



HEALTH DEPARTMENT
5650 PARKING STREET
GREENDALE, WI 53129
414-423-2110
FAX: 414-858-9111

MINUTES OF THE BOARD OF HEALTH MEETING

DATE: February 12, 2013
TIME: 6:00 P.M.
PLACE: Greendale Health Department

1. ROLL CALL

- A. Introduction of New Member: Kathy Kehm
- B. Present; K. Kehm, E. Zalewski, C. Greenberg, S. Sheppard, Dr. J. Lubing, C. DeRoche
- C. Absent: G. Turay; K. Dohmeyer

2. INTRODUCTION OF GUESTS: None

- 3. APPROVAL OF MINUTES:** S. Sheppard moved to approve the January minutes; C. Greenberg seconded; the minutes were approved by voice vote.

4. CITIZEN COMMENTS: None

5. CORRESPONDENCE/COMMUNICATIONS: None

6. REPORTS:

- A. Medical Advisor Report: Dr. John Lubing: no specific report.
- B. Trustee Report: S. Sheppard reported for G. Turay that the Emerald Ash borer has been found in Greendale; a plan to address this problem will be released on Village website
- C. Health officer/Administrators Report: Sue Sheppard
 - The number of immunizations administered in January 2013 was approximately double those administered in January 2012; the number of clients served was 36 aged 0-18 and 37 aged 19+ compared to 10 and 17 clients, respectively.
 - Department staff nurses made 27 home visits to observe TB therapy for one family.
 - The department is working with other health departments on a Billing Project to find a way to bill insurers for the administration of vaccines to clients who have health insurance.
 - 48 people attended "Memory Loss, Dementia & Alzheimer's Disease – Let's Get the Facts"
 - 10 Greendale residents volunteered to help in public health emergency drills; more volunteers will be needed for future drills
 - The Health Department exceeded its tax levy budget by almost 11% due primarily to the number of pertussis cases and the TB medication monitoring; Grant funds will be used to cover most of the costs.
- D. Board Reports/Presentations/Member: None



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7. OLD/ONGOING BUSINESS:

- A. Community Assessment Update: the report is approximately ~90% complete; we are in the process of obtaining the remaining reports which are needed; S. Sheppard and her staff nurses will need to review the draft report very carefully
- B. Board of Health Goals for 2013: Goals are tabled and will be determined following the meeting with the Health Department Staff in March

8. NEW BUSINESS:

- A. The annual Board meeting with the Health Department staff is scheduled for March 12 at 5pm; the March Board of Health meeting will follow
- B. Bike Helmet Project- The bike helmet project can be conducted during the Nourish Health Fair on Saturday, May 11. The program will need to be conducted by members of the Board of Health since the department nurses are involved in other projects for the Health Fair. C. Greenberg will lead the project if enough members are available on that day to support it. A decision must be made by mid-March in order for publicity deadlines to be met.
- C. Orientation Manuals for new Members: C. Greenberg and S. Sheppard are coordinating revisions to the manual; the manual will be copied and provided all Board members when completed.

9. TABLED BUSINESS REVIEW: None

10. COMPLETED BUSINESS REVIEW: The on-going bike helmet project is tentatively scheduled for May 11.

11. ADJOURNMENT: C. DeRoche moved to adjourn; E. Zalewski seconded; adjournment was approved by voice vote.

NEXT MEETING: March 12, 2013 @ 5:00 p.m.

If unable to attend this meeting, please notify the Greendale Health Officer/Administrator @ 423-2110



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Greendale Health Department Monthly Incident Report – JANUARY 2013

Vital Statistics

Time Frame	Births	Deaths	Blood Lead Reports	Elevated Lead Levels
This Month	10	0 – not current	6	0
2013 YTD	10	0 – not current	6	0
2012 YTD	7	13	8	0

Referrals: 1 YTD: 1

Time Frame	Police/Fire	Hospital	Environmental	Other*
Month	0	0	0	1
2013 YTD	0	0	0	1
2012 YTD	5	0	1	12

*senior welfare check request by daughter

Office Visits (Short Visits): 51 YTD: 51

Time Frame	Blood Pressures	TB Skin Test	Lice Check	CD*	Other**	Info***
Month	5	8	26	1	9	2
2013 YTD	5	8	26	1	9	2
2012 YTD	16	10	5	0	4	7

*(1) possible rabies, ** (4) DOT office visits, (4) hearing screening, (1) medication pick-up ***radon, health questions

Clinic Visits (Senior Health): 57 YTD: 57

Time Frame	Concord	Ridgedale	Senior Center	GHD
Month	13	25	10	9
2013 YTD	13	25	10	9
2012 YTD	15	35	6	8

Immunizations: 77 vaccines to 73 clients: YTD: 77 vaccines to 73 clients

Time Frame	Age 0-18	Age 19+over	# of Clients
Month	38 vaccines to 36 clients	39 vaccines to 37 clients	73
2013 YTD	38 vaccines to 36 clients	39 vaccines to 37 clients	73
2012 YTD	18 vaccines to 10 clients	21 vaccines to 17 clients	27

Communicable Diseases: 15 YTD: 15

Time Frame	Mycobacterial disease*	Food/Water Borne**	Other***	STI****
This Month	4	1	6	4
2013- YTD	4	1	6	4
2012 YTD	1	0	1	5

*2 latent TB infection; 2 atypical non-TB, **legionellosis, ***influenza-related hospitalizations, ****Chlamydia

Environmental/Sanitarian Activities: 6 YTD: 6

	Retail Insp.	Restaurant Insp.	Residential/Rental	Conference, Consults & Inquiries
This Month	3	2	1	0
2013 YTD	3	2	1	0



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Complaints: 7 YTD: 7

Time Frame	Restaurants	Retail *	Human Health Concern	Environmental	Residential **	Animal Bites
Month	2	1	0	0	3	1 dog
2013 YTD	2	1	0	0	3	1
2012 YTD	0	0	0	0	0	0

* Unsanitary conditions, **2 mold in rental units, 1 dog feces/ rental unit

Total Number of Kits with radon results: 2: Total number of kits submitted to Lab: 2

Time Frame	#of kits with radon results	Elevated >4 pCi/L	Normal <4pCi/L	Incomplete Tests
This Month	2	1	1	0
2013 YTD	2	1	1	0
2012 TYD	13	4	9	0

Visits: 33 YTD: 33

Time Frame	Post Partum*	Infant Asses*.	Other visits**	Referrals
This Month	6	6	27	0
2013 YTD	6	6	27	
2012 YTD	4	4	1	

* (6) telephone contacts **DOT – (-direct observation therapy) home visits = 25, 2 other

Yellowed areas are not current information-more data will be added as we receive it

**GREENDALE BOARD OF HEALTH
 HEALTH OFFICER REPORT
 JANUARY 2013**

TRAINING AND PERSONNEL:

- 22.5 hours of staff training on vaccines, influenza, hepatitis B, emergency preparedness, maternal and child health.
- 53 Village Employees took advantage of free flu shots as a part of employee health and wellness programs
- New N95 fit testing equipment was purchased by a group of 5 smaller health departments. All first responders will be fit tested for masks each year for public health emergencies and other occupational exposures.

BILLING FOR IMMUNIZATIONS:

As of October 1, 2012, the CDC deemed it inappropriate for Section 317 vaccine funds to be used for routine vaccination of children, adolescents and adults who have public or private health insurance that covers vaccinations. This includes children whose insurance has a high deductible or co-pay, even if the deductible has not been met. Under the Affordable Care Act, insurance companies are required to provide preventive services—including vaccinations but this requirement is not fully implemented. Because of this change, the federal funding used by LHDs to purchase some vaccines has been eliminated. A new project called WI



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Local Health Department (LHD) Immunization Billing Planning Project was awarded as a grant to the WI Department of Health Service. The main goal of the grant is to assist LHDs in purchasing private vaccine stock, providing immunizations to insured clients and assisting with methods to obtain reimbursement from payers for this critical preventive service. It is expected to take the project until August, 2013 before a set of recommendations will be made. Unfortunately all LHDs have lost one of our most visible and recognizable services we provide. Immunization compliance rates for 2 year olds and school age children are projected to decrease significantly as a result of the change.

COMMUNITY EDUCATION AND OUTREACH:

- The course “Memory Loss, Dementia & Alzheimer’s Disease-Let’s Get the Facts” through the Health Department and Park and Recreation Program had a tremendous response with 48 people attending the training. A survey done after the course identified additional topics for future classes.
- A volunteer recruitment effort for the GHD held on 1/17/13 identified 10 Greendale residents that are interested in volunteering at public health emergency preparedness drills, exercises and real events. The group was overwhelmingly complimentary of the GHD public health emergency plan and eagerly signed up to volunteer.
- Staff continues to work on the municipal emergency preparedness plan as well as with Milwaukee/Waukesha consortium for emergency preparedness. Because of the complexity of public health preparedness, on-going training, drills and exercises are happening every month to stay prepared for any public health emergency. Three drills are planned in February at the High School that involves the use of volunteers and other Village departments such as fire, police, health, Village Hall, library and DPW. For **drill #1**, the Health Officer will use the reverse 911 alerting system to call in staff to respond to a mock event testing the amount of time it takes to notify staff and volunteers about a possible public health emergency and for them to respond to a request to report to the high school. **Drill #2** tests the amount of time to contact the facility to open the high school and prepare for a mass medication clinic. **Drill #3** will test the amount of time it takes for volunteers and staff to report to the high school, receive just in time training and set up their stations prior to the start of a mass clinic. The drills provide feedback on what areas work well, which pieces need to change or need more practice and to see if the time for worker notification, site activation and facility set up have decreased in time but with the same accuracy. The drills and results must be reported to the CDC as one portion of Emergency Preparedness grant reporting.
- Media efforts were conducted to increase public awareness of ongoing public health topics or events planned. Updates were put on the Village website, school website and community calendar, etc. to name a few. The main topic was encouraging influenza vaccine for everyone and “it’s not too late” to be vaccinated.

VILLAGE OF GREENDALE

INFLUENZA: The influenza season had an earlier start and is more severe than during recent seasons. As of January 31, 2013 6 Greendale residents have been hospitalized with Influenza. The youngest is 30 years old and the oldest is 99 years old. GHD gave 296 adult flu vaccines and an additional 155 pediatric vaccines for a



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total of 425 doses this flu season. In previous years when the flu season is early, there have been second waves of the disease. Influenza activity is low in southeastern WI but above baseline in neighboring states and US.

BUDGET: The GHD exceeded the 2012 tax levy budget by almost 11% or \$31,458.00. Grant funds will be used to cover most of the costs. The overage speaks to the growing GHD need for additional funding or contingency funds for use when an increase in workload due to communicable diseases requires staff to work extra hours. The health department generated \$5, 359.00 in revenue through clinic fees for vaccines and TB skin tests and \$5,012.00 in Medicare billing for adult flu vaccines.