

**GREENDALE PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**MINUTES**

**DATE: March 12, 2014**

Present: Cooley, Hegge, Jensen, Lubing, Mares, Tharp, Turay.  
Also Present: Gary Warren Niebuhr, Library Director

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 5:02 p.m. in the Community Meeting Room of the Community Learning Center.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

**MINUTES**

Trustee Cooley moved, Trustee Lubing seconded approval of the minutes for February 12, 2014.

Ayes: Cooley, Hegge, Jensen, Lubing, Mares, Tharp, Turay.  
Noes: None.

**VOUCHERS**

Trustee Lubing moved, Trustee Hegge seconded approval of the vouchers for February, 2014, in the amount of \$17,133.37.

Trustee Cooley asked and received an explanation of the Front Desk Management System expenditure to CJ & Associates.

Ayes: Cooley, Hegge, Jensen, Lubing, Mares, Tharp, Turay.  
Noes: None.

**REVENUES**

The revenues were noted.

**CLERK TREASURER'S REPORT**

The Clerk Treasurer's Report will be discussed under Old Business, B. Planned Use for Unrestricted Funds.

**CITIZEN'S COMMENTS**

None.

**UNFINISHED BUSINESS**

The Director updated the Board on developments in the CLC. The electronic devices tables are scheduled to arrive from CJ & Associates on Monday the 17<sup>th</sup> of March. The staff is working on weeding and relocating the

mass market paperback collection in order to make room for the tables. The Directors of the Library, Park and Rec and Health held their first monthly meeting regarding activities at the CLC. Assistant Library Director Sandy Grams attended her first Public Celebrations Committee meeting and will be reporting monthly to the CLC Managers.

The Planned Use for Unrestricted Funds 2013 report was reviewed. The Planned Use for Unrestricted Funds 2014 report was reviewed. The Director reviewed future plans for the funds including a mural in the Youth Area and a 3D printer for a maker space activity.

#### NEW BUSINESS

The Reference and Background Policy was discussed. This policy will be returned to the Board for final approval at the April meeting.

#### CORRESPONDENCE

None.

#### PRESIDENT'S REPORT

The Personnel Committee will be meeting to review the evaluations from the Board Members.

The President complimented the Librarian: Youth Services Lisa Reinke for her impressive list of spring programs being held in the Library and the CLC.

#### DIRECTOR'S REPORT

As presented.

#### GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

The Foundation is looking for three board members and could use some suggested names from the Library Board.

#### CALENDAR

None.

#### DISCUSSION

None.

#### ADJOURNMENT

The meeting adjourned at 6:07 p.m.

Respectfully submitted,  
Gary Warren Niebuhr  
Library Director

April 9: Open; May 14: Open; June 11: General Budget Review & Director Mid-Year Review & Elections;  
July 9: Open; Aug. 13: Third Budget Review; Sept. 10: Third Quarter Review of the Library Director;  
Budget to Village Manager; Oct. 8: Budget to Village Board; Nov. 12: Joint Meeting with Foundation Board  
officers; Dec. 10: Review of Library Plan; Jan. 14: Library Director Review & Review of Library Board  
Policies; Feb. 11: Open; March 11: Annual Report;