

MINUTES GREENDALE BOARD OF HEALTH MEETING

November 12, 2013

Chairperson Carole DeRoche called the meeting to order at 6:03 PM.

1. ROLL CALL:

C.DeRoche, E. Zalewski, K. Dohmeyer, S. Shepeard, C. Greenberg, C. Genz

Absent: K. Kehm, J. Lubing

2. INTRODUCTION OF GUESTS: None present

3. APPROVAL OF MINUTES 10-8-13 Minutes: Spelling of K.Kehm's name was corrected. E. Zalewski moved to approve the minutes, S. Shepeard seconded-the minutes were approved with corrections.

4. CITIZENS COMMENTS: C. DeRoche mentioned a citizen approached her regarding the board of health meeting minutes were not posted to the website in timely manner. S. Shepeard to check into. The last minutes posted were in August. Village website is being updated and may account for delay.

5. CORRESPONDENCE/COMMUNICATIONS: None

6. REPORTS:

A. Medical Advisor Report: None

B. Trustee Report: C. Genz: Water tower building project is continuing with no problem. Final BOT approval for The Rock on November 5, they will allow skiing, biking, tubing etc. BOT did not approve concerts. Assembly race for new representative: John Hermes and Stephanie Mares among those running. Republican primary will be held on November 19. There is 1 Democratic candidate on ballot who is running unopposed. Committee of the Whole budget meetings were held. Health Department budget shows a small increase in salary line items and was accepted as presented. Final tax levy budget will be approved 12/3/13 BOT meeting.

C. Health Officer/Administrators Report: S. Shepeard: Incident report was reworked with Carole to make it easier to read, easier to see trends and patterns. Format demonstrates activity in the 10 Essential Services areas. Staff training: was suggested this be broken down to show what topics of training was done and reflect on the job training. Referrals section: discussion on whether this should be reflected on report. Felt it was politically correct to include referrals from police/fire etc. Should the FTE of hours be put on report to reflect work done, number of hours to what activities? Discussion that narrative should explain points and notable events from that month. Also important to keep track of what GHD is not able to do due to staffing issues, budget constraints. Also report does not reflect ongoing caseloads. See DRAFT---Sue and Carole to do another draft of incident report by January. Board members asked to read the narrative section on their own. "Early Childhood Collaborative"- A series of playgroup events aimed at 3-4 year olds to engage in playgroups while parents attend health education programs. There was a great turnout for this year's Walk/Run. Pictures were shared with the group.

D. Board Reports/Presentations/Member: None

7. OLD/ONGOING BUSINESS: A. BOH Bylaws Revision and Approval: S. Sheppard reviewed all amendments to the BOH by-laws discussed from October meeting. To be noted: Agenda has to be posted Thursday before meeting by Village requirement but 24 hours for open meetings laws. Meeting cancellation time frame will be confirmed. K. Dohmeyer moved to approve, S. Sheppard seconded. Amendments to by-laws were approved unanimously. All BOH members present received a copy of the amended by-laws.

B. Community Assessment Report: A PowerPoint summary of the community health assessment will be presented on 1/14/14. Sue will send out entire document by 1/9/14 for members to review ahead of time. GBOH will offer results to community after we approve. This is to be completed in January. Agenda will be modified so presentation is first on agenda .

C. Bike Rodeo: Discussion on dates May vs. June, with May 10 the tentative date. Target group size 50 kids. Will need an adhoc committee of 30 volunteers based on 50 kids with 1 parent each. Discussion around location: GHS or Hose Tower Building-ideally would like to have a rain or shine location. Suggestion of poster contest aimed at school age kids to help advertise. S. Sheppard to talk to police and fire chiefs, DPW to coordinate their involvement. Evonne and Carole will work on a location. There is a spring bike training event that Evonne and 1 other board member will attend, police will also attend. January: subcommittees will be formed. GSD School liaison-PHN Chris Reischl can assist with school involvement. Need business liaisons for prizes and donations. There will be a meeting with Franklin health department (who already run a bike rodeo) to learn from their experiences.

D. Current Board Vacancy: C. Greenberg presented Kevin Svoboda as possible future board member. He is a physical therapist. He is a new village resident, and is active with health department already. K. Dohmeyer motioned to present name to Village President for approval, E. Zalewski seconded. If any other people are interested in board, recruit them to help with the bike rodeo.

8. NEW BUSINESS: A. Orientation of New Members: This will be reviewed when new board member starts. S. Sheppard offered to meet with people prior to meeting.

B. December Board Meeting: There will be no December meeting. Next meeting is January 14, 2014.

9. TABLED BUSINESS REVIEW: Orientation as discussed above.

10. COMPLETED BUSINESS REVIEW: Revised bylaws; bike rodeo tentative date set; Recommended new BOH candidate to Village President.

11. ADJOURNMENT: S. Sheppard moved to adjourn the meeting. E. Zalewski seconded.

MEETING ADJOURNED AT 7:31 PM

Minutes submitted by Kari Dohmeyer, edited by S Sheppard.

