

**GREENDALE PUBLIC LIBRARY
BOARD OF TRUSTEES**

MINUTES

August 12, 2015

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 5:05 p.m.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

Present: Amidzich, Cooley, Lubing, Maierle, Mares, Sikorski.

Also Present: Gary Warren Niebuhr, Library Director

MINUTES

Trustee Cooley moved, Trustee Lubing seconded, approval of the July 8, 2015, minutes.

Trustee Maierle requested that the following statement be added to the record of the discussion under Unfinished Business: "Trustee Maierle and Library Director Niebuhr met with Village Clerk/Treasurer Victory on July 1, 2015 per the Board's request at the June 10, 2015 board meeting. The Clerk/Treasurer stated that she will follow-up with Director Niebuhr regarding two account balances as requested."

The original motion to approve was withdrawn.

Trustee Lubing moved, Trustee Cooley seconded, a motion to accept the correction as presented.

Present: Amidzich, Cooley, Lubing, Maierle, Mares, Sikorski.

Also Present: Gary Warren Niebuhr, Library Director

Trustee Amidzich moved, Trustee Maierle seconded, approval of the July 8, 2015, minutes as corrected.

Ayes: Amidzich, Cooley, Lubing, Maierle, Mares, Sikorski.

Noes:

VOUCHERS

Trustee Cooley moved, Trustee Lubing seconded, approval of the vouchers for July, 2015, in the amount of \$8,093.70.

Ayes: Amidzich, Cooley, Lubing, Maierle, Mares, Sikorski.

Noes: None

The revenues were noted.

The Clerk-Treasurer's report was noted. Trustee Maierle asked if the Clerk Treasurer could define the payment listed as 07-00-164901 Res Offset Account as either an offset to cash or a journaling entry. The Director will request this information from the Clerk and forward the response to the Board.

CITIZEN'S COMMENTS

None.

UNFINISHED BUSINESS

The Community Learning Center Advisory Committee has not met. The Village appointment to the CLCAC should be forthcoming.

NEW BUSINESS

The Library Director reported on proposed changes to the MCFLS Member Agreement structure as reported to the LDAC at its latest meeting. The MCFLS Board of Directors will take up this topic at its August 17, 2015, meeting so these proposed changes are presented to inform the Library Board of potential changes in the process. They include:

- A Member Agreement which will contain the requirements based on WI Statutes Chapter 43.

- An ILS and Technology agreement which will contains

 - ILS costs

 - Cataloging costs

 - Circulation policies

 - Reciprocal borrowing payments

 - West Milwaukee payments

 - Wide Area Network / Telecommunications costs and responsibilities

- A Cataloging Contract between MCFLS and Milwaukee Public Library (MPL)

- A Resource Library Contract between MCFLS and MPL

Any approved changes made by the MCFLS Board will be presented to the Library Board when it becomes available.

Trustee Lubing moved, Trustee Cooley seconded, a motion to accept the 2016 Holiday schedule as presented.

Ayes: Amidzich, Cooley, Jensen, Lubing, Maierle, Mares, Sikorski.

Noes: None

CORRESPONDENCE

None

PRESIDENT'S REPORT

None.

DIRECTOR'S REPORT

The Director announced that Library Clerk (Full Time) Theresa Rypel has resigned her position effective September 1, 2015. The Director would like to meet in closed session with the Board to discuss potential changes in the job description for this position on Wednesday, August 19, 2015 at 4:00 p.m. A majority of the Board appears to be available but a poll will be taken to determine if that is possible. If not, a Personnel

Committee meeting will be held on the same date and at the same time open to any Board member who can attend.

GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

The Director noted that the Foundation made \$2,000 in revenue at the Village Days book sale. President Wilcox will be leaving the Board in October. The Board has three potential members who might be interested in coming on board this fall.

CALENDAR

None.

DISCUSSION

None.

ADJOURNMENT

Trustee Amidzich moved, Trustee Cooley seconded, a motion to adjourn at 5:45 p.m.

Ayes: Amidzich, Cooley, Jensen, Lubing, Maierle, Mares, Sikorski.

Noes: None

Respectfully submitted,
Gary Warren Niebuhr
Library Director

Jan: Review of Library Board Policies; Feb: Library Annual report; March: State Annual Report; April: Open; May: Open; June: General Budget Review & Director Mid-Year Review; July: Organizational Meeting with Elections and Second Budget Review; Aug: Organizational Meeting with Elections and Second Budget Review; Sept: Budget to Village Manager; Oct: Budget to Village Board; Nov: Library Director Review; Dec: Joint Meeting with Foundation Board officers & Review of Long Range Plans;