

**GREENDALE PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**MINUTES**

**DATE: March 20, 2013**

Present: Genz, Lubing, Mares, Taylor, Tharp.  
Trustee Tharp left at 6:10 p.m.  
Also Present: Gary Warren Niebuhr, Library Director

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 5:07 p.m. in the Courtroom of the Greendale Safety Center.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

**MINUTES**

Trustee Lubing moved, Trustee Tharp seconded approval of the February 13, 2013, minutes.

Ayes: Genz, Lubing, Mares, Taylor, Tharp.  
Noes: None.

**VOUCHERS**

Trustee Lubing moved, Trustee Hegge seconded approval of the vouchers for February, 2013, in the amount of \$6,239.11.

Trustee Lubing requested an explanation of the Comprise expenditure and Trustee Genz requested information on the Uni-Comm expenditure. The Director explained each expenditure.

Ayes: Genz, Lubing, Mares, Taylor, Tharp. .  
Noes: None.

**REVENUES**

The revenues were noted.

**CLERK TREASURER'S REPORT**

None received.

Trustee Lubing noted that the Door Count report in the Director's report does not have the correct data. The Director will repair the document by the April meeting.

**CITIZEN'S COMMENTS**

None.

## UNFINISHED BUSINESS

The Director reported on progress achieved in the Community Learning Center.

A discussion was held on a request to upgrade the electrical and data capability in the workroom as an additional to the CLC project.

Trustee Lubing moved, Trustee Hegge seconded, a motion to allow the Director to spend up to \$10,000 for incidentals in the construction of the Community Learning Center from the equipment replacement account.

After discussion, the motion was withdrawn.

Trustee Taylor moved, Trustee Lubing seconded, a motion to correct the electrical and data concerns in the workroom as a work order within the Community Learning Center project.

Ayes: Genz, Lubing, Mares, Taylor, Tharp. .

Noes: None.

Trustee Taylor moved, Trustee Lubing seconded, a motion to authorize the purchase of necessary furniture for the workroom as presented by the Director from the equipment replacement account.

Ayes: Genz, Lubing, Mares, Taylor, Tharp. .

Noes: None.

President Mares reported that after a survey of the Board, the two representatives from the Board to the Community Learning Center Advisory Board will be Marty Lubing and herself.

Trustee Taylor moved, Trustee Hegge seconded, a motion to appoint President Mares and Trustee Lubing to the Community Learning Center Advisory Board.

Ayes: Genz, Lubing, Mares, Taylor, Tharp. .

Noes: None.

The Board noted the State Annual Report. Trustee Lubing noted the need to change email addresses with the State and the Director said he had got that done.

## NEW BUSINESS

There was no new business before the Board.

## CORRESPONDENCE

None.

## PRESIDENT'S REPORT

None.

## DIRECTOR'S REPORT

As presented. The Director spoke to the value of the Measurable Management workshop that he is attending with the other department heads. He also noted that his two homework projects were non-pick up of holds and a community relations position in the Community Learning Center.

## GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

No report.

### CALENDAR

Nothing to report.

### DISCUSSION

None.

Trustee Taylor moved, Trustee Genz seconded, a motion to convene into closed session pursuant to Section 19.85(1)(C) of the Wisconsin Statutes for the purposes of “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. The Library Board reserves the right to return to open session to act on matters discussed.

Ayes: Genz, Lubing, Mares, Taylor. .

Noes: None.

### ADJOURNMENT

The meeting adjourned at the end of the closed session.

Respectfully submitted,  
Gary Warren Niebuhr  
Library Director

April 10: Open; May 8: Open; June 12: General Budget Review & Director Mid-Year Review & Elections; July 10: Open; Aug. 14: Third Budget Review; Sept. 11: Third Quarter Review of the Library Director; Budget to Village Manager; Oct. 9: Budget to Village Board; Nov. 13: Joint Meeting with Foundation Board officers; Dec. 11: Review of Library Plan; Jan. 8: Library Director Review & Review of Library Board Policies; Feb. 12: Open; March 12: Annual Report;