celebrations-Trustee Ouellette- They discussed plans for the Hay Days Oktoberfest event coming up on September 20th and 21st.

Old Business:

A) Board and Committee Appointments & Resignations.

None

Assistant Village Manager, Sarah Weishar, began to present her memo. She outlined that after the last meeting the Board requested additional information on the potential cost of providing back retiree health insurance to employees that no longer had it in the current resolution. We had the firm that does our OPEB (Other Post-Employment Benefits) study update it to add back in the employees that weren’t covered. The calculation increased our total OPEB liability by $12,000, a small increase due to number of years and number of employees eligible being a small amount compared to Police and Fire. Also, since the Personnel Manual was first presented the Fire Union contract was settled, which changed the residency from 15 miles to 20 miles and the minimum call-back pay from 1 hour to 2 hour. Staff recommends these changes be incorporated into the Personnel Manual for Fire Captains.

Trustee Barbian moved to table BOT 19-46 so a Committee of the Whole meeting can be set up to discuss the manual, seconded by Trustee Genz

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

New Business:

A) BOT 19-71 Discussion and necessary action to direct staff to research a possible reduction in the number of election polling places in the Village of Greendale. (Placed on the agenda at the request of Trustees Cyborowski and Sell).

Per State statute 5.25, polling locations are determined by the Village Board. The 2019 February School District Primary this year with a total of 973 election day voters at the 5 polling locations brought to mind why do we have 5 locations? Additionally, the School District has informed us that the parking and entrance for voting at Highland View and College Park entrance will be disrupted during next year, which would need to be noticed. Clerk Treasurer Victory presented her powerpoint.

Trustee Sell moved to direct staff to research a possible reduction of polling locations to 2 or 1 to be in effect after the President election, seconded by Trustee Cyborowski

Ayes: Cyborowski, Sell
Nays: Barbian, Ouellette, Chadwick, Genz, Birmingham
Motion to approve: Failed

Trustee Chadwick moved to direct staff to research voting places and the pros and cons and to begin immediately, seconded by Trustee Cyborowski

Ayes: Cyborowski, Sell, Chadwick
Nays: Barbian, Ouellette, Genz, Birmingham
Motion to approve: Failed

President Birmingham moved to table this item until after the Presidential election, seconded by Trustee Ouellette

Ayes: Barbian, Ouellette, Genz, Birmingham
Nays: Cyborowski, Sell, Chadwick
Motion to approve: Passed

B) BOT 19-72 Discussion and necessary action regarding the 2020 Criterium Bike Race in Downtown Greendale.

The Bike race had been discussed earlier this year and trying to hold it in 2019. The Board did not approve it at that time (2019), but to instruct staff to research holding it in 2020.

Kristin Jastroch, Events and Tourism Coordinator explained that she, the Police and Fire Chiefs, and the race owners met and determined the best route for the race. The date of the race is Wednesday, June 24, 2020 and races will run from 11 am to 8:30 pm with two 15 minute interlude breaks (potentially at 3 pm and 6 pm). The route will effect 112 residents. 36
of these can get in and out using the police manned intersection at Conifer Lane as an entry/exit to cross Broad Street. The other 76 residents will want to have their cars out of their driveways by 9:30 am and will park them at a yet to be determined place that is not within the closed race route. The will be able to get to their cars by the assistance of a golf cart if they are unable to walk to where their car will be.

**Trustee Cyborowski moved to approve BOT 19-72, the 2020 Criterium Bike Race in Downtown Greendale contingent on a minimum of $11,000 being raised and with a public notification letter to include the postcard drop dates with route options to those affected and information about the golf carts and an information only meeting, seconded by Trustee Sell.**

Trustee Genz asked to confirm that the meeting for the residents would be informational only.

**Ayes:** Barbian, Ouellette, Cyborowski, Sell, Chadwick, Birmingham

**Nays:** Genz

**Motion to approve:** Carried

**C) BOT 19-73 Discussion and necessary action regarding creation of an IT position for the Village.**

More than 40 municipalities have been the victims of cyberattacks in 2019. Earlier this year the Village entered into an intergovernmental agreement with the Greendale School District to share the District’s IT coordinator position, which is currently held by Ryan Jonas. This agreement became effective July 1, 2019. We entered into this agreement to improve our information technology function. The Village also uses S1ne Technologies, an independent IT services provider on an as needed basis. At the current rate the Village is using Source1ne it would be less costly to hire our own Information Technology Specialist. Our own Information Technology Specialist will also provide better redundancy in augmenting School District Staff.

**Trustee Cyborowski moved to approve the creation of the position of Information Technology Specialist with a salary range of $70,000 to $85,000 per year as presented in Board Report BOT 19-73., seconded by Trustee Ouellette.**

Trustee Sell clarified that he is voting no because he believes we should research other avenues and compare costs before going forward with this option.

**Ayes:** Barbian, Ouellette, Cyborowski, Genz, Chadwick, Birmingham

**Nays:** Sell

**Motion to approve:** Carried

**D) BOT 19-74 Discussion and necessary action on Resolution R2019-08 Appointing Bond Trust Services Corporation as Fiscal Agent in Connection with Certain Outstanding Obligations.**

The Village is currently acting as its own fiscal agent for the majority of our outstanding debt obligations. The Depository Trust Company who provides securities movements for net settlements has recently made some changes to the form that information will be shared. Bond Trust Services currently services two of our outstanding debt obligations and can take on our remaining obligations for a cost of $400 per year. They already know the changes DTC has made and can handle the monitoring responsibilities for the outstanding debt. With all of the responsibilities of this office, it makes sense to have a fiscal agent.

**Trustee Barbian moved to approve BOT 19-74, a Resolution R2019-08 Appointing Bond Trust Services Corporation as Fiscal Agent in Connection with Certain Outstanding Obligations, seconded by Trustee Ouellette.**

**Ayes:** Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham

**Nays:** NONE

**Motion to approve:** Carried

**E) BOT 19-75 Discussion and necessary action to consider approving the trick or treat hours and the Greendale Public Celebrations Committee “Halloween Parade”.

Traditionally we have held trick or treating on the Sunday prior to Halloween (October 31st). This year October 31st falls on a Thursday. Staff recommends that Halloween be held on Sunday October 27th from 4:00 – 7:00 PM. In researching the Halloween dates and times for other area communities there does not
seem to be any consistent date or time. Our Halloween activities have traditionally been held on Sunday because of the Halloween parade. Holding the parade on Thursday, October 31st would be very difficult with school in session. The parade on Sunday, October 27th will start at 3 with lineup at 2:30.

**Trustee Sell moved to approve the Halloween Parade Permit application for Sunday, October 27th, waiving the $25 permit fee and approving the Village’s trick or treating hours (4:00 – 7:00 PM), as presented in Board Report BOT 19-75, seconded by Trustee Ouellette.**

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

F) **BOT 19-76 Discussion and necessary action to consider approving a special community event permit for the Veterans Memorial Dedication Ceremony**- No action was taken regarding this item.

G) **BOT 19-77 Discussion and necessary action on Ordinance No. 913 to repeal and recreate Section 8.05 of the Village of Greendale Code regarding Obstructions and Encroachments in the Village rights of way.**

Manager Michaels explained that this is the companion ordinance to the cell tower ordinance. It includes a change in wording to reflect that public hearings are at Village Board meetings, not Plan Commission meetings. It also includes a change that notice will be given to those within 100 ft. of a new site.

**Trustee Sell moved to approve Ordinance No. 913 to repeal and recreate Section 8.05 of the Village of Greendale code regarding Obstructions and Encroachments in the Village rights of way, seconded by Trustee Cyborowski.**

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

**Officers Reports:**

A) Village Manager’s Report- Manager Michaels stated that he is pleased with the progress at the Veteran’s Memorial and that it is coming along nicely.

B) Village President’s Report- It’s beautiful and the Village looks beautiful—events are coming up: Gallery night on September 20th and Hay Days/Oktoberfest on The 21st.

Trustee Barbian asked who do veterans contact to get in the kiosk. Trustee Chadwick explained that there is a form on the veteran’s website. A person fills out the form which is then approved by a review group and then it will be entered into the kiosk. They can share stories and there is a spot on the form that asks what is there connection to Greendale so even if they no longer live here they can be in the kiosk because of their Greendale connection.

**Citizens’ Comments**

Joe Russ representing 5599-97 Basswood St. stood and stated that New Berlin has 7 voting locations and Greendale has 5 and New Berlin is more than twice the population. Jackie Kraemer of 5729 Clover Lane said to consider going down to one location is irresponsible and commented that Clover Lane may need the cracks filled before the bike race.

**Adjournment**

**Trustee Ouellette moved, seconded by Trustee Cyborowski, to adjourn.**

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick
Nays: NONE
Motion to approve: Carried

The meeting adjourned at 9:18 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer