

**GREENDALE PUBLIC LIBRARY
BOARD OF TRUSTEES**

MINUTES

DATE: September 10, 2014

Present: Cooley, Jensen, Maierle, Mares, Sikorski, Tharp.
Also Present: Gary Warren Niebuhr, Library Director

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 5:00 p.m. in the Community Meeting Room of the Community Learning Center.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

MINUTES

Trustee Cooley moved, Trustee Jensen seconded approval of the minutes for August 13, 2014.

Present: Cooley, Jensen, Maierle, Mares, Sikorski, Tharp.
Noes: None.

VOUCHERS

Trustee Cooley moved, Trustee Jensen seconded approval of the vouchers for August, 2014, in the amount of \$15,211.41.

Trustee Sikorski asked for a review of the voucher process. Trustee Maierle asked questions about the budget and how special fund accounts are reported. Trustee Jensen asked about the Azuradisc purchase.

Present: Cooley, Jensen, Maierle, Mares, Sikorski, Tharp.
Noes: None.

REVENUES

The revenues were noted.

CLERK TREASURER'S REPORT

The Clerk Treasurer's Report was noted. The Director reviewed the new format for the report.

CITIZEN'S COMMENTS

Trustee Tharp initiated a discussion on the after school table signs used in the Youth Area restricting seating to three students per table. A discussion was held on discipline, after school behaviors and the staff process for maintaining behavior within the Code of Conduct. Trustee Tharp offered Pride training for the Library staff to be provided by Middle School Principal John Weiss.

Trustee Tharp questioned the necessity for the “Quiet Study Area” signs posted on the café tables. The Director agreed that they were no longer in the spirit of the CLC and agreed to remove them.

UNFINISHED BUSINESS

The Director reported that the next meeting of the CLCAC will be held on September 29th. The Rockwell magazine cover collection is being mounted. The CLC celebrated Park and Recreation sign up night on the 9th with a balloon maker, the Learning Shop and the Foundation participating.

The Planned Use for Unrestricted Funds report was discussed. A discussion was held on the reporting for this document, the Clerk Treasurer’s report, and the annual budget. It was suggested that Trustee Maierle and the Director meet to discuss the process for the creation of the reports and the data available in them.

NEW BUSINESS

None.

CORRESPONDENCE

None.

PRESIDENT’S REPORT

None.

DIRECTOR’S REPORT

As presented.

GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

No report.

CALENDAR

None.

DISCUSSION

None.

ADJOURNMENT

The meeting adjourned at 6:10 p.m.

Respectfully submitted,
Gary Warren Niebuhr
Library Director

Jan.: Library Director Review & Review of Library Board Policies; Feb.: Open; March: Annual Report; April: Open; May: Open; June: General Budget Review & Director Mid-Year Review & Elections; July:

Open; Aug.: Third Budget Review; Sept.: Third Quarter Review of the Library Director; Budget to Village Manager; Oct.: Budget to Village Board; Nov.: Joint Meeting with Foundation Board officers; Dec.: Review of Library Plan;