

**GREENDALE PUBLIC LIBRARY
BOARD OF TRUSTEES**

MINUTES

August 16, 2017

President Lubing called the meeting of the Greendale Public Library Board of Trustees to order at 5:07 p.m.

Library Director Olguin stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

Present: Lubing, Busalacchi, Kiltz, Huberty, Amidzich

Excused: Jensen

Also Present: Deborah Olguin, Library Director

JULY MINUTES

Trustee Kiltz moved, Trustee Busalacchi seconded approval of the July 19, 2017 minutes.

Ayes: Lubing, Busalacchi, Kiltz, Huberty, Amidzich

Noes: None.

JULY 2017 EXPENDITURES

Trustee Busalacchi moved, Trustee Kiltz seconded approval of the expenditures for July 2017 in the amount of \$ 12,890.61.

Ayes: Lubing, Busalacchi, Kiltz, Huberty, Amidzich

Noes: None.

OLD BUSINESS

APPROVAL OF LIAISON TO FRIENDS

Trustee Lubing moved, Trustee Kiltz seconded approval of Trustee Huberty as Friends Liaison.

Ayes: Lubing, Busalacchi, Kiltz, Huberty, Amidzich

Noes: None.

NEW BUSINESS

Discussion:

Changing the Library Board meetings to the 3rd Wednesday of the month at 5:30pm was discussed. Trustees were in favor of this change. Changes in potential library open hours was discussed. Director Olguin shared recommendations on changing hours of operation to focus resources to the hours when the library serves the most customers. Statistics on patron counts, circulation and comparison of open hours and staff to other county libraries was shared. Hourly comparisons of patron counts and circulation statistics during the weekend and during the week was shared. Director Olguin shared a proposal to offer an event at the library after the Village Christmas Tree Lighting as an alternative to the Dickens event. The trustees were in favor of participating with the Dickens event. The Dress Code Guidelines were introduced and discussed.

APPROVAL OF EXPENDITURE OF QUILT RAFFLE PROCEEDS

Trustee Busalacchi moved, Trustee Huberty seconded approval of the \$573.50 expenditure on new promotional materials with library logo.

Ayes: Lubing, Busalacchi, Kiltz, Huberty, Amidzich

Noes: None.

APPROVAL OF REVISED CLC AGREEMENT

Trustee Amidzich moved, Trustee Busalacchi seconded approval of the revised CLC Agreement.

Ayes: Lubing, Busalacchi, Kiltz, Huberty, Amidzich

Noes: None.

CLOSED SESSION:

Trustee Amidzich moved, Trustee Busalacchi seconded approval going into closed session.

Ayes: Lubing, Busalacchi, Kiltz, Huberty, Amidzich

Noes: None.

OPEN SESSION:

Trustee Amidzich moved, Trustee Kiltz seconded approval of returning to open session.

Ayes: Lubing, Busalacchi, Kiltz, Huberty, Amidzich

Noes: None.

APPROVAL OF SPECIAL SEPTEMBER 6, 2017 LIBRARY BOARD MEETING

Trustee Amidzich moved, Trustee Kiltz seconded approval of meeting on September 6, 2017 to take action on changing hours of operation to focus resources to the hours when the library serves the most customers.

Ayes: Lubing, Busalacchi, Kiltz, Huberty, Amidzich

Noes: None.

APPROVAL OF ADJOURNMENT

Trustee Amidzich moved, Trustee Kiltz seconded approval of adjournment of the meeting at 7:20pm.

Ayes: Lubing, Busalacchi, Kiltz, Huberty, Amidzich

Noes: None.

Respectfully submitted,

Deborah Olguin

Library Director