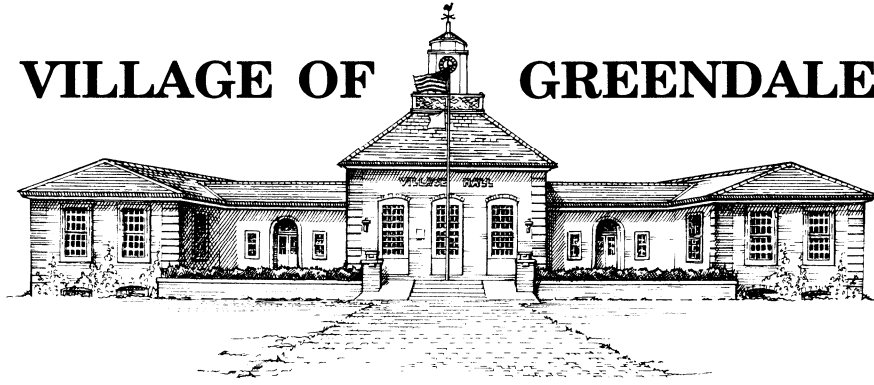




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# VILLAGE OF GREENDALE



**HEALTH DEPARTMENT  
5650 PARKING STREET  
GREENDALE, WI 53129  
414-423-2110  
FAX: 414-858-9111**

## AGENDA FOR BOARD OF HEALTH MEETING

**DATE:** September 10, 2013  
**TIME:** 6:00 P.M.  
**PLACE:** Greendale Health Department

The meeting was called to order at 6:06 by C. Greenberg.

1. ROLL CALL

- a. Present: S. Shepard, C. Greenberg, C Genz, J. Lubing, MD, and C. DeRoche
- b. Excused: K.Kehm; Absent: K. Dohmeyer, Y. Zalewski

2. INTRODUCTION OF GUESTS None

3. APPROVAL OF MINUTES: 8-13-13

- a. S. Shepard motioned to approve the minutes; C. Greenberg seconded; the minutes were by approved by voice agreement.

4. CITIZEN COMMENTS

- a. A Past Board Member complimented the department and S. Shepard in particular for her management of the group in maintaining services while faced with limited resources.

5. CORRESPONDENCE/COMMUNICATIONS: None

6. REPORTS:

A. Medical Advisor Report: Dr. John Lubing

- a. The use of E-cigarettes is increasing; the manufacture of E-cigarettes is not controlled and nicotine concentrations vary as well as lack of identification of potential toxins. There is no scientific proof that use of E-cigarettes aids in cessation of smoking or documentation of potential harms or toxicity; the FDA is considering regulation of E-cigarettes.
- b. Chest CT scanning for lung cancer for persons with a history of extended smoking may be recommended by the US Preventive Task Force; the use of traditional X-rays for this group of persons has not been shown to save lives but some data with CT scanning does support the saving of lives.

B. Trustee Report: Carl Genz

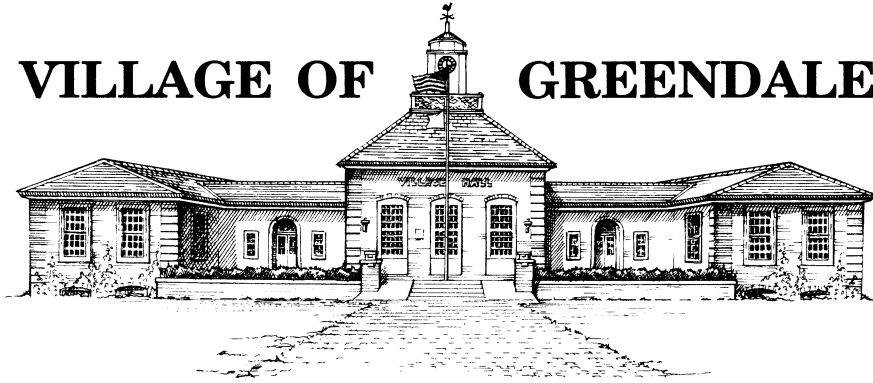
- a. The Village Board voted to provide the opportunity for residents to purchase garbage carts: this is totally voluntary; new trucks have automated tipper to correspond to carts and the garbage collection will be more efficient for DPW.



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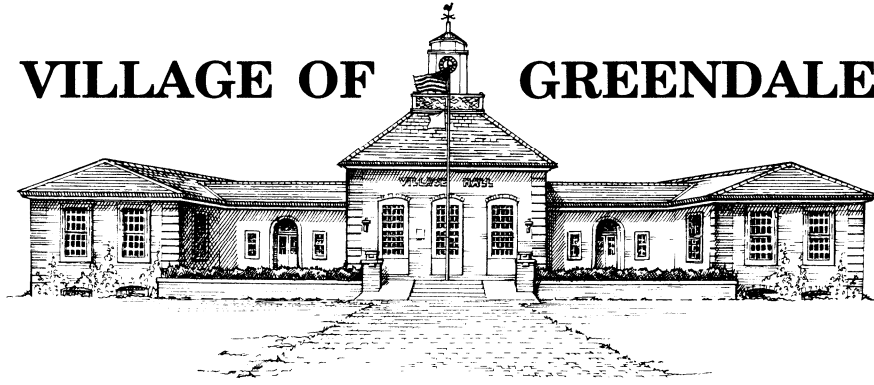
- b. The Village Board also approved beverage licenses, approved Finance committee audit; approved the same Halloween activities as last year. A Block Grant can be used to support Hose Tower facilities for handicapped people.
- C. Health Officer/Administrators Report: Sue Sheppard
  - a. Updated reports are available thru the Health Department; the Board of Health members agreed that they do not need updated copies each month but want a final annual report with current numbers for all activities.
  - b. Monthly Incident Report
    - i. The number of families requiring Lice Checks has more than doubled over the number in 2012.
    - ii. There is a shortage of tuberculin skin tests which has impacted testing of School District personnel; a blood test (IGRA) is available but very expensive.
    - iii. Immunizations are down 80% compared to 2012 due to a variety of reasons including mandated insurance coverage for children and widespread availability of immunizations within the community.
    - iv. Retail/Food inspections total 12 this month as a result of Village Days.
    - v. Radon kits are still available.
  - c. Health Officer Report
    - i. Several candidates for the open Public Health Nurse position were interviewed; two candidates were outstanding; the position will be offered to the leading candidate this week.
    - ii. The staff is preparing a mass flu clinic at Greendale High School on October 10 from 3:30 to 7:00 pm as an exercise in emergency preparedness. The State is providing free flu vaccine for children aged 6 months through 18 years for students. Vaccine will be available for adults for a fee.
    - iii. The State has adopted a new State food code to be adopted for all restaurant and food store inspection. The food code was implemented on September 1, 2013.
    - iv. Immunizations
      - 1. Compliance with the school immunization law was 99.37% at the Greendale School District for 2012-2013 school year.
      - 2. The Centers for Disease Control and Prevention recommends that pregnant women receive the whooping cough vaccine during each pregnancy to protect themselves and the unborn infant.
      - 3. Children without health insurance can receive the flu vaccine at the Health Department for \$5.00.
      - 4. Adult flu vaccine is available at flu clinics at the Safety Center on Monday October 4 from 10:00 am to noon and on Wednesday October 23 from 4:00 – 6:00 pm at a cost of \$30.00. Insurance or Medicare cards are required for submission for insurance coverage.
      - 5. The Health Department is holding flu clinics at Ridgedale, Harbour Village and the Senior Center in September and October.



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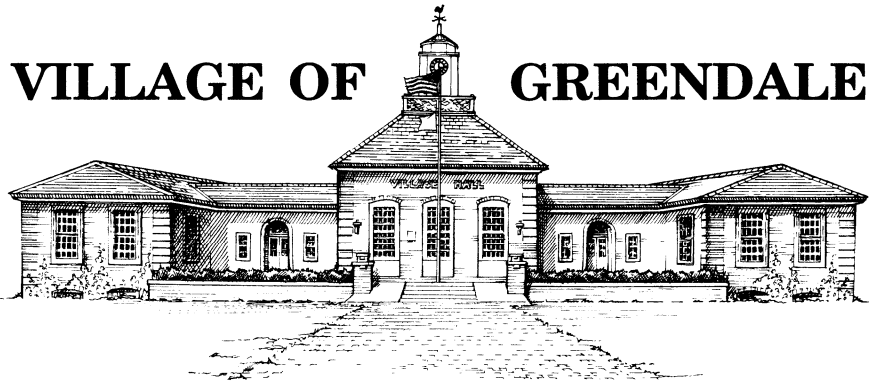
6. The Step Up to Better Health Greendale Fun 5K Run or 2 mile Walk is scheduled for Sunday October 20 at 10:30 am. The family events supports local school PTOs.
  
- D. Board Reports/Presentations/Member: none
  
7. OLD/ONGOING BUSINESS:
  - A. Community Assessment Update
    - a. Currently, hospitals are required to do the assessment every 3 years and Health Departments every 5 years; discussion is ongoing on how to bring these time frames together.
  - B. Review and Adopt Citizen Complaint Guidelines in Orientation Manual: the Bylaws of the Board of Health will be updated per the April 2012 Board of Health meeting to include complaints of Health Department services.
  
8. NEW BUSINESS:
  - A. Identify Names for Replacement of Expired BOH Terms (President, Secretary)
    - a. C. Greenberg term has been extended by the Village Board; the Board of Health will amend bylaws to include Past-Chairperson; C. Greenberg will serve in this position and will draft duties of past-chair for discussion at the October meeting
    - b. Replacement of President and Secretary is tabled until the October meeting
  - B. Bike Safety Project
    - a. S. Shepard will talk with Police Chief Malasuk regarding training a Police Officer in bike safety; this will be needed if a Bike Rodeo is to be held in the spring
    - b. C. Greenberg's employer Tax-Air will donate \$600 to the Bike Safety program by the end of September;
    - c. S. Shepard will report in October on the financial resources currently available for the on-going Bike Safety Project
  
9. TABLED BUSINESS REVIEW: None
  
10. COMPLETED BUSINESS REVIEW
  - a. Review of Citizen Complaint processes
  
11. ADJOURNMENT: S. Shepard moved to adjourn; C. Lenz seconded; the motion carried and the meeting adjourned at 7:22 p.m.

**NEXT MEETING: October 8, 2013**



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**Greendale Health Department Monthly Incident Report – AUGUST 2013**  
**Vital Statistics**

Time Frame	Births	Deaths	Blood Lead Reports	Elevated Lead Levels
This Month	11	1	6	0
2013 YTD	79	80	107	2
2012 YTD	78	87	132	7

**Referrals Received: 9 YTD: 18**

Time Frame	Police/Fire*	Hospital **	Environmental	Other***
Month	1	4	0	4
2013 YTD	3	5	0	10
2012 YTD	7	5	3	47

\*(1) Fire Dept. Fire at Harbour Village kitchen \*\*dog bite \*\*\*refugee referrals: Lutheran Social Services, International Institute

**Office Visits (Short Visits): 36 YTD: 303**

Time Frame	Blood Pressures	TB Skin Test Rdgs.	Lice Check	CD	Other*	Info**
Month	5	12	10	0	5	4
2013 YTD	68	69	98	1	46	21
2012 YTD	90	79	41	1	23	45

\* (1) infant weight check, (3) DOT observations TB medications, (1) bug identification; \*\* (1) dementia, (1) immunization record review, (1) WWWP information, (1) dog bite information

**Clinic Visits (Senior Health): 56 YTD: 402**

Time Frame	Concord	Ridgedale	Senior Center	GHD
Month	17	25	12	2
2013 YTD	109	174	90	29
2012 YTD	102	237	79	78

**Immunizations: 18 vaccines to 10 clients: YTD: 188 vaccines to 132 clients**

Time Frame	Age 0-18	Age 19+over	# of Clients
Month	16 vaccines to 8 clients	2 vaccines to 2 clients	10
2013 YTD	121 vaccines to 72 clients	67 vaccines to 60 clients	132
2012 YTD	201 vaccines to 97 clients	116 vaccines to 93 clients	190

**Communicable Diseases: 13 YTD: 49**

Time Frame	Mycobacterial disease*	Food/Water Borne**	Other***	STI****
This Month	2	4	5	2
2013- YTD	10	8	16	15
2012 YTD	10	5	55	24

\*(1) Atypical mycobacterium, (1) Latent TBI \*\* (2) salmonella, (2) Giardia \*\*\* (1) Pertussis (4) rabies exposure Rx\*\*\*\* (2) Chlamydia

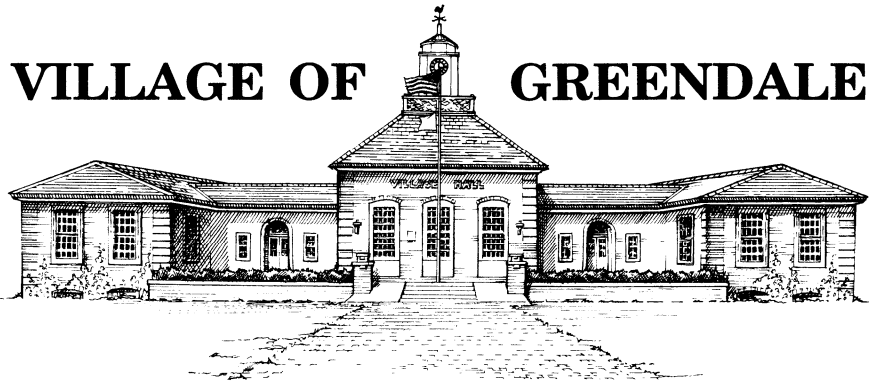
**Environmental/Sanitarian Activities: 15 YTD: 70**

	Retail /Food Store Insp. *	Restaurant Insp	Residential/Rental	Conference, Consults & Inquiries**
This Month	12	0	0	3
2013 YTD	18	34	2	16



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**\*No retail/food inspections; (2) insp. of Green Market, (8) Village Days inspections, (2) inspections of Harbour House after kitchen fire; \*\* (1) bat sent to State Lab, (1) notify retail store of license need, (1) meet with State Food Inspector**

**Complaints/Animal Bites: 8 YTD: 30**

Time Frame	Restaurants	Retail /Mall	Human Health Concern	Environmental	Residential/Rental	Animal Bites
Month	0	3	1	0	2	2
2013 YTD	4	6	8	0	4	6- dog
2012 YTD	3	0	5	3	10	8

**Total Number of Kits with radon results: 2: Total number of kits submitted to Lab: 2- YTD: 28**

Time Frame	#of kits with radon results	Elevated >4 pCi/L	Normal <4pCi/L	Incomplete Tests
This Month	2	1	1	0
2013 YTD	28	14	14	1
2012 TYD	61	27	34	4

**Visits: 9 YTD: 65**

Time Frame	Post Partum*	Infant Assessment	Other visits	Referrals
This Month	9	9	0	0
2013 YTD	22	22	38	0
2012 YTD	22	27	10	9

\*2 home visits (7) Telephone visits – total 11 reported births

Yellowed areas are not current information-more data will be added as we receive it

**GREENDALE BOARD OF HEALTH  
HEALTH OFFICER REPORT  
AUGUST 2013**

**TRAINING AND PERSONNEL:**

- **24.0 combined hours of staff training** on the following topics: Public Health Preparedness Capabilities, Maternal and Child Health Systems-Focused Care, The Affordable Care Act, National Public Health Performance Standards, Public Health Accreditation Planning, The Quality Improvement Journey: A Local Public Health Survival Story, How to Use 800 mg Hz Radios for tactical communication in a disaster.
- The Health Officer, Village Manager and PHN Nurse Supervisor conducted interviews of 4 applicants for the part-time PHN position. Background checks and reference checks are currently being done. A position will be offered with a start date of 9/23/13. Several good candidates were identified and a list created of qualified candidates for future PHN openings.

**COMMUNITY EDUCATION AND OUTREACH:**

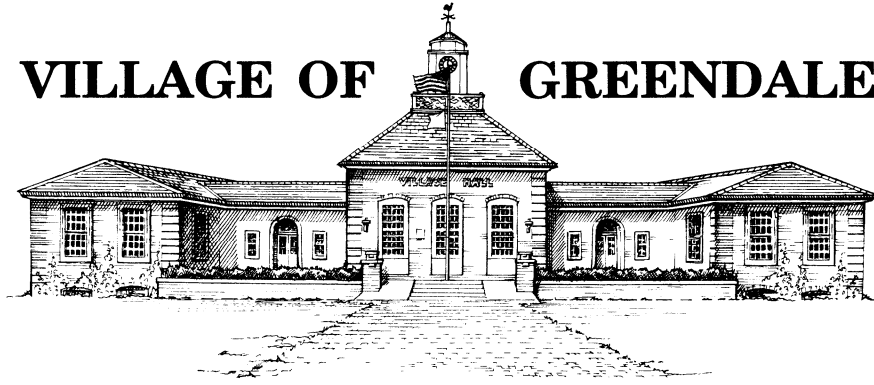
- A Fall Prevention Community Presentation was presented to 65 seniors at Harbour Village.
- 6 articles were developed for the fall edition of the Village Views on free radon test kits, Tdap vaccines for pregnant women and their families prior to birth of an infant, Step Up To Better Health Fun Run/Walk



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fundraiser for school PTOs, Family Preparedness Planning for Any Disaster, Announcement of GHD Flu Clinics and Summary of Step Up to Better Health Summer Activities.

- The PHN Supervisor recently added 12 twitter feeds to be sent out during September and October about timely notices for events, flu clinics, BP clinic dates, etc. Sign up for the health department's twitter account on the website.
- The GHD now has a generic e-mail address of greendalehealth@greendale.org. We are adding the department's email to the website, forms and other documents. The e-mails sent to that address come to the health officer and clerk to be answered within 24/48 hours at the most. We have received three emails the first week of September.
- A series of 7 (2.5) hour classes on fall prevention in seniors is in progress right now with 16 people enrolled. A volunteer from Greendale is assisting a PHN teach a series of classes that help seniors improve their balance, coordination and safety through exercise and classroom activities.

**EMERGENCY PREPAREDNESS:** Staff is preparing a mass flu clinic for children for 10/10/13 at the GHS from 3:30-7:00 PM. GHD has agreed to do 3 drills and an exercise of its emergency preparedness mass clinic plan and as an incentive the state immunization program and emergency preparedness program are providing free flu vaccine for children 6 months through 18 years (if a student) on that date only. Otherwise, children with health insurance covering flu vaccine will have to go to their pediatrician/MD to obtain a flu vaccine. GHD will also provide adult flu vaccine to adults 19 through 64 years of age. Marketing is being done through the Greendale School District, Village Views to encourage parents to bring their children in for flu vaccine. Both the flumist and injectable varieties will be available by age.

**AFFORDABLE CARE ACT:** Local health departments and other community based agencies are being called on to assist eligible people enroll in the health insurance marketplace starting 10/1/13. Coverage begins on January 1, 2014. The GHD is developing materials to assist residents who qualify to enroll in the Affordable Care Health Insurance. Those that will qualify are currently on Wisconsin Medicaid. Enrollees need to create an account, apply on line, pick a plan and be enrolled for coverage on 1/1/13. At this time health department staff will not be directly enrolling people but providing guidance, education and application assistance and referrals to certified application counselors.

**ENVIRONMENTAL HEALTH:** The Wisconsin Division of Health Services (DHS) and the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) have adopted the new state food code as the code to be used by any registered sanitarians that inspect restaurants and retail food stores and Health Officers who enforce the code. The food code was implemented on 9/1/13. Our municipal code (ordinance) 11.12(12) adopts the latest food code by reference in Wisconsin Administrative Code Provisions and are "made part of this chapter by reference as though set forth in whole". The Village then follows the latest directive published in Chapter ATCP 75 for retail food and DHS 196 restaurant. The registered sanitarian and health officer have received training on implementing the revisions made to the 148 page food code.

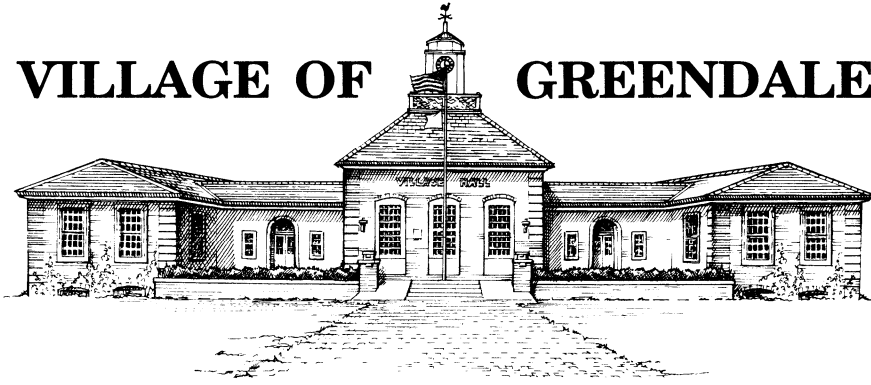
**WEST NILE VIRUS UPDATE:** In August, Greendale's DPW seasonal workers completed the third and final application of mosquito larvicide to standing water and catch basins to prevent West Nile Virus. A dead bird (corvid) tested positive for WNV in August. No case of WNV in residents has been reported to the health department as of



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9/6/13. Mosquito surveillance dips and larvicide treatment dates and locations will be reported by GHD to the DNR in September as part of the permit to apply larvicide. The best way to avoid WNV is to prevent mosquito bites.

## **IMMUNIZATION UPDATE:**

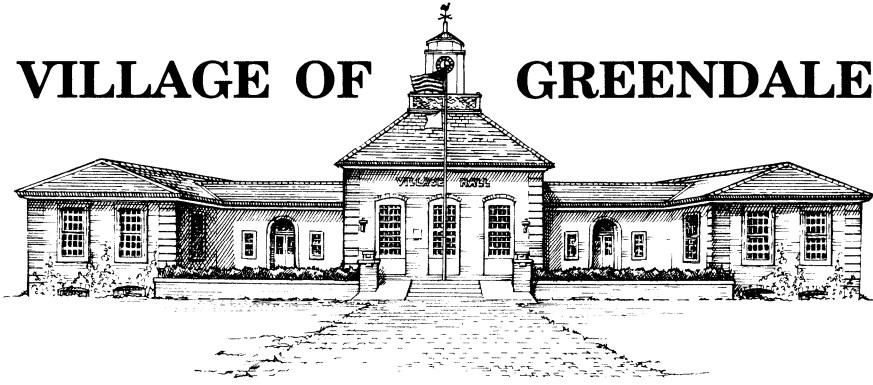
- **Immunization compliance at schools:** All schools in Greendale need to report student immunization compliance with the 2013-14 school immunization law (Chapter 252.04) by the 30<sup>th</sup> school day or 10/15/2013. Reports are sent to the GHD, reviewed and submitted to the state immunization program. Students in kindergarten through 5<sup>th</sup> grades who are not compliant with the required immunizations are to be excluded if last year's compliance level was <99%. Greendale school districts compliance level in the 2012-13 school year was **99.37%** so students will not need to be excluded. Students that are behind with immunizations must report compliance by the 40<sup>th</sup> school day (10/31/13). Students that are not compliant with certain vaccines are put on a list by vaccine, grade and school. If an outbreak of a communicable disease occurs in a school and some students are not vaccinated against that disease the list is used to exclude them from school because they are high risk for catching the disease and spreading it. An outbreak of pertussis caused the exclusion of children last year.
- **Tdap vaccine for pregnant women:** The Centers for Disease Control and Prevention (CDC) now recommends that pregnant women receive the whooping cough vaccine (Tdap) during each pregnancy in order to protect themselves and their unborn infant. Other family members are also encouraged to get the vaccine before the baby is born to create a cocoon for the newborn. Non-pregnant individuals only need one dose of this vaccine in a lifetime. The vaccine is available at GHD by appointment for adults for \$10.00 for residents and \$25.00 for non-residents. Childhood Tdap is \$5.00.
- **Influenza vaccines:** Shipments of flu vaccine have started to arrive at GHD. Both pediatric and adult versions were ordered and various preparations for infants, flumist and preservative free pre-filled syringes and multi-dose vials. Children without health insurance can receive doses of flu vaccine at \$5.00 per dose by appointment or for free at the one day school flu clinic on 10/10/13 at 3:30-7:00, Greendale High School multipurpose room.
- **Adult flu vaccine:** Clinics are scheduled in the court room of the Safety Center on Monday, 10/4/13 from 10:00-noon and again on Wednesday, 10/23/13 from 4:00-7:00 PM. No appointments are necessary. These are walk-in clinics. These clinics are for individuals from 5 years of age or older. Children under 18 must be accompanied by a parent or guardian. The discounted cash fee is \$30.00 for the standard flu shot. Receipts will be provided to submit for health insurance reimbursement. If people wish to submit their flu vaccine cost to their health insurance company they must bring a copy of both sides of their insurance card or Medicare card. Insurance is billed at the usual and customary rates.
- **High Risk Seniors flu vaccine:** Clinics are being held at all three Ridgedale apartment buildings, Harbour Village and the Senior Center in September and October and we will bill Medicare. We will bring vaccine doses to the truly homebound residents if they call and request it. The current cost of an adult flu vaccine is



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\$32.00. Women who are residents and eligible for the Wisconsin Well Women's Program can receive a free flu vaccine through GHD by calling for an appointment.

## **UPCOMING GHD SPONSORED EVENTS-SAVE THE DATE:**

- **Step Up to Better Health Greendale FUN 5K Run or 2 Mile Walk**, Sunday, October 20, 2013, starts at 10:30 AM at Greendale High School. In person registration opens at 9:30 AM the morning of the event. Registration forms are available at the Greendale Library, school district website and at [www.greendale.org/run](http://www.greendale.org/run). This fun family event supports our school PTOs and decreases the need for multiple fund raising events throughout the school year. We encourage the whole family to register for \$30.00. Preregistered participants receive a Step Up to Better Health Fun Run T-shirt. Strollers and leashed dogs are welcome! We hope you will attend this great community event and encourage friends and relatives to join the fun.
- **Grand opening of the Community Learning Center:** A celebration of the community learning center (CLC) renovation is scheduled for Saturday, 9/21/13 from 11:00-12:30 in the library. A short program is scheduled with a ribbon-cutting to showcase renovations to the library, Park and Recreation and the new bridge from the health department and into the library and Park and Rec. Refreshments will be served. BOH members will receive an invitation very soon.