

**GREENDALE PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**MINUTES**

**DATE: June 12, 2013**

Present: Hegge, Lubing, Mares, Taylor, Tharp, Turay.  
Also Present: Gary Warren Niebuhr, Library Director

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 5:05 p.m. in the Courtroom of the Greendale Safety Center.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

**MINUTES**

Trustee Taylor moved, Trustee Hegge seconded approval of the May 8, 2013, minutes.

Ayes: Hegge, Lubing, Mares, Taylor, Tharp, Turay.  
Noes: None.

**VOUCHERS**

Trustee Lubing moved, Trustee Hegge seconded approval of the vouchers for May, 2013, in the amount of \$8,125.10.

Ayes: Hegge, Lubing, Mares, Taylor, Tharp, Turay.  
Noes: None.

**REVENUES**

The revenues were noted.

**CLERK TREASURER'S REPORT**

The Clerk Treasurer's Report was noted.

**CITIZEN'S COMMENTS**

None.

**UNFINISHED BUSINESS**

The Director reported on progress achieved in the Community Learning Center.

Trustee Tharp requested information on the number of and availability of the e-readers in the library. The Director informed the Board of the status of that project. The Board indicated it would like to see this be the number one priority of the staff.

The Combined Community Learning Center Advisory Committee will hold its first meeting on Tuesday, June 25<sup>th</sup> at 2:00 p.m. The Board was invited to suggest topics for the agenda by sending their ideas to the Director or to Trustee Lubing or President Mares.

#### NEW BUSINESS

Trustee Tharp moved, Trustee Taylor seconded a motion to require all Library employees to read the Village of Greendale Workplace Procedures sections relevant to the Library and to return a letter of completion to the Director by Labor Day, 2013. Trustee Hegge reminded the Board that the Library Board has independence under Ch. 42 of Wisconsin state law.

#### CORRESPONDENCE

None.

#### PRESIDENT'S REPORT

None.

#### DIRECTOR'S REPORT

As presented. The Director advised the Board that the May circulation showed an increase over 2012.

#### GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

It was noted that only one Foundation Board member appeared at their CLC Focus group.

#### CALENDAR

None.

#### DISCUSSION

Trustee Taylor indicated that his term is up and he may not continue on the Library Board.

#### ADJOURNMENT

Respectfully submitted,  
Gary Warren Niebuhr  
Library Director

July 10: Open; Aug. 14: Third Budget Review; Sept. 11: Third Quarter Review of the Library Director; Budget to Village Manager; Oct. 9: Budget to Village Board; Nov. 13: Joint Meeting with Foundation Board officers; Dec. 11: Review of Library Plan; Jan. 8: Library Director Review & Review of Library Board Policies; Feb. 12: Open; March 12: Annual Report; April 9: Open; May 14: Open; June 11: General Budget Review & Director Mid-Year Review & Elections;