President Birmingham called the meeting to order at 7:00 p.m. in the Board Room of Village Hall.

**Roll Call**

**Present:** Trustee Barbian, Trustee Ouellette, Trustee Cyborowski, Trustee Sell, Trustee Genz, Trustee Chadwick, President Birmingham  
**Absent:** None  
**Also Present:** Todd Michaels, Village Manager  
John Macy, Village Attorney  
Ryan Rosenow, Police Chief  
Tim Saidler, Fire Chief  
Mark Uecker, Director of Public Works  
Sue Shepeard, Public Health Director  
Brian Williams-Van-Klooster, Library Director  
Kristen Victory, Clerk-Treasurer

**Approval of Minutes**

Regular Board Meeting of May 21, 2019  
Trustee Barbian moved, seconded by Trustee Ouellette, that the minutes from the Board of Trustees Meetings held on May 21, 2019 be approved since all Board members received copies of the same prior to tonight's meeting.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham  
Nays: NONE  
Motion to approve: Carried

**New Communications**

#19-07 Irvin Fielder  
Original Village Carpenters  
Application for a special use/building permit application to replace a garage at 6800-02 Northway, Parcel No. 663-0054.

Trusted Chadwick moved, seconded by Trusted Barbian, to refer Communication 19-07 to the Plan Commission and the Planning Consultant for review.

Ayes: Barbian, Ouellette, Genz, Chadwick, Cyborowski, Sell, Birmingham  
Nays: NONE  
Motion to approve: Carried

#19-08 Steve Balderas  
Steve Balderas Construction  
Application for a special use/building permit application to replace a garage at 5584 Arrowwood Street, Parcel No. 663-0070.

Trusted Chadwick moved, seconded by Trusted Barbian, to refer Communication 19-08 to the Plan Commission and the Planning Consultant for review and recommendations.

Ayes: Barbian, Ouellette, Genz, Chadwick, Cyborowski, Sell, Birmingham  
Nays: NONE  
Motion to approve: Carried
Citizens’ Comments

Jodi Smith of 5070 Steeple Drive and owner of the tourist home, Guesthouse on Clover stood in support of amending the tourism ordinance. Sara Lindgren of 7304 Earl Ave, Princess Barutha of 5488 Olympia Dr. and Stephanie Krueger of 5759 Glen Haven Dr., Chief Election Inspectors for the Village of Greendale, spoke regarding reducing the number of polling locations. Jackie Kraemer of 5729 Clover Lane stood and spoke regarding the idea of reducing the number of polling locations. Elaine Unger of 4815 Sutton Lane, representing Wisconsin for Safe Technology stood and commented on 5G technology. Joe Russ of New Berlin, representing 5599-97 Basswood St. commented on the plant exchange that took place last weekend and thanks to Jackie Schweitzer for making that possible, the state of Grange Ave., the broken exercise kiosks in Village parks, the pouring of a slab for the restroom trailer, and the restrictions on tourist homes. Kendall Curtis of 5316 Olympia Dr., representing PAGE (Parents Advocating for Greendale Equity), stood and introduced himself. He commented on the demographics in the room and diversity.

Standing Committee Reports

A) Finance Committee - Trustee Barbian

i. Consider approving Applications for Beverage Operators (Regular and Temporary), Provisional Beverage Operator, Class A, B, and C Liquor/Beer/Wine (Regular and Temporary) and Amusement Arcade Licenses for the period of 7/1/2019 – 6/30/2020. (FC 19-19)

Trustee Sell moved to approve (FC 19-19) the list of applications for Beverage Operators (Regular and Temporary), Provisional Beverage Operators, Class A, B, and C Liquor/Beer/Wine (Regular and Temporary) and Amusement Arcade Licenses for the period of 7/1/2019 – 6/30/2020 as presented, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

ii. Finance Committee Internal Audit Review of Bills Presented for Payment.

Trustee Sell performed the internal audit this month. He pulled random items from each category and everything looked great.

iii. Approval of Accounts Payable checks for payment.

Trustee Barbian moved to approve Accounts Payable Check numbers 55504 to 55584 in the amount of $183,208.62, ACH Payments in the amount of $488,124.80 and P-Card Purchases in the amount of $133,595.43 for a total of $804,928.85, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

iv. Status of Accounts – April 30, 2019

Clerk Treasurer Victory discussed snow plowing being over budget, payments for IT services, future interest rates and reinvestment of funds.

B) Plan Commission - Trustee Chadwick - No meeting.

C) Library Board - Trustee Genz - No meeting.

D) Public Works Committee - Trustee Barbian - No meeting.
E) Board of Health-Trustee Sell- Nothing to report.

F) Public Health, Welfare & Safety-Trustee Cyborowski- No meeting.

G) Park & Recreation-Trustee Sell- No meeting.

H) Public Celebrations-Trustee Ouellette- Trustee Ouellette asked Jackie Kraemer (one of the new Parade Coordinators) to update the Board on the 4th of July parade. Jackie stated that everything is going great. They have more units than ever before and new and exciting groups. They will be having a flag made out of balloons. Rachel Geittmann and Karen Weller (the two other new Parade Coordinators) are amazing.

Old Business:

A) Board and Committee Appointments & Resignations.

None

B) BOT 19-31 Discussion and necessary action to amend the award of the 2019 Street Rehabilitation Program.

The Board discussed if they should amend the award of the base bid on the 2019 Street Rehabilitation Program to add some of the alternates. It was asked at a prior meeting that this come back to the Board as some Trustees wanted it reviewed again to see if the Village could have the funds to do some of the alternates. There was discussion on new items coming to light that makes pulling additional funds difficult. It was mentioned that the utility rates may need to be reviewed. The award was not amended.

C) BOT 19-34 Discussion as to how the Public Fire Protection Charge should be paid. (Placed on the agenda at the request of President Birmingham and Trustee Ouellette.)

Attorney Macy stated that the question is making the decision is it appropriate to move the charge from the tax levy to the direct charge on the water bill. This is a policy decision.

Trustee Cyborowski moved, seconded by Trustee Ouellette, to place the resolution to move the charge from the tax levy to a direct charge on the water bill on the next agenda.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Chadwick, Birmingham
Nays: Genz
Motion to approve: Carried

D) BOT 19-35 Discussion on the Options on resident complaints on other properties for aesthetics or repair. (Placed on the agenda at the request of Trustee Barbian and Trustee Sell.)

Residents want to be able to make a complaint against a neighbor’s property (in disrepair) without having to give their name. Currently, a resident who does not want to give their name can ask a Trustee to enter the complaint for them. People do not want to put their name on the complaint so it does not start a feud with the neighbors. The Village Attorney noted that though the Village is not offering out the complainant’s names, it could be found out through a record request. Allowing anonymous complaints can bring problems and abuse. Complaints cannot come from a Village employee noticing something at a property. This would be selective enforcement and is illegal. If the Village implemented a compliance program where a portion of the Village was reviewed each year for issues of disrepair, it would not be illegal. The Board asked Staff to research what it would take to implement a Code Compliance program.

New Business:

A) BOT 19-39 Consider approving an Ordinance to increase membership of the Board of Health from 7 to 9. (Placed on the agenda at the request of President Birmingham and Trustee Barbian.)

Trustee Barbian moved, seconded by Trustee Ouellette, to approve Ordinance Amending Section 11.01 of the Village of Greendale Code to increase membership of the Board of Health from up 7 members to up to 9 members.
B) BOT 19-40 Consider approving an Ordinance to change the parking restrictions on Northway in front of St. Luke’s Lutheran Church

Staff was directed to look into changing the parking restrictions on Northway as a result of the new restaurant coming and the rehabilitation of the Old Police Station. There were concerns that there would not be enough parking in the Municipal lot. This was reviewed by Manager Michaels and the Police Chief. There was discussion of whether parking in this area should only be on the weekend. The proposed Ordinance change was for parking to be allowed in this area all the time.

Trustee Cyborowski moved, seconded by Trustee Sell, to approve Ordinance Amending 7.03 Stopping, Standing and Parking on Northway in front of St. Luke’s Lutheran Church.

Ayes: Barbian, Cyborowski, Sell, Birmingham
Nays: Ouellette, Genz, Chadwick
Motion to approve: Carried

C) BOT 19-41 Consider approving a special event application for "PCC Beverage Sales at the Downtown Markets” and declare these Market dates Public Celebrations Days.

The Public Celebrations Committee (PCC) is requesting a special event permit for Beverage Sales at the Downtown Markets. The events will occur on Saturdays starting June 22 and run through October 5, 2019. Beverage Sales would run from 10:00 am to noon at Ava’s Statue Park area, weather and staff availability permitting. Additional request to declare these Saturdays Public Celebrations Days; with the need for the PCC to gain additional revenue by selling beer, malt beverages, soda and water; declaring these dates Public Celebrations Days, will allow attendees to walk freely through the defined space of the festival with their drink. The Public Celebrations Committee would accept volunteers from other organizations (GEA, Lions..) to work at the stand for the Committee and if it turned out a good money maker, they can consider hiring people to run the stand.

Trustee Cyborowski moved to approve BOT 19-41 the special event application for PCC Beverage Sales on Downtown Market Saturdays from June 22-October 5, 2019 as presented in the special event application and to also declare these Saturdays Public Celebrations Days, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

D) BOT 19-42 Consider approving a parade permit request for Ethan’s Run Against Addiction.

The City of Greenfield has submitted a parade permit request for Ethan’s Run Against Addiction. This is the second year the run has occurred. It is a 5k run starting and ending in Konkel Park in Greenfield and part of the route is within Greendale (route map attached) since Edgerton Avenue is the border between Greenfield and Greendale between 68th and 51st Streets. The run will come up 68th Street and then go east down Edgerton until 51st Street. The Public Celebrations Committee approved this request. The run is scheduled for Saturday June 8th beginning at 8:00 AM and ending at 9:30 AM. They are proposing closing the roadways during the run and reopening them as soon as the last runner passes to minimize impact to area residents. The road closures would be done by the Greenfield Police Department, they have not requested any assistance from Greendale during the event.

President Birmingham moved to approve the parade permit request for Ethan’s Run Against Addiction, seconded by Trustee Cyborowski.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried
E) BOT 19-43 Discussion and necessary action pertaining to the time of employee evaluations.

At the request of the Board, staff researched the timing of employee evaluations. It appears that since at least 1992 employee evaluations have been conducted for the previous calendar after new calendar year has begun. Municipal Code Section 4.07 Salary Plan, states the following: (1) The Village Manager shall prepare an equitable salary plan fixing minimum and maximum salary or wage rates for each class of position, and the plan shall become effective upon approval of the Village Board. The plan may be revised by the Village Manager whenever changing conditions require and shall be submitted to the Village Board for approval, accept as provided in § 4.07(2). All changes in salary and wage rate increases shall be submitted to the Village Board for approval at the time the budget comes up for consideration for the next fiscal year. This section has been in our Municipal Code since at least 1964. Manager Michaels stated that we will follow the Municipal Code and do evaluations the beginning of July so salary increases come before the Board during the budget process.

F) BOT 19-44 Discussion and necessary action to consider approval of an Ordinance to amend Section 17.03(2) concerning regulation of tourist home establishments.

Trustee Sell moved to direct Staff to initiate a petition to amend the Zoning code to strike 17.03 (6) and (7), seconded by Trustee Cyborowski.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

Officers Reports:

A) Village Manager’s Report- None
B) Village President’s Report- None

Citizens’ Comments

Jackie Kraemer of 5729 Clover stood and commented that the condition of the roads effect the values of a home. She agreed with raising taxes for road improvements. Joe Russ of New Berlin, representing 5599-97 Basswood St. commented that when roads are done, make sure the utilities that lie below are also done.

Adjournment

Trustee Ouellette moved, seconded by Trustee Cyborowski, to adjourn.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

The meeting adjourned at 9:18 P.M.

Respectfully submitted,

Kristen Victory
Clerk Treasurer