

**GREENDALE PUBLIC LIBRARY
BOARD OF TRUSTEES**

MINUTES

January 13, 2016

Acting President Lubing called the meeting of the Greendale Public Library Board of Trustees to order at 5:00 p.m.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

Present: Amidzich, Cooley, Jensen, Lubing, Maierle.

Also Present: Gary Warren Niebuhr, Library Director

MINUTES

Trustee Jensen moved, Trustee Maierle seconded, approval of the November 11, 2015, minutes.

Ayes: Amidzich, Cooley, Jensen, Lubing, Maierle.

Noes: None.

VOUCHERS

Trustee Jensen moved, Trustee Amidzich seconded, approval of the vouchers for November, 2015, in the amount of \$11,453.48. The Board received the October vouchers from the Director in error prior to this meeting. A copy of the November vouchers was distributed, viewed and approved at the meeting. The Director will send the November voucher file to the Board after tonight's meeting.

Ayes: Amidzich, Cooley, Jensen, Lubing, Maierle.

Noes: None.

Trustee Jensen moved, Trustee Amidzich seconded, approval of the vouchers for December, 2015, in the amount of \$12,213.46.

Acting President Lubing asked for an explanation of the Gale Courses expenditure.

Ayes: Amidzich, Cooley, Jensen, Lubing, Maierle.

Noes: None.

The revenues were noted. These are the final 2015 totals and show the library exceeded its budgeted predictions for 2015.

The Clerk-Treasurer's report was not available. The Director informed the Board that the reports are being reviewed by the Clerk Treasurer and the Village Manager and will be presented to the Board in February.

CITIZEN'S COMMENTS

None.

UNFINISHED BUSINESS

Trustee Cooley moved, Trustee Jensen seconded, a motion to approve the 2016 Budget as passed by the Village Board in the amount of \$593,005.

Trustee Maierle requested an explanation of the increases in individual line items from the Director.

Ayes: Amidzich, Cooley, Jensen, Lubing, Maierle.

Noes: None.

NEW BUSINESS

The agenda was altered to discuss the Training Day Request ahead of the Review of Policies.

The Director reviewed with the Board the progress made in the Community Learning Center (CLC) Dementia Capable Community Project. The Director requested from the Board that the Library be closed from 8:00 a.m. to Noon on Friday, February 26th for the staff training. The Director agreed that staff will maintain usage statistics regarding activities within the Dementia Capable Community Project.

Trustee Cooley moved, Trustee Amidzich seconded, a motion to close the Library from 8:00 a.m. to Noon on Friday, February 26, 2016, for Dementia Capable Community Project staff training.

Ayes: Amidzich, Cooley, Jensen, Lubing, Maierle.

Noes: None.

Review of Policies as listed on the agendas was postponed until the February meeting.

CORRESPONDENCE

None

PRESIDENT'S REPORT

None.

DIRECTOR'S REPORT

None.

GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

None.

CALENDAR

None.

DISCUSSION

None.

ADJOURNMENT

The meeting adjourned at 5:55 p.m.

Respectfully submitted,
Gary Warren Niebuhr
Library Director

Jan: Review of Library Board Policies; Feb: Library Annual report; March: State Annual Report; April: Open; May: Open; June: General Budget Review & Director Mid-Year Review; July: Organizational Meeting with Elections and Second Budget Review; Aug: Organizational Meeting with Elections and Second Budget Review; Sept: Budget to Village Manager; Oct: Budget to Village Board; Nov: Library Director Review; Dec: Joint Meeting with Foundation Board officers & Review of Long Range Plans;