

**GREENDALE PUBLIC LIBRARY
BOARD OF TRUSTEES**

MINUTES

February 8, 2017

President Lubing called the meeting of the Greendale Public Library Board of Trustees to order at 4:05 p.m.

Library Director Olguin stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

Present: Lubing, Maierle, Kiltz, Huberty

Excused: Jensen

Unexcused: Busalacchi

Also Present: Deborah Olguin, Library Director

DECEMBER MINUTES

Trustee Kiltz moved, Trustee Huberty seconded approval of the December 14, 2016 minutes.

Ayes: Lubing, Maierle, Kiltz, Huberty

Noes: None.

JANUARY 2017 AND DECEMBER 2016 EXPENDITURES

Trustee Kiltz moved, Trustee Maierle seconded approval of the expenditures for December 2016 and January 2017 in the amount of \$ 19,484.88.

Ayes: Lubing, Maierle, Kiltz, Huberty

Noes: None.

OLD BUSINESS

APPROVAL OF CHANGE IN LIBRARY BOARD MEETINGS

Trustee Kiltz moved, Trustee Huberty seconded approval of the changing Library Board Meetings to the 3rd Wednesday of the month instead of the 2nd.

Ayes: Lubing, Maierle, Kiltz, Huberty

Noes: None.

NEW BUSINESS

Credit Card Rebate Discussion

Director Olguin explained the benefits of using credit cards. The Village receives a 1% rebate on all items paid through the Village credit cards. In May of each year, the Village receives a 1% rebate for the past 12 months which we allocate to the departments based on the percentage they spent. Credit card transactions also improve the efficiency of paying since it takes much less time for an employee to use their Village credit card than to go through the full process of cutting a check.

Friends and Foundation Plan

Director Olguin updated the Trustees on the Friends and Foundation Plan provided by Library Strategies on how to move forward with reorganization. We are on schedule with our plans.

Director's Report

Director Olguin shared recent activities, events and improvements taking place in the library.

Correspondence

Director Olguin shared a card sent by Kathy Dorlack from the Greendale Readers Circle expressing gratitude for the director's assistance with accommodating the book club when they were unable to access the Hose Tower.

Also, a public comment card from Karen Murkowski was shared. She stated that Director Olguin has wonderful and creative ideas and is doing an outstanding job.

Trustee Kiltz moved, Trustee Maierle seconded approval going into closed session.

Ayes: Lubing, Maierle, Kiltz, Huberty

Noes: None.

Respectfully submitted,

Deborah Olguin

Library Director