

**VILLAGE OF GREENDALE
COMMITTEE OF THE WHOLE
October 6, 2015**

President Birmingham called the Committee of the Whole meeting to order at 6:00 p.m. in the Board Room of Village Hall.

Roll Call

Present: Trustee Barbian, Trustee Ouellette, Trustee Chadwick, Trustee Sikorski Trustee Genz, President Birmingham
Absent: Trustee Kewan
Also Present: Todd Michaels, Village Manager
Robert Malasuk, Police Chief
Tim Saidler, Fire Chief
Robert McFaul, Director of Public Works
Scott Satula, Director of Inspection Services
Sue Sheppard, Health Director
Kristen Victory, Clerk- Treasurer
Sarah Jankowski, Assistant Village Manager

Approval of Minutes

Regular Meeting of September 15, 2015

Trustee Chadwick moved, seconded by Trustee Barbian, that the reading of the minutes from the Committee of the Whole Meeting held on September 15, 2015 be suspended because all Board members received copies of the same prior to tonight's meeting and that the minutes be approved as presented.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

Citizens' Comments

NONE

Standing Committee Reports

A) *Finance Committee-Trustee Barbian*

i. *Consider recommending approval of applications for Beverage Operator and Liquor Licenses. (FC 15-21)*

Beverage Operators License	Establishment	Record Check	Training
Sara Oester	Peter's Deli	Approved by Police	Not Complete
Michele Chason	Peter's Deli	Approved by Police	Completed
Jay Chadwick	Greendale Hose Tower	Approved by Police	Temporary
"Temp Class B"-Beer & Wine	Address	Date	Agent
American Legion Post	5699 Parking St	11/13/15	Davie Pier
"Class B"-Beer & "Class C" Wine	Address	Date	Agent
Vintage 38	5648 Broad St	10/6/15-06/30/16	Jennifer Lyden

Trustee Barbian moved, seconded by Trustee Ouellette, to refer the listed Beverage Operators and Liquor Licenses (FC 15-21) to the Board for approval.

Ayes: Barbian, Ouellette, Sikorski, Genz, Birmingham
Nays: NONE
Abstain: Chadwick
Motion to approve: Carried

- ii. *Resolution No. 2015-08 Authorizing the Representative to File the State Recycling Grant (FC 15-22)*

Manager Michaels stated that this Resolution is formally authorizing the Village Manager to be the representative for the State Recycle Grant as the State has asked for a Resolution for their files and the last resolution we had on file was from 1997.

Trustee Barbian moved, seconded by Trustee Ouellette, to refer Resolution No. 2015-08, Authorizing the Village Manager as the Representative to File the State Recycling Grant to the Board for approval.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

- iii. *Finance Committee Internal Audit Review of Bills presented for payment.*

Trustee Sikorski reviewed nine vouchers and the associated paperwork. He stated that all of the backup was in order and followed the Village's Purchasing Policy.

- iv. *Approval of Accounts Payable Checks for Payment*

Clerk Treasurer Victory stated that we are well into the 2016 budget. Manager Michaels stated that we have been digging into and reviewing 2015 accounts during the budget process and at this point it looks like 2015 will end well.

Trustee Barbian moved to refer approval of check numbers 50646 to 50755 in the amount of \$782,094.65, ACH payments of \$528,664.93, and P-card purchases in the amount of \$218,220.34 for a total of \$1,528,979.92 to the Village Board, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

- B) *Plan Commission-Trustee Chadwick*

There was no meeting.

- C) *Library Board-Trustee Sikorski*

There was no meeting.

- D) *Public Works Committee-Trustee Sikorski*

There was no meeting.

- E) *Board of Health-Trustee Genz*

Meeting next week.

- F) *Public Health, Welfare & Safety-Trustee Kewan*

Trustee Kewan absent.

- G) *Park & Recreation-Trustee Ouellette*

There was no meeting.

Old Business:

A) Board and Committee Appointments & Resignations.

President Birmingham stated that October is the normal time to re-appoint Public Celebrations members. He is going to hold off on this until November as there has been some indication of changes in membership. A letter has been sent to the membership to determine who wishes to continue on and who does not. President Birmingham has had some and will have additional meetings with the Public Celebrations Board.

Trustee Barbian stated that at the last meeting it was discussed that Staff should work with the State to get signs to show where the downtown Village is so people can more easily find it. Manager Michaels checked into this right away after the last meeting and found that the plans for Southway and Loomis Road show signage for the business district. He then checked that the signs on the plans were actually in place and they are.

B) COW 15-26/BOT 15-47 Discussion and necessary action pertaining to the proposed strategic planning process.

Dr. William Hughes stood to speak about the Strategic Planning he will be facilitating with the Village. The planning will build community engagement and feedback. The plan will be built around the Board's vision for what they want the Village to look like. It will be a hybrid planning process that moves more quickly than traditional Strategic Planning. He stated that during quiet times, you may not need a Strategic Plan but during times of change, a Strategic Plan is vital.

C) Review and consider recommending the creation of Tax Incremental District Number Four, Village of Greendale, including the proposed boundaries and Project Plan therefore. Consider Recommending Reconsideration of Resolution R2015-06: A Resolution creating Tax Incremental Finance District No. 4 of the Village of Greendale and approving the boundaries and Project Plan therefore. (PC 15-09)

Manager Michaels stated that this new version of the Resolution simply has the base year changed to January 1, 2016.

Trustee Barbian moved to recommend to the Board to reconsider and approve the creation of Tax Incremental District Number Four, Village of Greendale, including the proposed boundaries and Project Plan therefore and approve Resolution R2015-06: A Resolution creating Tax Incremental Finance District No. 4 of the Village of Greendale and approving the boundaries and Project Plan therefore. (PC 15-09), seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

D) COW 15-30/BOT 15-51 Review and discuss recommending approval of plans for the new fire station to be built at 5911 W. Grange Avenue

Trustee Barbian moved, seconded by Trustee Ouellette, to refer approval of plans for the new fire station to be built at 5911 W. Grange Ave. to the Board for approval.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

Zimmerman presented the plans for the fire station. There was discussion regarding the number of parking spots and signage at the Safety Center.

New Business:

A) COW 15-31/BOT 15-52 Consider awarding the bid for the "Greendale Fire Department Temporary Facilities Project" at 5911 W. Grange Ave

Trustee Barbian moved, seconded by Trustee Ouellette, to refer approval of the bid proposal from Absolute Construction Enterprises, Inc. for the "Greendale Fire Department Temporary Facilities Project" in the amount of

\$171,000 and to include an additional project contingency fund in the amount of \$25,000 (TOTAL AMOUNT \$196,000) with funds to be drawn from the Village's Capital Outlay Building to the Village Board.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

B) COW 15-32/BOT 15-53 Consider Approving a Parade Permit Application – Badgerland Striders – “Turkey Trot”

Trustee Barbian moved, seconded by Trustee Ouellette, to refer approval of a Parade Permit Application – Badgerland Striders – “Turkey Trot” to the Board for approval.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

Adjournment

Trustee Chadwick moved, seconded by Trustee Barbian to adjourn.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham
Nays: NONE
Motion to approve: Carried

The meeting adjourned at 7:40 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer