



Village of Greendale  
 Department of Public Works  
 6351 Industrial Loop  
 Greendale, Wisconsin 53129  
 (414) 423-2133  
 (414) 423-2109 – Fax  
[www.greendale.org](http://www.greendale.org)

**VILLAGE OF GREENDALE RIGHT-OF-WAY PERMIT**

**Permit No.** \_\_\_\_\_

To Construct, Maintain or Repair Improvements, Driveways, Walkways, Utilities, Etc. Within the Village of Greendale's Right-of-Way (ROW).

**Date:** \_\_\_\_\_

**Request By Applicant:**

Name	
Address	
City, State, Zip	
Office Telephone No./Email (REQUIRED)	
Emergency/Field Telephone No.	
Contact Person/Project Manager	

**Project:**

Project Location/Address	
Purpose of Project	
Planned Start Date	
Projected Completion Date	
Description (Include Method of Installation, Sizes/Lengths, Above Ground/Underground, Etc.): _____ _____ _____	Project Plans Attached: _____ Yes      _____ No  Certificate of Insurance Attached: _____ Yes      _____ No

The Applicant hereby understands and agrees that all the permitted work shall comply with the terms and conditions of this permit (attached) and any other reasonable terms and conditions imposed by the Village of Greendale. **Applicant must notify the surrounding affected property owners prior to start date.**

By: \_\_\_\_\_ Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**VILLAGE APPROVAL**

By: \_\_\_\_\_ Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

\$25.00 Permit Fee Paid on \_\_\_\_\_ Receipt No. \_\_\_\_\_

## **VILLAGE OF GREENDALE ROW PERMIT GENERAL TERMS AND CONDITIONS**

Pursuant to Federal Law, Wisconsin State Statutes and Village of Greendale Municipal Code, this permit is granted to allow the performance of the specific work described herein. The following general terms and conditions shall apply, along with any other special/specific provisions deemed reasonable and in the public's best interest as determined by the Village.

1. Applicant agrees to indemnify and hold harmless the Village of Greendale, its employees and agents, from any cost, claim, suit, liability and/or award which may come, be brought or be assessed, because of the issuance or exercise of this permit or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed works of the Applicant.
2. Applicant shall provide the Village with a Certificate of Insurance of their liability insurance, naming the Village of Greendale as an additional insured. Said insurance policy shall provide a minimum \$1,000,000 aggregate bodily injury and property damage coverage.
3. Accomplishment of the permitted work, or any part thereof, by or on behalf of the Applicant shall bind the Applicant to abide by this permit and all its conditions and provisions.
4. Applicant shall construct, install, maintain and repair all permitted facilities/improvements to meet the Village's specifications, including but not limited to such specifications related to location, size/dimensions, construction method, construction materials, etc. Village specifications will be provided by the Village Manager, Director of Public Works, Director of Inspection Services, Public Works/Utility Superintendent, Village Engineer or other designated Village representative.
5. Applicant shall not construct, install, maintain or repair any facilities/improvements within the Village ROW in such a way to pose a risk to the public nor conflict with or impinge upon other Village or other party permitted facilities/improvements within the ROW. Said conflicts shall include, but not be limited to prohibiting Applicant facilities/improvements from conflicting with sight triangles, sidewalks, underground water, sanitary sewer, Stormwater, street lighting and/or other utilities, etc.
6. Applicant shall locate, construct, install, maintain and repair any facilities/improvements in the least intrusive and visible method possible, including such measures as locating facilities/improvements underground whenever practical, locating on abutting property lines, landscaping/screening, etc.
7. The permitted facilities/improvements shall be the responsibility of the applicant and if necessary at any time now or in the future said facilities/improvements shall be altered, improved, maintained, or removed at the sole cost of the Applicant if so ordered by the Village.
8. Applicant shall appropriately secure the construction area at all times, including providing and posting any necessary signage, lights, barricades, detours, flagmen, etc. in accordance with the latest U.S. Department of Transportation Manual on Uniform Traffic Control Devices. The Applicant shall also appropriately secure the construction area, including construction equipment and materials, at all times in the best manner as deemed by the Village to protect the public, including but not limited to such items as construction area fencing, etc.
9. Applicant shall construct, install, maintain or repair any facilities/improvements in such a way as to minimize the extent of disturbance, public/private inconvenience and the length of time required to disturb to the ROW. Access to all public streets and private drives shall be maintained. Access for emergency vehicles shall be maintained at all times. No open cutting or excavation of Village and/or private pavement, curbing, sidewalks shall be permitted unless specifically authorized by the Village. Any excavated or spoil materials shall be hauled away and properly disposed of by the Applicant. Any required backfill shall be made with  $\frac{3}{4}$ " crushed stone and compacted in 12" layers with mechanical compaction equipment. Any pavement, curb or sidewalks removed shall be replaced to meet the Village's specifications.
10. Applicant shall perform any and all work, including but not limited to any trenching, tunneling or excavating in a good workman like and safe manner, including performing all work in accordance with the latest practices and requirements of OSHA, the Wisconsin Department of Commerce, and/or any other applicable federal, state or local agency.
11. Applicant shall be responsible for attaining any and all other permissions and permits necessary to perform the permitted work, including those from all applicable federal, state, local government or agencies. This shall include, but not be limited to the proper notification of Diggers Hotline.
12. Applicant shall restore all disturbed areas to their present or better condition, subject to the satisfaction of the Village.
13. Applicant shall provide the Village at least two (2) working days notice prior to commencing work, and shall notify the Village upon completion.
14. The Village retains the right to impose other terms, conditions and specifications during the term of this permit as circumstances warrant.
15. The Village retains the right to rescind, revoke or modify this permit at any time when deemed by the Village to be in the best Public Interest.
16. Other Village special terms, conditions and specifications at this time are attached:  Yes  No