President Hermes called the Village Board meeting to order at 7:00 p.m. in the Board Room of Village Hall.

ROLL CALL

Present: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes
Absent: None
Also Present: Todd Michaels, Village Manager
Kristen Victory, Clerk Treasurer
Sarah Jankowski, Assistant Village Manager
Scott Satula, Director of Inspection Services
Timothy Saidler, Fire Chief
Robert Malasuk, Police Chief
Robert McFaul, Public Works Director
Fire Department Staff
Visitors

MINUTES

Trustee Birmingham moved, seconded by Trustee Barbian, that the reading of the minutes from the Regular Board Meeting held on October 21, 2014 be suspended since all Board members received copies of same prior to tonight’s meeting and that these minutes be approved as presented.

Discussion: Trustee Genz requested the discussion on the fire station item include more detail since it was a lengthy discussion. All Trustees concurred. The minutes will be brought back to the next meeting for approval. No action taken.

PUBLIC HEARINGS AND ACTION ITEMS

A). BOT 14-61 Consider approving a special use application to replace a detached 2 car garage located at 6406 Conifer Lane (#14-21/PC 14-06)

President Hermes opened the public hearing.

No one came up to speak.

President Hermes closed the public hearing.

Trustee Chadwick went over a summary of the Plan Commission meeting. The garage will replace an existing garage.

Trustee Chadwick moved, seconded by Trustee Sikorski, to approve PC 14-05 the replacement of a detached two car garage located at 6406 Conifer Lane, as submitted, and subject to the conditions in the Plan Consultant’s report dated November 6, 2014.
A. Planning Commission, November 12, 2014 meeting, Trustee Chadwick

i. Review and consider approving a special use application to replace a detached 2 car garage located at 6406 Conifer Lane (#14-21/PC 14-06)

Item was acted on earlier in the meeting during the public hearing.

B. Library Board, November 18, 2014, Trustee Sikorski

Trustee Sikorski went over a summary of the meeting. The end of year expenditures should be in line with the budget. The Library Board discussed potentially restricting patrons time spent on the Library computers.

NEW BUSINESS

A. BOT 14-62 Consider Approving an Intergovernmental Cooperation Agreement with Milwaukee County for Maintenance of GCS Land Records Management Database Software

Village Manager Michaels went over the agreement. The County is trying to get everyone to work together and use the GCS system. The agreement would be for five years.
Trustee Birmingham moved, seconded by Trustee Barbian, to approve the intergovernmental cooperation agreement with Milwaukee County for maintenance of GCS Land Records Management Database Software.

Discussion: There was discussion on whether we should enter into a five year agreement. Manager Michaels explained the benefits.

Ayes: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes
Nays: None
Motion to Approve: Carried

B. BOT 14-63 Special Community Event Permits – Public Celebrations Committee – “Dickens of a Christmas” including:
- Temporary Community Event
- Parade Permit – Carriage rides
- Outdoor Sales in front of businesses on Grandhaven property

Village Manager Michaels went over the application. The event is scheduled for Friday December 5th and will include carriage rides, outdoor fireplaces and outdoor sales.

Trustee Birmingham moved, seconded by Trustee Barbian, to approve the special community event – Dickens of a Christmas for Friday December 5th from 5 pm to 9 pm based upon the following conditions:

1. Broad Street shall be allowed to be closed between the two entrances to the parking areas along Broad Street from 4:30 pm to 9 pm.
2. A minimum of four flashing light barricades be placed on each end of the street closure.
3. Street closure barricades shall be staffed with personnel in reflective vests and lit batons to direct traffic.
4. The event shall be required to comply with all of the standards and requirements in Section 17.365(D)(4) titled Special Community Events, paragraphs b-q.
5. No commercial activities shall be conducted in the Village right of way- including at Gazebo Park.
6. Any activities, displays, appurtenances, etc. located on Broad Street shall be located on only one side of the street such that at least 1 lane could be maintained open for emergency vehicle access and thoroughfare.
7. No alcohol shall be sold or served.
8. No additional structures shall be erected.
9. Additional refuse containers shall be provided and any garbage overflow shall be monitored and removed within 24 hours.
10. The Public Celebrations Committee shall be responsible for the proper clean up and restoration of all Village right of way to the Village’s satisfaction, including, but not limited to the proper clean up and disposal of any animal waste.
11. Any and all food sales and vendors receive the necessary and appropriate Health Department permits and Village licenses.
12. Any and all crafters receive the necessary and appropriate transient merchant’s permits and Village licenses.
13. Any and all outdoor fireplaces comply with regulations and restrictions imposed by the Village Fire Chief, including:

- The fireplaces be a weber styled screen unit.
- The fireplaces will be kept approximately 15 feet from buildings.
- The fireplaces will be manned at all times during use.
- Each person manning a fireplace will have an appropriate, charged fire extinguisher.
- In winds are greater than 10 mph the fireplaces will not be used.
- Only proper burning material shall be used in each fireplace.
- After the event the fires shall be completely extinguished before removing the fireplace or leaving it unattended.
- No fireplace shall be located on Village property.
- The Fire Chief retains the right to relocate or modify any regulations and restrictions for the outdoor fireplaces at any time.

14. The Public Celebrations Committee will continue to coordinate all events and activities with the Village Manager, Chief of Police, Fire Chief, Health Department Director, Director of Inspection Services and other appropriate Village staff.

Discussion: Trustee Ouellette questioned whether the road would be closed. Manager Michaels said it gives them the ability, but they may not.

Ayes: Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes
Nay: None
Motion to Approve: Carried

OFFICERS REPORTS

A. Police Department Monthly Activity Report
B. Fire Department Monthly Activity Report
C. Department of Public Works Monthly Activity Report
D. Water & Sewer Utility Monthly Activity Report
E. Health Department
F. Village Manager’s Report: Manager Michaels reminded the Board about the upcoming tree lighting event on November 28th.
G. Village President’s Report: President Hermes welcomed new Clerk Treasurer Kristen Victory.

CITIZENS’ COMMENTS

None

CLOSED SESSION

President Hermes read aloud the closed session item.

Motion by Trustee Birmingham, seconded by Trustee Barbian, to go into closed session pursuant to Wisconsin State Statute Section 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified
public business, whenever competitive or bargaining reasons require a closed session. Specifically to discuss strategy relevant to redevelopment in the Southridge Area.

Ayes:    Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes  
Nays:    None  
Motion to Go into Closed Session:  Carried

**ADJOURNMENT**

Motion by Trustee Birmingham, seconded by Trustee Barbian to adjourn.

Ayes:    Birmingham, Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes  
Nays:    None  
Motion to Adjourn:  Carried

The Board adjourned at 7:45 p.m.

Respectfully submitted,

Sarah Jankowski,  
Assistant Village Manager