



Public Health
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**Greendale Health
Department**



**HEALTH DEPARTMENT
5650 PARKING STREET
GREENDALE, WI 53129
414-423-2110
FAX: 414-858-9111**

BOARD OF HEALTH MEETING MINUTES

DATE: February 4, 2020
TIME: 1:00 P.M.
PLACE: Greendale Health Department

ROLL CALL: 1:00 PM, M. Sell, K. Krueger, J. Runnels, P. Kroll, S. Sheppard, S. Johnson.

Excused: T. Slota and M. Green

1. **INTRODUCTION OF GUESTS:** None
2. **APPROVAL OF MINUTES:** P. Kroll motioned to approve the January 21st draft minutes, seconded by M. Sell.
3. **CITIZEN COMMENTS:** None.
4. **CORRESPONDENCE/COMMUNICATIONS:** None
5. **REPORTS:**
 - a. **Medical Advisor Report:** Ali Siddiqui, MD was not available.
 - b. **Trustee Report:**
 - i. The Village of Greendale will not be holding Winterfest this year. Instead, there will be a St. Patrick's Day celebration on March 14th. The event will include the popular chili cook-off!
 - ii. The Village of Greendale is looking into partnering with Franklin to get fiber into the Village. This will improve Internet connection and keep Greendale updated with technology.
 - iii. Village Trustee Chadwick has formed a committee to bring a children's garden to Daffodil Park.
 - iv. Village Trustees are reviewing the current employee personnel manual. It is hoped to get all policies reviewed and written down for better consistency across the Village.
 - v. Hales Corners will begin paying Greendale for building inspection services. Greendale has a full time inspector and a part-time inspector available to provide services to Hales Corners.
 - c. **Health Officer Report:** S. Sheppard, Health Officer reviewed the report. S. Sheppard reported that the Greendale Health Department had been getting more requests for "Stop the Bleed" trainings. Some of the requests were from for-profit businesses. It was recommended that for-profits be charged for materials and staff time for the trainings. Staff members plan to continue offering the program free-of-charge to community residents and non-profit organizations.
6. **NEW BUSINESS:**
 - a. Update on health department response to 2019 CoV (coronavirus): S. Sheppard shared that the 2019 novel coronavirus (2019-nCoV) is a new virus that causes respiratory illness in people and can spread from person to person. Currently no cases in Wisconsin. This virus was first



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identified during an investigation into an outbreak in Wuhan, China. The Greendale Health Department is participating in all weekly State of WI information webinars on this topic, updating the department's infectious disease response plan, and sharing information with the Froedtert Health Center's manager. Updates on the virus can be found on this CDC website: <https://www.cdc.gov/coronavirus/2019-ncov/about/index.html>

- b. Update on the Narcan Direct Program Policy and Procedure: As a result of the 2019 U.S. opioid crisis, State of WI offered health departments the opportunity to receive free Narcan doses if they were willing to distribute the doses in their communities. Providing Narcan to individuals using opioids and their families' members is a harm reduction strategy shown to reduce deaths. Greendale Health Department applied for the grant and will receive approximately 200 Narcan doses. Two staff members attended the required trainings in order to distribute the medication to community members. We plan to also work with the Greendale Fire and Police Departments as a way to get the medication out to families. CVMIC, our Village insurance company, is concerned about employees other than fire department staff administering the doses to residents. The health department will not be administering the medication.

7. OLD/ONGOING BUSINESS

- a. Performance Management as part of Quality Improvement Plan: S. Johnson shared that Greendale Health Department staff completed trainings on the topic of performance management and created a department performance management plan. A performance management plan uses data to assess progress towards reaching department goals and objectives. Copies of the department's performance management plan were handed out at the meeting along with a handout titled "Achieving Healthy Communities Through Performance Management Systems."

8. TABLED BUSINESS REVIEW: None

9. COMPLETED BUSINESS REVIEW:

- 10. ADJOURNMENT:** K. Krueger motioned to adjourn the meeting, seconded by P. Kroll. Meeting adjourned at 2:25 pm. Next meeting: March 17, 2020, at 1:00 PM at the Greendale Public Library's Community Room, lower level.

Please notify Sue Shepard, Greendale Health Officer or Theresa Rypel, Clerk @ 423-2110 if you are unable to attend this meeting. Email: trypel@greendale.org