President Hermes called the Village Board meeting to order at 7:00 p.m. in the Board Room of Village Hall.

**ROLL CALL**

Present: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes  
Absent: Sikorski  
Also Present: Sarah Jankowski, Assistant to the Village Manager  
Kathryn Kasza, Clerk-Treasurer  
Robert Malasuk, Police Chief  
Robert McFaul, Director of Public Works  
Tim Saidler, Fire Chief  
Scott Satula, Director of Inspection Services  
Todd Michaels, Village Manager  
Jeff Zainer, Police Lieutenant  
Visitors

**MINUTES**

Trustee Birmingham, seconded by Trustee Turay, that the reading of the minutes from the Regular Board Meeting held on January 15, 2013 be suspended since all Board members received copies of same prior to tonight’s meeting and that these minutes be approved as presented.

Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes  
Nays: None  
Motion to Approve: Carried

**New Communications**

#13-02 Robert Malasuk  
Chief of Police  
Acceptance of Donations for the K-9 Unit and Protective Body Armor.

President Hermes presented information on the background of implementing a K-9 unit in Greendale.

Dr. Lichtenberger, founder of Medical Emergency Care for Animals, presented the Village with a $14,000 check for the K-9 unit and purchase of the bullet resistant vest.

President Hermes and Lieutenant provided Dr. Lichtenberger with a plaque in recognition of her support of K-9 units.

Chief Malasuk presented Stan and Mike Kass, owners of Skylark Vending, with K-9 jackets, based on their donation to the MECA Foundation to purchase bullet proof vests for our K-9's vest, as well as for several other communities.
Chief Malasuk presented K-9 t-shirts to Sue and Tim Hill, who donated $850 to MECA for the purchase of a bullet proof vest.

**CITIZENS’ COMMENTS**

Ted Mainella, Historical Society President, provided an update on the hose tower project and their fundraising efforts.

**STANDING COMMITTEE REPORTS**

Finance Committee

The following minutes of the Finance Committee meeting held on January 28, 2013 serve as a report of the same:

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**GREENDALE FINANCE COMMITTEE**
**JANUARY 28, 2013 MEETING MINUTES**
**HELD AT THE GREENDALE VILLAGE HALL**
**6500 NORTHWAY**

Trustee Birmingham called the meeting of the Finance Committee to order at 6:30 p.m.

1. **Roll Call:**

Present: Trustee Birmingham, Trustee Barbian, Trustee Turay, and President Hermes

Not Present: None.

Also Present: Trustee Genz; Clerk-Treasurer Kathryn Kasza; Village Manager Todd Michaels; Fire Chief Timothy Saidler; Police Chief Robert Malasuk; Director of Public Works, Robert McFaul; Assistant to the Village Manager, Sarah Jankowski; Mark Uecker, Water & Sewer Superintendent; Perry Nell, Village Assessor.

2. **Consideration of Minutes: November 26, 2012 – Regular Meeting**

Trustee Turay moved, seconded by Trustee Barbian, that the reading of the minutes from the Regular Finance Committee Meeting held on November 26, 2012 be suspended since all Board members received copies of same prior to tonight’s meeting and that these minutes be approved as presented.

Ayes: Turay, Barbian, Hermes Birmingham
Nays: None

Motion to Approve: Carried

3. **Unfinished Business: None scheduled.**

4. **New Business:**

   A) **FC 13-03 Police Department Part-Time Dispatchers Status.**
Police Chief Malasuk reviewed the part-time dispatchers’ position and the issues his department has with keeping these positions filled. Chief Malasuk and Village Manager Michaels informed the committee that the Police Department this Fall had instituted cost savings measures with the staffing of the dispatch center, however, this created a communication breakdown for the Fire Department. Fire Chief Saidler reviewed the event, a house fire in the “T” section, which brought the communication problem with mutual aid calls through the Police Department dispatchers. Chief Malasuk reviewed the costs involved in training part-time dispatchers and the budget impact to adding a full-time dispatcher and eliminating the part-time dispatcher positions. The committee asked about staff scheduling and the timing of the request, again after the budget has been approved. Manager Michaels stated that the decision to bring this request forward was based on cost considerations. President Hermes stated that he appreciated the Chief’s innovation and for being open and honest about the department’s successes and failures; however, the position request is safety related to the community as well as the Village’s employees.

The Finance Committee recommends, and President Hermes moved, seconded by Trustee Turay, to approve the Police Department request to add one (1) full-time dispatcher position and eliminate the part-time dispatcher positions.

Ayes: Turay, Hermes, Barbian, Birmingham
Nays: None
Motion to Approve: Carried

The Finance Committee recommends and Trustee Birmingham moved, seconded by Trustee Barbian to approve the Police Department request to add one (1) full-time dispatcher position and eliminate the part-time dispatcher positions.

Discussion:
Trustee Genz asked how long we have had part-time dispatchers.

Chief Malasuk said for as long as he has been here there have been part-time dispatchers.

Trustee Genz questioned the difference in cost between the part-time and full-time dispatchers and asked how the training is done. He raised concerns about the cost increase of switching to a full-time position.

Chief Malasuk explained the cost differences and stated the training is on the job training. The position will provide more a consistent staffing and the full-time person will be better trained because they will have consistent hours and will be able to stay current on all the training.

Ayes: Birmingham, Turay, Barbian, Chadwick, Hermes
Nays: Genz
Motion to approve: Carried

B) FC 13-04 Approval of Beverage Operator Licenses.
Clerk-Treasurer Kasza presented the applications received for Beverage Operator licenses from Andrew Eichel, Peter's Deli; Christopher McDonald, Wal-Mart; Jennifer Tessmer, Wal-Mart; Jason Steffen, Wal-Mart. All applicants have been approved by the Police Department and training certificates were received from all the Wal-Mart applicants.

The Finance Committee recommends, and President Hermes moved, seconded by Trustee Turay, to approve the Beverage Operator licenses as presented and issue the licenses upon receipt of the required training certificate.

Ayes: Turay, Hermes, Barbian, Birmingham
Nays: None
Motion to Approve: Carried

The Finance Committee recommends and Trustee Birmingham moved, seconded by Trustee Turay, to approve the beverage operator's licenses as presented and issue the licenses upon receipt of the required training certificate:

Discussion: None

Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes
Nays: None
Motion to approve: Carried

C) Finance Committee Internal Audit Review of Bills Presented for Payment.
   (Trustee Barbian)
Trustee Barbian reviewed the bills and stated that all was in order; his report was included in the packet.

D) Approval of Accounts Payable Checks for Payment.

The Finance Committee recommends, and moved, President Hermes seconded by Trustee Turay, to approve Accounts Payable check Nos. 94117 to 94349 in the amount of $211,256.67; ACH Payments in the amount of $579,904.50; P-Card purchases in the amount of $252,506.31 for a total amount of $1,043,667.48.

Ayes: Turay, Hermes, Barbian, Birmingham
Nays: None
Motion to Approve: Carried

The Finance Committee recommended and Trustee Birmingham moved, seconded by Trustee Barbian to approve accounts payable check numbers 94117 to 94349 in the amount of $211,256.67; ACH payments in the amount of $579,904.50; P-card purchases in the amount of $252,506.31 for a total amount of $1,043,667.48.

Discussion: None

Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes
Clerk-Treasurer Kasza presented the report.

5. Closed Session
   A) The Committee shall convene in Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin State Statutes for competitive bargaining reasons to discuss the 2013 Revaluation and Village Assessor Contract.
Chairman Birmingham read aloud item #5A.

Trustee Turay moved, seconded by President Hermes, to convene in Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin State Statutes for competitive bargaining reasons to discuss the 2013 Revaluation and Village Assessor Contract.

Ayes: Turay, Hermes, Barbian, Birmingham
Nays: None
Motion to Approve: Carried
Committee convened into closed session at 7:03 p.m.

6. Return to Open Session – The Committee returned to Open Session at 7:24 p.m. to act on the following:

   A) FC 13-02 2013 Revaluation and Village Assessor Contract

The Finance Committee recommends, and moved by Trustee Turay, seconded by Trustee Barbian, to terminate the existing supplemental agreement and to authorize an addendum to the Agreement for Maintenance Assessment Services with Value Solutions to perform a review of 25-40% of the properties in 2013 for an additional cost of $13,250.

Ayes: Turay, Hermes, Barbian, Birmingham
Nays: None
Motion to Approve: Carried

The Finance Committee recommends and Trustee Birmingham moved, seconded by Trustee Turay to terminate the existing supplemental agreement and to authorize an addendum to the Agreement for Maintenance Assessment Services with Value Solutions to perform a review of 25-40% of the properties in 2013 for an additional cost of $13,250.

Discussion: None

Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes
Nays: None
Motion to approve: Carried
7. ADJOURNMENT

Trustee Turay moved, seconded by Trustee Barbian, to adjourn the meeting at 7:25 P.M.
Ayes: Turay, Hermes, Barbian, Birmingham
Nays: None
Motion to Approve: Carried

Respectfully submitted,

Kathryn Kasza, CPFO/CMTW
Clerk-Treasurer
2/15/2013

Historic Downtown Ad-hoc Committee

Chairperson Kraemer presented information from the January 23, 2013 Ad-hoc Committee meeting. The Ad-hoc Committee recommends to the Board to expand Greendale’s Open Market to be every Saturday all summer long and increase the number of vendors in order to bring more people down to the Village. There also could be music and/or food vendor trucks.

Motion by Trustee Birmingham, seconded by Trustee that the recommendation be sent to the Park and Recreation Director, without comment, for her consideration and review.

Discussion: None

Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes
Nays: None
Motion to refer: Carried

OLD BUSINESS

A. Board and Committee Appointments & Resignations

President Hermes stated he had an additional appointment to the Historic Downtown Ad-hoc Committee. Mike Drilling is a new stakeholder in the process since he will be opening the Panther Pub in the former Associated Bank building.

Motion by Trustee Barbian, seconded by Trustee Turay, to affirm the appointment of Mike Drilling to the Historic Downtown Ad-hoc Committee.

Discussion: None

Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes
Nays: None
Motion to affirm: Carried

NEW BUSINESS

A. BOT 13-03 Consider approving a Special Community Event Permit –
Manager Michaels explained the event permit request for Saturday February 9th. This is similar to prior years, except there are no carriage rides. The same restrictions will be applied this year.

Motion by Trustee Barbian, seconded by Trustee Turay to approve the special community event permit for “I Left My Heart on Broad Street” with the following conditions:

1. The event shall be required to comply with all of the standards and requirements in Section 17.365(D)(4) titled “Special Community Events”, paragraphs b-q.
2. No commercial activities shall be conducted in the Village-right-of-way including at Gazebo Park.
3. No alcohol shall be served or sold.
4. No additional structures shall be erected.
5. Additional refuse containers shall be provided and any garbage overflow shall be monitored and removed within 24 hours.
6. Certificates of insurance shall be provided, naming the Village as an additional insured, for any public liability insurance coverage to cover any damages arising out of the use or operation of any devices and/or facilities operated in connection with such community event. Such insurance shall be in the minimal amount of $500,000 per person, $1.0 million for each accident and $100,000 for property damage.
7. The Greendale Business Association, and Grandhaven LLC shall be responsible for the proper clean up and restoration of all Village-right-of-way and Gazebo Park to the Village’s satisfaction.
8. All food sales and vendors receive the necessary and appropriate Health Department permits and Village licenses.
9. All vendors shall receive the necessary seller’s permits from the Village.
10. The Greendale Business Association, Grandhaven LLC and Park & Recreation continue to coordinate all events and activities with the Village Manager, Chief of Police, Fire Chief, Health Department Director, Director of Inspection Services and other appropriate Village staff.

Discussion: None

Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes
Nays: None
Motion to approve: Carried

B. BOT 13-04 Consider approving Temporary Outdoor Solicitation – Greendale American Legion and Auxiliary – “Poppy Days”

Assistant to the Village Manager Jankowski presented information on the permit request for outdoor sales for Poppy Days. The sale will again occur at the Speedway located at the corner of 76th Street and Grange on May 17th and 18th. The proceeds from the sale benefit veterans. The permit is required based on the Zoning Code, which restricts outdoor sales.

Motion by Trustee Birmingham, seconded by Trustee Barbian, to approve the American Legion and Auxiliary’s “Poppy Days” request to temporarily distribute poppies at the Speedway located at 5490 S. 76th Street on May 17 and 18, 2013.
Discussion: None

Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes  
Nays: None  
Motion to approve: Carried


President Hermes presented the proclamation to two of the students that were in attendance.

Motion by Trustee Turay, seconded by Trustee Birmingham, to affirm Proclamation P2013-01 proclaiming Tuesday February 5, 2013 as St. Alphonsus School Day in the Village of Greendale in recognition of their accomplishment in winning the Regional Future City Competition.

Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes  
Nays: None  
Motion to affirm: Carried

D. Consider affirming Proclamation No. P2013-02 – Proclaiming Tuesday February 12, 2013 as Greendale Historical Society Day in the Village of Greendale in recognition of being named by the Greendale Chamber of Commerce as its 2013 Member of the Year.

Motion by Trustee Barbian, seconded by Trustee Turay to affirm Proclamation No. P2013-02 proclaiming Tuesday February 12, 2013 as Greendale Historical Society Day in the Village of Greendale in recognition for being named by the Greendale Chamber of Commerce as its 2013 Member of the Year.

Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes  
Nays: None  
Motion to affirm: Carried


Motion by Trustee Barbian, seconded by Trustee Turay to affirm Proclamation No. P2013-03 proclaiming Tuesday February 12, 2013 as Colleen Korpal Day in the Village of Greendale in recognition of being named recipient of the Greendale Chamber of Commerce’s 2013 Educator of the Year Award.
Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes
Nays: None
Motion to affirm: Carried


Motion by Trustee Barbian, seconded by Trustee Turay to affirm Proclamation No. P2013-04 proclaiming Tuesday February 12, 2013 as Donna Ouellette Day in the Village of Greendale in recognition of being named recipient of the Greendale Chamber of Commerce’s 2013 Spirit of Greendale Award.

OFFICERS REPORTS

A. Village Manager’s Report: None
B. Village President’s Report: None

CITIZENS’ COMMENTS

Joe Russ, Basswood Lane, presented his comments on the K-9 unit and the downtown businesses.

Erica Henschel & Kevin Kolb, 5916 Dale Lane raised concerns on the dog leash law not being enforced and the damage that occurs to the neighborhood libraries.

CLOSED SESSION

A. The Board shall convene in Closed Session pursuant to Section 19.85(1)(g) of the Wisconsin State Statutes to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved related to its application to the Wisconsin Public Service Commission to construct a 750,000 Gallon Elevated Storage Tank, New Water Main, a Flow Control Station and Related Water System Improvements.

President Hermes read aloud Item #12A.

Motion by Trustee Birmingham, seconded by Trustee Turay to convene in closed session pursuant to Section 19.85(1)(g) of the Wisconsin State Statutes to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved related to its application to the Wisconsin Public Service Commission to construct a 750,000 gallon elevated storage tank, new water main, a flow control station and related water system improvements.
Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes
Nays: None
Motion to Go into Closed Session: Carried

ADJOURNMENT
Trustee Turay moved, second by Trustee Birmingham to adjourn the meeting.

Ayes: Birmingham, Turay, Barbian, Chadwick, Genz, Hermes
Nays: None
Motion to Adjourn: Carried

The Board adjourned at 8:15 p.m.

Respectfully Submitted,

Sarah Jankowski,
Assistant to the Village Manager