President Hermes called the Village Board meeting to order at 7:00 p.m. in the Board Room of Village Hall.

ROLL CALL

Present: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes  
Absent: None  
Also Present: Todd Michaels, Village Manager  
Sarah Jankowski, Assistant Village Manager  
Kristen Victory, Clerk-Treasurer  
Tim Saidler, Fire Chief  
Robert Malasuk, Police Chief  
Scott Satula, Building Inspector

MINUTES

Trustee Birmingham moved all, seconded by Trustee Barbian, that the reading of the minutes from the Regular Board Meeting held on March 17, 2015 be suspended since all Board members received copies of same prior to tonight’s meeting and that these minutes be approved as presented.  

Ayes: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes  
Nays: None  
Motion to Approve: Carried

NEW COMMUNICATIONS

None

CITIZENS’ COMMENTS

None
STANDING COMMITTEE REPORTS

A) The Finance Committee meeting regularly scheduled for March 30, 2015 was cancelled. The Board will suspend the rules and consider approving the business items as part of the April 7, 2015 regularly scheduled Board meeting agenda.

   i. Consider approving a contract to hire an architect to design the new fire station. (FC 15-05)

Manager Michaels presented. The Village received two similarly priced quotes for architectural and engineering services from Bray Architects and Zimmerman. The Village chose Zimmerman. Zimmerman will complete site analysis of the three potential sites which includes design of the new building, preparation of construction documents, bidding, and construction administration. The contract price is $257,700 and includes some reimbursable expenses. The 2015 Budget included $250,000 for the Fire Station Architect. The bid covers these architectural services unless the Village makes significant changes or additions to the original request. Staff recommends approval.

Trustee Birmingham moved to suspend the rules and motioned to approve an architectural and engineering services contract with Zimmerman Architectural Studios, in the amount of $257,700 for the design of the new Fire Station in the Village of Greendale. Trustee Barbian seconded the motion.

Ayes: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes
Nays: None
Motion to Approve: Carried

Discussion: There was discussion if our attorney had looked at the contracts and whether we had the opportunity to tell Zimmerman that we only had $250,000 budgeted for the project. Manager Michaels explained that what the Village needed was determined through the needs analysis done earlier by Bray and that the Village got contracts and quotes from other municipalities to ensure the price was reasonable. The Attorney reviewed the previous agreement we were working on with Bray and we used the same agreement with Zimmerman. He also stated that we have not missed any deadlines and are on schedule to start building the spring.

Ayes: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes
Nays: None
Motion to Approve: Carried

   ii. Consider approving a contract for the Fourth of July fireworks display. (FC 15-06)
Assistant Village Manager Sarah Jankowski presented. Staff recommended that the Village continue with Melrose (who has been our vendor since 1998) for the 2015 Fourth of July Fireworks. The proposed contract is for $10,000 which is $1,000 higher than last year due to an increase from the vendor relating to trucking and insurance costs. 2015 does include $10,000 for the show. The show will be 25 minutes, the same as last year. We had previously bid it out in 2012

Trustee Birmingham moved, seconded by Trustee Barbian to postpone approving a contract for the Fourth of July fireworks display. (FC15-06)

Discussion: Trustee Chadwick asked who decides how long the show goes and could they send up the fireworks faster so as to be more exciting. It was then discussed that the Village’s fireworks are over sooner than the surrounding communities’ which may make citizens choose to go somewhere else. A survey was done in prior years and our surrounding communities have longer fireworks than Greendale. Since this is a time the community comes together, Trustee Barbian asked could we make our show longer this year. Manager Michaels stated that there is plenty of time to research this before the Fourth of July and review if any changes to ours would be warranted.

Ayes: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes
Nays: None
Motion to Approve: Carried

OLD BUSINESS

iii. Finance Committee Internal Audit Review of Bills Presented for Payment

Trustee Barbian randomly selected several items to audit and stated that everything was within the Village’s standards.

iv. Approval of Accounts Payable Checks for Payment

Trustee Birmingham moved, seconded by Trustee Barbian to approve accounts payable check numbers 97704 to 97797 in the amount of $198,237.25, ACH payments in the amount of $496,891.55, p-card purchases in the amount of $190,783.37 for a total amount of $885,912.17.

Discussion: Trustee Genz was wondering about a certain purchasing card payment to NACHO. Clerk-Treasurer Victory stated this was from the grant the Health department received to attend this conference.

Ayes: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes
Nays: None
Motion to Approve: Carried

Clerk-Treasurer Victory is working on the final year end numbers, and everything seems to be in order.

Old Business

A) Board and Committee Appointments and Resignations

None

Jim Birmingham told John Hermes that it has been an honor to work with him, he thanks him for all the things he has done for the Village and appreciates his years of service.

NEW BUSINESS

A) BOT 15-13 Consider action to award the bids for the Hose Tower renovation Project

Manager Michaels presented. Staff has consulted with representatives from the Milwaukee County Block Grant Program, architects, engineers, and contractors, in reference to what is the best course of action for the Village to take on the bids for the Hose Tower Renovation Project. Staff recommends that we reject both current bids and rebid the project as one item rather than the previous two piece project.

Trustee Birmingham moved, seconded by Trustee Barbian, to reject both of the bids received for the Hose Tower Renovation Project

Ayes: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes
Nays: None
Motion to Reject: Carried

Trustee Birmingham moved, seconded by Trustee Barbian to rebid the Hose Tower Renovation Project in one piece.

The question was asked if could we be our own contractor. Manager Michaels has been advised that this has not worked for other communities in the past so it is not recommended at this time but could be considered if the Board so wished.

Ayes: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes
Nays: None
Motion to Approve: Carried
B) BOT 15-14 Special Community Event Permit- Greendale Public Celebrations Committee- Spring into Greendale- Historic Downtown Greendale

Manager Michaels presented. He stated that the Spring into Greendale event will essentially be the same event as last year, however, this year they are planning on closing the center section of Broad Street.

**Trustee Birmingham moved, seconded by Trustee Barbian to approve the Special Community Event Permit- Greendale Public Celebrations Committee- Spring into Greendale- Historic Downtown Greendale**

Ayes: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes
Nays: None
Motion to Approve: Carried

C) BOT 15-09 Discuss replacing the sign at the corner of Grange Ave and State Highway 36 “Village of Greendale The Garden Community”

Manager Michaels presented. Staff have received preliminary estimates on the cost to replicate the LED sign at the corner of Northway and Grange Avenue in a larger scale. The sign would be approximately the same size as the existing sign. Staff recommends that the Board consider the size and appearance of such a sign before moving forward.

**Trustee Birmingham moved to table this item, seconded by Trustee Barbian.**

Discussion:
President Hermes commented that he doesn’t believe an LED sign marries well with the community. He knows he will no longer be Village President when the decision is made but wanted to state that he thinks something more along the lines of the new Village’s Welcome arches would be more appropriate, that brick and stone would be timeless and elegant. Many Trustees agreed with the idea of a sign that is not LED and would like time to gather more information and ideas for the new sign.

**OFFICERS REPORTS**

A) Village Manager’s Report:

Manager Michaels reported that as of the time of the meeting all of the cell equipment and the meter reading equipment is off the old water tower and on the new tower. We are still waiting for electric service for the apartment in the area to be rerouted away from the tower area. The ground is still too soft to bring a crane in for the old tower’s demolition. The Contractor for the Booster pump contract is working on the punch list. The Village has also begun discussions with the contractors regarding the timetable shortfalls.
B) Village President’s Report:

President John Hermes stated this is his last Report as President. He wished the community well and believes it is positioned well for the future. He said we are only the guardians of the time that we live in and we have held that standard high. He is proud of all that he and the Board have accomplished together. He thanked the staff that always makes the Board look good and especially Manager Michaels for his excellent leadership and support and hard work over the years.

Manager Michaels then stated that each of those on the Board has been necessary to accomplish all of the things that have been accomplished over the years and the Village Board as a group makes good decisions.

Adjournment to closed session:

President Hermes read:

Pursuant to Wisconsin State Statute Section 19.85(1)(c) to considering employment, promotion, compensation of performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, personnel in the Police Department. The Board will NOT return to open session to act on matters discussed.

Trustee Birmingham moved, seconded by Trustee Barbian that the Board adjourn to closed session at 7:48 p.m.

Ayes: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes
Nays: None
Motion to move into closed session: Carried

Adjournment

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Beth Hanel
Clerk-Typist