

**GREENDALE PUBLIC LIBRARY
BOARD OF TRUSTEES**

MINUTES

DATE: February 11, 2015

Present: Jensen, Lubing, Maierle, Mares, Sikorski.
Also Present: Gary Warren Niebuhr, Library Director

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 5:05 p.m. in the Community Meeting Room of the Community Learning Center.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

MINUTES

Trustee Lubing moved, Trustee Maierle seconded approval of the minutes for November 18, 2014.

Ayes: Jensen, Lubing, Maierle, Mares, Sikorski.
Noes: None.

VOUCHERS

Trustee Jensen moved, Trustee Sikorski seconded approval of the vouchers for November, 2014, in the amount of \$13,537.29.

Ayes: Jensen, Lubing, Maierle, Mares, Sikorski.
Noes: None.

Trustee Sikorski moved, Trustee Lubing seconded approval of the vouchers for December, 2014, in the amount of \$6,644.83 for 2014.

Ayes: Jensen, Lubing, Maierle, Mares, Sikorski.
Noes: None.

Trustee Lubing moved, Trustee Maierle seconded approval of the vouchers for December, 2014, in the amount of \$960.83 for 2015.

Ayes: Jensen, Lubing, Maierle, Mares, Sikorski.
Noes: None.

Trustee Jensen moved, Trustee Lubing seconded approval of the vouchers for January, 2015, in the amount of \$33,688.98.

Ayes: Jensen, Lubing, Maierle, Mares, Sikorski.
Noes: None.

REVENUES

The revenues were noted for both end of 2014 and January of 2015.

CLERK TREASURER'S REPORT

The Clerk Treasurer's Report was noted. The Director reported that he had a meeting on Monday with Clerk Treasurer Kristen Victory who is working on the requested changes for the Board.

CITIZEN'S COMMENTS

None.

UNFINISHED BUSINESS

The President and the Director reported on the meeting of the CLCAC held on February 9th. A discussion was held on the progress being made to create a revision of the original agreement.

The Planned Use for Unrestricted Funds report was discussed.

Trustee Lubing moved, Trustee Jensen seconded, a motion to accept the 2015 budget as passed by the Village Board in the amount of 539,031.70.

NEW BUSINESS

President Mares reviewed the process for the annual review of the Director. The Village Manager will be making a proposal for 2015 salary adjustments after the spring election.

Trustee Jensen encourages the Library to participate with Franklin Public Library in the 2016 Great Decisions program.

Trustee Lubing moved, Trustee Maierle seconded, a motion to accept the changes to the Electronic Resources Acceptable Use Policy as follows:

Users will be provided a maximum of 3 hours (180 minutes) per day. Electronic resources available for in-house use include the library's public access computers and wireless devices.

Ayes: Jensen, Lubing, Maierle, Mares, Sikorski.

Noes: None.

Trustee Maierle moved, Trustee Jensen seconded, a motion to accept the changes to the Exhibits, Posting and Solicitation Policy as follows (changes appear in italics):

Posters, notices and handouts announcing cultural, educational, recreational and civic events both free and those with admittance charges may be posted or *submitted for distribution*.

Charge for approval before posting, and must be displayed in the designated areas for such displays. *Posters, notices and displays that have not been approved by Library staff will be discarded.* The library will not allow items to be displayed or posted on its windows, doors, or countertops with the exception of its own materials.

Material will be removed as soon as possible after event.

Undated material will be removed after two weeks.

Distribution or posting of posters, notices, or handouts does not indicate library endorsement of ideas, issues, or events promoted.

The *Librarian-In-Charge* will determine what content will be provided on the Community Calendar.

Ayes: Jensen, Lubing, Maierle, Mares, Sikorski.

Noes: None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

None.

DIRECTOR'S REPORT

As presented.

GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

The Foundation's book sale during Left My Heart on Broad Street netted over \$1700.

CALENDAR

None.

DISCUSSION

None.

ADJOURNMENT

The meeting adjourned at 6:10 p.m.

Respectfully submitted,
Gary Warren Niebuhr
Library Director

Jan.: Library Director Review & Review of Library Board Policies; Feb.: Open; March: Annual Report; April: Open; May: Open; June: General Budget Review & Director Mid-Year Review & Elections; July: Open; Aug.: Third Budget Review; Sept.: Third Quarter Review of the Library Director; Budget to Village Manager; Oct.: Budget to Village Board; Nov.: Joint Meeting with Foundation Board officers; Dec.: Review of Library Plan;