

VILLAGE OF GREENDALE

FINANCE COMMITTEE

August 31, 2006

Trustee Mares called the meeting of the Finance Committee to order at 7:00 p.m. in the Boardroom of the Village Hall.

Present: Trustee Birmingham, President Hermes, Trustee Strange, and Trustee Mares

Also Present: Joseph M. Murray, Village Manager
Todd Michaels, Clerk-Treasurer
Scott Satula, Director of Inspection Services
Carl J. Tisonik, Director of Public Works
Robert Dams, Police Chief
Gary Fedder, Fire Chief
Trustee Chadwick
Trustee Turay
Steven Schill, AFSCME Local 609 President

The Finance Committee Agenda Notice was in compliance with the Open Meetings Law.

COMMUNICATIONS

#06-22 Joseph M. Murray Re: Payment Request No. 2 – Payne and Dolan—Contractor
Village Manager Services—2006 Village Street Rehabilitation Project)

Manager Murray presented the request for the second payment to Payne and Dolan for the 2006 Village Street Rehabilitation Project. Trustee Mares asked if the newly repaired road turning into Overlook Court will be fixed to meet the old road. Director of Public Works Carl Tisonik replied that it would be taken care of tomorrow.

The Finance Committee recommends, Trustee Birmingham moved, seconded by Trustee Strange to approve the Payment Request No. 2 to Payne and Dolan for the 2006 Village Street Rehabilitation Project in the amount of \$231,722.77 with funds to be secured as noted in the document dated August 28, 2006.

Ayes: Trustee Birmingham, President Hermes, Trustee Strange, and Trustee Mares
Noes: None
Motion carried

ACCOUNTS PAYABLE CHECKS TO BE APPROVED FOR PAYMENT

The Finance Committee recommends, Trustee Birmingham moved, seconded by Trustee Strange to approve Accounts Payable check Nos. 80064-80262 in the amount of \$634,331.53.

Trustee Mares asked for more information on check 080089 to Deborah Davis for the Village Days Parade. There was no detail on the actual voucher, but Manager Murray stated that he thought she was the stilt walker and that he would confirm this.

Ayes: Trustee Birmingham, President Hermes, Trustee Strange, and Trustee Mares
Noes: None
Motion carried

STATUS OF ACCOUNTS

Clerk-Treasurer Michaels presented the Committee with the summary of investments for the month ending August 28, 2006, a General Fund Balance Sheet, and Revenue and Expenditure reports. The Committee reviewed these reports. Clerk-Treasurer Michaels mentioned that there are no significant variances. The final tax settlement was made on August 15 with the County. Interest rates are stable for the first time in years. Trustee Mares asked why legal fees for tax review are so high. Manager Murray replied that part of it was due to an assessment appeal by Mr. Krukowski and the other part was deliberations with Southridge Mall about their assessment.

NEW BUSINESS

A) FC 06-11 Approve Contracts to perform the Village's EMS Billing and reduce staffing in the Clerk-Treasurer's Office.

Manager Murray presented the proposal to contract with a Ebix to perform the Village's EMS billing beginning October 1, 2006 for the amount of 7% of net collections and to contract with Dyna-Linc, Inc. to perform EMS billing for the Village of Greendale for all accounts billed prior to October 1, 2006 for the amount of 40% of net collections. This would enable the Village to reduce staffing in the Clerk-Treasurer's office by the elimination of one of the full-time Clerk-Typist positions and the creation of a part-time clerical position, effective October 1, 2006. By eliminating a full-time Clerk-Typist position and creating an 1100 hour part-time clerical position, the Village will save approximately \$26,000 per year. This amount minus the \$15,000 cost to have a firm perform the EMS billing will save the Village approximately \$11,000 per year.

Closed Session

Trustee Mares recommended that the Finance Committee convene in closed session pursuant to Wisconsin State Statute Section 19.85 (1) (c) to consider the individual Clerk-Typist's performance and duties. Pursuant to Wisconsin State Statute Section 19.85 (2) the Committee may not reconvene in open session this evening to act upon matters discussed in closed session, but will consider acting on the matters as part of the regularly scheduled Board of Trustees Meeting on September 5, 2006.

The Finance Committee recommends, Trustee Strange moved, seconded by Trustee Birmingham to convene in closed session pursuant to Wisconsin State Statute Section 19.85 (1)(c).

Ayes: Trustee Birmingham, President Hermes, Trustee Strange, and Trustee Mares
Noes: None

Respectfully submitted,

Joan L. Siefert
Deputy Clerk