



**Public Health**  
Prevent. Promote. Protect.

**Greendale Health  
Department**



**HEALTH DEPARTMENT  
5650 PARKING STREET  
GREENDALE, WI 53129  
414-423-2110  
FAX: 414-858-9111**

## **BOARD OF HEALTH MEETING MINUTES**

**DATE:** January 21, 2020  
**TIME:** 1:00 P.M.  
**PLACE:** Greendale Health Department

**ROLL CALL:** 1:00 PM, M. Green, M. Sell, K. Krueger, T. Slota, P. Kroll, S. Sheppard, S. Johnson.

**Excused:** J. Runnels

1. **INTRODUCTION OF GUESTS:** None
2. **APPROVAL OF MINUTES:** M. Sell motioned to approve the November 19, 2019 draft minutes, seconded by K. Krueger.
3. **CITIZEN COMMENTS:** None.
4. **CORRESPONDENCE/COMMUNICATIONS:** None
5. **REPORTS:**
  - a. **Medical Advisor Report:** Ali Siddiqui, MD was not available.
  - b. **Trustee Report:**
    - i. Greendale has a new Fire Chief who started on 1/3/2020. His name is Kenten Kais. Tim Saidler will work throughout the month of January to help orient Kenten to the position and department.
    - ii. Greendale hired Eric Sanders as an I.T. Specialist.
    - iii. Some Village Trustee positions will be up for election this April. C. Genz has made the decision to not run for re-election.
  - c. **Health Officer Report:** S. Sheppard, Health Officer reviewed the report.
6. **NEW BUSINESS:**
  - a. **Personnel Updates**—hiring and changing health department work assignments. Madeline Kornbeck is now working in a 1.0 FTE position, as she was hired into the Community Alliance Coordinator position on 11/25/2019. Her salary and benefits are paid for with the Drug-Free Communities grant funding we received on 10/31/2019. Madeline's previous 0.5 FTE Public Health Specialist position was posted in December 2019. Sixteen applicants applied for the position. We hope to interview the top candidates the week of 1/27/2020. The Health Department's budget is only 3.6% of the total Village of Greendale's annual budget. The funding we receive from tax levy is supplemented with grant funding that we apply for and receive. Peter Feldhusen, West Allis Health Department Sanitarian, will continue to provide part-time environmental health services for the Village of Greendale.
  - b. **Strategic Planning**—we are in the process of creating a new Greendale Health Department strategic plan. Two of our staff members, Ashley Haas and Madeline Kornbeck attended facilitator training and so they are facilitating this process. We also have begun collecting Greendale specific health data for our Community Health Assessment process. A graduate



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student from Zilber School of Public Health will assist us with analyzing the health data and writing up a report. The report will be presented to the Board of Health and a steering committee in order to help select the health topics to focus on in the next five years.

- c. Evaluation of Community Health Improvement Plan (CHIP) Workgroups—A document evaluating the four CHIP workgroups was reviewed and discussed. The four workgroups are: Food and Nutrition, Step Up to Better Health, Successful Aging, and Community Alliance. Each of the four workgroups made a lot of progress in improving the health of the community. The health department is grateful to the many community volunteers who helped to make the different activities and events a success. It truly “takes a village” to make a positive difference!
- d. Proposed change in tuberculosis (TB) skin testing policy for employees and community—S. Johnson shared information about recent changes to national and state recommendations for TB screening of asymptomatic adults. The new State of Wisconsin guidelines recommend against performing or repeating TB testing with a TB skin test or a TB blood test, unless there are risk factors identified by a screening tool. The screening tool is a document titled “Wisconsin Tuberculosis (TB) Risk Assessment Questionnaire Screen.” As a result of the screening recommendation changes, the health department is performing very few TB skin tests. We plan to discontinue offering TB skin tests as the needed equipment costs outweigh the costs of having the required TB skin testing supplies onsite. For individuals required to have TB skin testing, we plan to share several alternative testing locations close to Greendale.

#### **7. OLD/ONGOING BUSINESS**

- a. Update on severe lung disease outbreak: S. Sheppard shared that as of January 14, 2020, a total of 2,668 hospitalized cases or deaths of severe lung disease related to e-cigarette or vaping products. Sixty deaths have been reported. Vitamin E acetate is strongly linked to the severe lung disease outbreak. However, evidence is not sufficient to rule out the contribution of other chemicals of concern, including chemicals in either THC or non-THC products, in some of the reported cases.

**8. TABLED BUSINESS REVIEW:** None

**9. COMPLETED BUSINESS REVIEW:**

- 10. ADJOURNMENT:** M. Green motioned to adjourn the meeting, seconded by P. Kroll. Meeting adjourned at 2:25 pm. Next meeting: February 4, 2020, at 1:00 PM at the Greendale Public Library’s Community Room, lower level.

***Please notify Sue Sheppard, Greendale Health Officer or Theresa Rypel, Clerk @ 423-2110 if you are unable to attend this meeting. Email: [trypel@greendale.org](mailto:trypel@greendale.org)***