



**HEALTH DEPARTMENT**  
5650 PARKING STREET  
GREENDALE, WI 53129  
414-423-2110  
FAX: 414-858-9111

## MINUTES OF THE BOARD OF HEALTH MEETING

**DATE:** January 8, 2013  
**TIME:** 6:00 P.M.  
**PLACE:** Greendale Health Department

1. ROLL CALL  
Present: K. Dohmeyer; E. Zalewski; G. Turay; J. Lubing, MD; C. Greenberg; S. Shepeard; C. DeRoche  
Absent: None
2. INTRODUCTION OF GUESTS: No guests
3. APPROVAL OF MINUTES: 12-11-12 Minutes  
G. Turay moved to approve the minutes; S. Shepeard seconded; the minutes were approved by voice vote.
4. CITIZEN COMMENTS:  
C. Greenberg received one question regarding the flu: yes, Dr. Lubing confirmed that there is a lot going around and S. Shepeard commented that several residents have been hospitalized due to the flu.
5. CORRESPONDENCE/COMMUNICATIONS: None
6. REPORTS:
  - A. Medical Advisor Report: Dr. John Lubing
    - Screening for Abdominal Aortic Aneurysm (AAA) is covered by Medicare for three groups: 1) patients new to Medicare (within one year of starting Medicare); men >65 yo who have smoked >99 cigarettes; and women with a family history of AAA.
    - Total tobacco consumption is down and consumption of cigarettes decreased. However, certain groups of people have switched to using lower-taxed non-cigarette alternatives, i.e. large cigars.
  - B. Trustee Report: Greg Turay
    - Elections will be held in April. One newcomer is running for the Board of Trustees: 3 people are running for 2 Trustee seats
    - School Board – 6 people running for 3 seats
    - A Candidate forum will be held, probably separated for the Board of Trustees and the School Board
    - The new LED sign is operating; the archway should be finished within 4-5 weeks
  - C. Health Officer/Administrator's Report: Sue Shepeard



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- Four (4) persons are being treated for tuberculosis, including one child for whom administration of medication must be observed by a Health Dept. staff nurse. This task is being shared by all 4 nurses and is partially responsible for the Department overtime.
- Reports of pertussis are still continuing; the follow-up of pertussis cases has also contributed to the department over-time
- Billing options for Medicare and Medicaid for immunizations and other services are being explored with no resolution at this time; discussions are continuing
- The GHD will present "Memory Loss, Dementia & Alzheimer's Disease – Let's Get the Facts" on Tuesday, Jan 15. To date, 34 people have registered.
- The staff is continuing to work on the Emergency Preparedness Plan with drills and other activities planned monthly.
- The Community Health Assessment report (prepared by the Health Care Partnership) has been received by the Health Department. The report, as well as a summary, is available to the Board of Health members. We will discuss the report at the February meeting.

D. Board Reports/Presentations/Member: None

#### 7. OLD/ONGOING BUSINESS:

##### A. Public Health Logo Update

- Four (4) different versions of adding the NACCHO Public Health Logo to the Department stationery were presented and discussed. The Board voted unanimously to replace the Village of Greendale Seal with the Public Health logo. Execution of this change will require support from the Village of Greendale staff.
- The customizable logo which includes both the NAACHO Public Health Logo and placement of "Greendale Health Department" beneath the logo will be used on non-correspondence items as appropriate. Production of this logo will require support from the Village of Greendale staff.

##### B. Vacant Board of Health position

- C. Greenberg has spoken with Kathleen Kehm who has expressed interest in the open Board of Health position. Ms. Kehm is an Occupational Therapist currently employed at St. Luke's Hospital. Her nomination to fill the position which expires in June, 2014, will be forward to the Board of Trustees for confirmation at the next meeting.

##### C. Community Assessment Update

- Summary data have been received and are available to the Board of Health members. We will discuss the preliminary data next month

#### 8. NEW BUSINESS:

A. The annual meeting with the Health Department staff will be scheduled at 5pm March 12 rather than February due to schedule conflicts. S. Sheppard will prepare an outline of staff and responsibilities

##### B. What are long term goals of the BOH?

Long term goals will be discussed after the Board vacancy has been filled to allow participation by the entire Board.

##### C. Succession plan and orientation of new members

- C. Greenberg's term ends in June (he has served 2 terms); he will not continue as a Board member but will be willing to help informally.
- The Board will need to elect a new Secretary and Board Chairperson. Members who are interested in either position should contact C. Greenberg.



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- The Board will need to add another Board Member to replace C. Greenberg

## 9. TABLED BUSINESS REVIEW:

- Review Health Survey
- Orientation will be scheduled over several meetings, beginning in February.
- Succession plan

## 10. COMPLETED BUSINESS REVIEW:

- Approved public health logo
- Approved applicant be recommended to the Board of Trustees for confirmation

## 11. ADJOURNMENT:

K. Dohmeyer moved to adjourn; S. Shepard seconded; adjournment was approved and the meeting adjourned at 7:49 pm.

*If unable to attend this meeting, please notify the Greendale Health Officer/Administrator @ 423-2110*

**NEXT MEETING February 12, 2013, 6:00 P.M.**



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**Greendale Health Department Monthly Incident Report – December 2012**

**Vital Statistics**

Time Frame	Births	Deaths	Blood Lead Reports	>5 or Greater = elevated
This Month	11	1 – not current	5	0
2012 YTD	112	110- not current	196	10
2011 YTD	122	136	217	4

**Referrals Received: 3 YTD: 77**

Time Frame	Police/Fire*	Hospital	Environmental	Other
Month	1	1	0	1
2012 YTD	12	10	5	50
2011 YTD	16 (animal bites)	8	3	31

**Office Visits (Short Visits) 29 YTD: 357**

Time Frame	Blood Pressures	TB Skin Test Rdgs	Lice Check	CD	Other*	Info
Month	5	2	19	0	3	0
2012 YTD	106	98	73	1	33	46
2011 YTD	80	96	79	1	51	28

\*(1) TB meds pick-up, (1) vision/hearing screen, (1) DOT office visit

**BP Clinic Visits (Senior Health) 25 YTD: 653**

Time Frame	Concord*	Ridgedale*	Senior Center	GHD
Month	0	15	7	9
2012 YTD	136	308	109	106
2011 YTD	191	287	116	84

\*No Ridgedale #3 or Concord BP clinics in December due to holiday

**Immunizations: 54 vaccines to 50 clients YTD: 867 vaccines to 600 clients**

Time Frame	Age 0-18	Age 19+over	# of Vaccines	# of Clients
Month	20 vaccines to 19 clients	34 vaccines to 31 clients	54	50
2012 YTD	451 vaccines to 227 clients	416 vaccines to 373 clients	867	600
2011 YTD	710 vaccines to 387 clients	350 vaccines to 338 clients	1075	725

**Communicable Diseases: 16 YTD: 122**

Time Frame	Mycobacterial disease*	Food/Water Borne**	Other***	STI****
This Month	4	2	5	1
2012- YTD	19	8	76	31
2011 YTD	11	8	54	27

\*(4) LTB suspects \*\* (1) Campylobacter, (1) Cryptosporidium\*\*\* (1) pertussis, (2) pertussis follow-up, (2) Hospital flu  
 \*\*\*\* (1) Syphilis reactor

**Environmental/Sanitarian Activities: 7 YTD: 175**

	Retail Inspections	Restaurant Inspections	Residential Inspections	Conference, Consults and Inquiries
This Month	1	5	0	1
2012 YTD	43	69	17	46



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### Complaints/Animal Bites: 2 YTD: 45

Time Frame	Restaurants*	Retail	Human Health Concern**	Environmental	Residential/Rental	Animal Bites
Month	0	0	0	0	0	2
2012 YTD	5	3	7	3	12	15
2011 YTD	10	5	11	2	6	10

### Total Number of Kits with radon results: 71, Total Number of Kits Submitted to Lab: 71- as of 12-27-12

Time Frame	# of kits with radon results	Elevated > 4 pCi/L	Normal < 4 pCi/L	Incomplete Tests
This Month	1	1	0	0
2012 YTD	71	35	36	4
2011 YTD	39	23	15	1

### Home Visits: 17 YTD: 65 Referrals 0, YTD 16 (\* 8 infant and post-partum telephone visits-declined home visit)

Time Frame	Post Partum	High Risk Infant Asses*.	Other visits*	Referrals
This Month	2	2	15	0
2012 YTD	26	32	33	21
2011 YTD	28	30	15	0

\*DOT –(Direct observation therapy) TB medications home visits



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**GREENDALE BOARD OF HEALTH  
HEALTH OFFICER REPORT  
December 2012**

**TRAINING AND PERSONNEL:**

- 20 hours of staff training on vaccines, influenza, communicable diseases, emergency preparedness, maternal and child health.
- 53 Village Employees took advantage of free flu shots as a part of employee health and wellness programs
- As of 12/31/12, three PHN staff worked more than 1000 hours of their annual 1000 hours due to TB case management and two separate pertussis outbreaks. We are providing TB medications to 4 people. A PHN needs to observe a toddler take his medication once a day, 7 days a week for as long as 10 weeks and possibly up to 10 months. Three more adults are in the process of being seen by a physician for a medication prescription. The health department will obtain the medication and provide it to the three adults as well. The medication is provided to GHD by the state tuberculosis program. No grant money is available as previously thought to cover the cost of increased hours and mileage over the weekend. The nurses worked an additional 213 hours. Most of the time will be charged to the overtime account of \$2,000.

**IMPORTANT IMMUNIZATION CHANGE:**

As of October 1, 2012, the Greendale Health Department is no longer able to vaccinate persons who have health insurance that covers the cost of vaccines. This includes children whose insurance has a high deductible or co-pay, even if the deductible has not been met. Under the Affordable Care Act, insurance companies are required to provide preventive services—including vaccinations. Because of this change, the federal funding used by LHDs to purchase some vaccines has been eliminated.

We continue to see a decline in request for immunizations the past three months due to the above change. However, we are seeing an increase in the request for influenza vaccines for adults and children after recent media about the seriousness of the flu season. We continue to receive requests for the Tdap vaccine due to the pertussis outbreak even though the number of cases has gone down. The GHD can provide influenza vaccine to all children 6 months-18 years regardless of insurance status and pertussis containing vaccine to adults and children (due to the current statewide outbreak of pertussis). Media on the seriousness of influenza and the high number of cases has prompted parents to get their children flu vaccines. Some children require 2 doses. The Health Officer explored the feasibility of using billing software to bill Medicaid, Medicare and private health insurance companies for vaccines and other services. After discussions with three companies with billing software it was determined that it is not feasible to purchase the software at this time. The state immunization program is also exploring billing software that might be available for use in 2 years. With billing software, residents would be able to return to the health department for vaccines and the GHD would bill for the services. The GHD currently bills Medicare for flu shots only.

**NOTABLE ACTIVITIES:** GHD is presenting a course “Memory Loss, Dementia & Alzheimer’s Disease-Let’s Get the Facts” through the Park and Recreation Program. The class will be held on Tuesday, January 15, 2013 from 1:00-3:00 at the Safety Center. As of last week 34 people have signed up. There is more



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room for others to register so I hope that you will join us for this important information. Call Greendale Parks and Recreation at 414-423-2790 to register.

### **COMMUNITY EDUCATION AND OUTREACH:**

- Multiple articles on health related topics were published in the December Village Views newsletter.
- Staff continues to work on the municipal emergency preparedness plan as well as with Milwaukee/Waukesha consortium for emergency preparedness. Because of the complexity of public health preparedness, on-going training, drills and exercises are happening every month to stay prepared for any public health emergency. Three drills are planned in January at the High School that involve the use of volunteers and other Village departments such as fire, police, health, Village Hall and DPW. For drill #1, the Health Officer will test the amount of time it takes to notify staff and volunteers about a possible public health emergency and for them to respond to a request to report to the high school. Drill #2 tests the amount of time to contact the facility to open the high school and prepare for a mass medication clinic. Drill #3 will test the amount of time it takes for volunteers and staff to report to the high school, receive just in time training and set up their stations prior to the start of a mass clinic. The drills provide feedback on what areas work well, which pieces need to change or need more practice and to see if the time for worker notification, site activation and facility set up have decreased in time but with the same accuracy. The drills and results must be reported to the CDC as one portion of Emergency Preparedness grant reporting.
- Media efforts were conducted to increase public awareness of ongoing public health topics or events planned. Updates are put in the Patch, Village website, school website, community calendar, etc. to name a few. The department has a face book account and a twitter account but not enough staff time to maintain active sources for public health updates.

**COMMUNITY HEALTH ASSESSMENT:** The Health Care Partnership of health care systems has finished the 400 interviews/surveys of adult Greendale residents regarding their health needs and health behaviors. The findings have been reported to the GHD in both a 6-page summary of key findings and the entire document. I will provide a copy of the summary report so we can discuss how we can use the data and report it to the community. Previous assessments were completed in 2003, 2006, 2009 and 2012 and provide ongoing information about the health of residents in Greendale which provides direction for health department services and programs. For many of the areas there is comparative data for Wisconsin and the United State to see how Greendale residents compare and to see trends of health behaviors over a 10 year period of 4 assessments. The plan is to post the reports on the health department website.

**INFLUENZA:** As most of you have seen in the news, the influenza season is off to an earlier and more severe start in Wisconsin than during recent seasons. As of January 7 there have been 5 Greendale residents who have been hospitalized with Influenza. The youngest is 30 years and the oldest 89 years. Three of the



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people reside in the Alzheimer's unit at Harbor Village. The health department has worked closely with the staff and corporate office to stop the spread and prevent more cases of flu in the facility. We are outreaching to pregnant women to get a flu shot as soon as possible. When a pregnant woman receives the flu vaccine it affords protection to the pregnant woman and helps protect the infant for up to 6 months following birth. Adult and childhood flu vaccine is available at GHD for low cost of \$5.00 for children and \$30.00 for adults as long as supplies last. If you are aware of people who have not gotten a flu shot please encourage them to do so. Many pharmacies can bill your health insurance but cannot give vaccine to children until age 9 years or older.