REQUEST FOR REVIEW OF PROPERTY ASSESSMENT FOR 2019
VILLAGE OF GREENDALE
(For an accurate review of your assessment, it is essential that this questionnaire be completed fully.)

Property Key Number: ____________________________________________________________

Address: ________________________________________________________________________

Request Made By___________________________________ Owner__________ Other ________
If other than owner please attach owner’s authorization for request.

Assessed Valuation

Section 1
In your opinion, what was the fair market value of the property as of January 1, 2019?

________________

Section 2
When and how was the property acquired? Month Year ________________________________

Purchased _______ Trade * ___________ Gift/ Inheritance * ___________ Other * __________
(*Describe)
If purchased, what was the total purchase price? ______________________________________

Section 3
Have you or a tenant of yours improved, remodeled, added to, or changed the property since acquiring it? Yes ________ No ________

Describe Changes: ____________________________________________________________

When were the changes made? ___________________________________________________

Cost of changes? ____________________________

Does this figure include the value of all labor, including your own, if any? Yes /No ________
Section 4
Have you listed the property for sale, within the last two years? Yes/ No ________________
(If yes, please provide a copy of listing sheet.)

If so, when and how long was the property listed? __________________________________________

With whom? (Please give Agents and Firm) ________________________________________________

What was the asking price? ______________________________________________________________

What offers were received? $ $ ___________________________________________________________

Section 5
Has an appraisal been made of the property within the last two years? Yes/ No ________________
(If yes, please attach copy)

If so, when and for what purposes? _______________________________________________________

What was the appraisal value? ____________________________________________________________

Section 6
Are there any specific items you wish to call to the appraiser’s attention during (his/her) inspection of this property?
_____________________________________________________________________________________

Is part or all of the property currently leased or rented? Yes/No ______________________________
(If yes, please provide a copy of your current rent roll and copies of your Income & Expense Statements for the past 3 years.)

Section 7
Request for Review to the above assessment is made for the following reason:

I wish to request a review of the property assessment listed above:

Signature: Date: Day Phone # ________________________________

email:  ************************************************************************************
WHAT HAPPENS NEXT?
After completing this form please mail it to our office or send via email. An appraiser from our staff may contact you for additional information and/or an appointment to make a physical inspection of your property may be requested. This information/inspection enables the appraiser to gather the necessary data to facilitate the review. Upon completion of the inspection and reviewing information received a detailed review of your assessed valuation will be conducted. After this process is completed you will then be notified as to the results of your review.
A sincere effort will be made to ensure that your assessment will be fair and equitable for the coming year. Your cooperation and patience in this matter is much appreciated.
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For office use only:
Date received: Review Date: By:
Comments:
OWNER NOTIFIED