

**VILLAGE OF GREENDALE  
COMMITTEE OF THE WHOLE MEETING MINUTES  
September 6, 2016**

President Birmingham called the Committee of the Whole meeting to order at 6:00 p.m. in the Board Room of Village Hall.

**Roll Call**

Present: Trustee Barbian, Trustee Ouellette, Trustee Chadwick, Trustee Busalacchi, Trustee Genz,  
President Birmingham  
Absent: Trustee Sikorski  
Also Present: Todd Michaels, Village Manager  
Sarah Jankowski, Assistant Village Manager  
Tim Saidler, Fire Chief  
Robert Malasuk, Police Chief  
Kristen Victory, Clerk- Treasurer

**Approval of Minutes**

Regular Meeting of August 16, 2016

***Trustee Barbian moved, seconded by Trustee Ouellette, that the reading of the minutes from the Committee of the Whole Meeting held on August 16, 2016 be suspended since all Board members received copies of the same prior to tonight's meeting and that the minutes be approved as presented***

Ayes: Barbian, Ouellette, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Motion to approve: Carried

**Citizens' Comments**

Robert Trinkl of 6610 Hill Ridge Drive and Joy Gianfrano Zingales of 7573 High View Drive stood and spoke regarding the land under the Rock development. Jackie Kraemer, of 5729 Clover Lane stood and spoke regarding Village trees and roads.

**Standing Committee Reports**

A) *Finance Committee-Trustee Barbian*

- i. *Review and consider recommending approval of Applications for Beverage Operator Licenses (FC 16-20).*

***Trustee Barbian moved to refer approval of Applications for Beverage Operator Licenses with the condition of the training being completed within 60 days (FC 16-20) to the Village Board, seconded by Trustee Ouellette.***

Ayes: Barbian, Chadwick, Busalacchi, Genz, Ouellette, Birmingham  
Nays: NONE  
Motion to approve: Carried

- ii. *Finance Committee Internal Audit Review of Bills presented for payment.*

President Birmingham pulled 6 items (2 from each: check vouchers, ach and p-card) and everything was in proper order.

iii. Consider recommending approval of Accounts Payable Checks for payment.

**Finance Committee recommends and Trustee Barbian so moved to refer approval of check numbers 52011 to 52111 in the amount of \$810,122.48, ACH payments of \$609,391.24, and P-card purchases in the amount of \$155,478.91 for a total of \$1,574,992.63 to the Village Board, seconded by Trustee Ouellette.**

Ayes: Barbian, Ouellette, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Motion to approve: Carried

iv. Status of Accounts- July 31, 2016.

Clerk Treasurer Victory stated staff has begun working on the budget.

- B) Plan Commission-Trustee Chadwick-no meeting
- C) Library Board-Trustee Sikorski-absent
- D) Public Works Committee-Trustee Sikorski-absent
- E) Board of Health-Trustee Genz-no meeting
- F) Public Health, Welfare & Safety-Trustee Busalacchi-no meeting
- G) Park & Recreation-Trustee Ouellette-no meeting

**Old Business:**

- A) Board and Committee Appointments & Resignations.

None

Trustee Chadwick stated that a letter is going out shortly to all organizations to get events and dates turned in to go on the magnet calendar so the calendar can be ready to go in January. She asked all Trustees for any ideas or if they know of organizations that should be included and said that we can get better statewide coverage if we get the information out early to increase outside attendance at events in the Village.

President Birmingham stated that Trustees Ouellette and Busalacchi should meet to discuss Village Days.

**New Business:**

- A) COW 16-41/BOT 16-47 Discuss and consider necessary action recommending approval of a Parade Permit Application – Martin Luther High School – “Root River Run”.

**Trustee Busalacchi moved to refer approval of a Parade Permit Application – Martin Luther High School – “Root River Run” to the Village Board, seconded by Trustee Chadwick.**

Martin Luther High School has applied for a parade permit for their annual Root River Run, which is a 5k run set to take place on Saturday October 1, 2016. The run is scheduled to start at 9 a.m. with the registration beginning at approximately 8 a.m. and all clean up to be completed by noon. The run will take place on the Root River Parkway (route

information attached). They estimate that approximately 150 people will attend the run. There will be not road closures for this event. The Village has typically required the approval of a parade permit and for the High School to add the Village as an additional insured on their liability insurance. Martin Luther High School submitted the parade permit fee with their application.

Ayes: Barbian, Ouellette, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Motion to approve: Carried

*B) COW 16-42/BOT 16-48 Discuss and consider necessary action recommending approval of a Parade Permit Application – Greendale Public Celebrations Committee – “Halloween Parade” and Trick or Treat Hours.*

***Trustee Barbian moved to refer approval of COW 16-42, a Parade Permit Application – Greendale Public Celebrations Committee – “Halloween Parade” and Trick or Treat Hours, seconded by Trustee Ouellette***

The Public Celebrations Committee has recommended that Halloween be held on Sunday October 30th from 4:00 – 7:00 PM. Since 2012 the Village has held trick or treating from 4:00 – 7:00 PM. The Halloween parade will begin at 3:00 PM (line up at 2:30 PM). The parade route will be the same as previous years and start at Brinkman Field and proceed North on Broad Street to the Visitor’s Center, where the children will receive candy. The parade will last approximately 45-60 minutes and trick or treating will begin immediately after the parade from 4:00 – 7:00 PM.

Ayes: Barbian, Ouellette, Chadwick, Genz, Busalacchi, Birmingham  
Nays: NONE  
Motion to approve: Carried

*C) COW 16-43/BOT 16-49 Discuss and consider necessary action recommending approval of a Special Community Event Permit – Public Celebrations Committee – “Hay Days – Oktoberfest”.*

***Trustee Barbian moved to refer approval of a Special Community Event Permit –Public Celebrations Committee – “Hay Days - Oktoberfest” September 23<sup>rd</sup> and 24<sup>th</sup> this year, as presented extending the hours and including closing a portion of Schoolway and also the purchase of a 20 foot by 60 tent, seconded by Trustee Ouellette***

Hay Days Oktoberfest was previously approved and is scheduled for September 23, 2016 from 4:00 PM to 8:00 PM and September 24, 2016 from 11:00 AM to 11:00 PM. The event will include Hay rides, live music, adult and children’s activities, and a craft fair on the Gazebo grounds. Hay Days Oktoberfest is the same day as Open Market so Broad Street will be closed. The event will again include outdoor sales by Downtown merchants. Also, the section of Schoolway adjacent to Gazebo Park will be closed on Saturday, September 24th from 9:00 AM to 4:00 PM to facilitate activities. The Greendale Lions Club and Greendale Entertainment Association are running this event with the Public Celebrations Committee. The changes to the previously approved event are extending the hours on Saturday until 11 p.m. and closing a section of Schoolway. Additionally, the Village has purchased a used 20 foot by 60 foot tent to be used at this type of special event.

Ayes: Barbian, Ouellette, Genz, Busalacchi, Birmingham  
Nays: NONE  
Abstain: Chadwick  
Motion to approve: Carried

### **Adjournment**

***Trustee Barbian moved, seconded by Trustee Ouellette to adjourn.***

Ayes: Barbian, Ouellette, Chadwick, Busalacchi, Genz, Birmingham  
Nays: NONE  
Motion to approve: Carried

**The meeting adjourned at 6:53 P.M.**

Respectfully submitted,

Kristen Victory

Clerk Treasurer