



**Public Health**  
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**Greendale Health  
Department**



**HEALTH DEPARTMENT  
5650 PARKING STREET  
GREENDALE, WI 53129  
414-423-2110  
FAX: 414-858-9111**

## **BOARD OF HEALTH MEETING MINUTES**

**DATE:** October 9, 2018  
**TIME:** 6:00 P.M.  
**PLACE:** Community Learning Center-Lower Level  
5650 Parking Street

**ROLL CALL:** 6:01 PM, C. Genz, M. Green, P. Kroll, J. Runnels, K. Krueger, S. Sheppard, S. Johnson

Excused A. Norton

1. **INTRODUCTION OF GUESTS:** Madeline Eisen, Greendale Health Department Public Health Specialist
2. **APPROVAL OF MINUTES:** K. Krueger motioned to approve September 11, 2018 draft minutes, seconded by P. Kroll.
3. **CITIZEN COMMENTS:** P. Kroll shared complimentary comments from residents about the landscaping work that Bluemel's Garden Center is doing in the downtown area.
4. **CORRESPONDENCE/COMMUNICATIONS:** None
5. **REPORTS:**
  - a. **Medical Advisor Report:** S. Sheppard shared that Dr. Siddiqui would generally be unavailable to attend the BOH meetings as the Froedtert Health Clinic has appointments until 6:00 pm. However, he will try to attend meetings when possible and he is always be available for consultation. Bylaws do not require the medical advisor to attend the BOH meetings.
  - b. **Trustee Report:** Trustee Genz reported that there is an opening for a Village of Greendale Trustee, as Richard Busalacchi resigned his position, as he moved out of Greendale. There was a press release about the opening and interested individuals have until 10/12/18 to apply for the position. The successful applicant will hold office until April of 2019, when the term of office for the vacant positions ends. The Board Trustees at their upcoming meetings will discuss the Village of Greendale budget. Trustee Genz shared a news update on the accidental death of an individual found in a truck fire.
  - a. **Health Officer Report:** S. Sheppard, Health Officer:
    - i. Reviewed the September 2018 Board of Health Report.
    - ii. Reviewed the upcoming Health Department events

### **NEW BUSINESS:**

- a. **Review Health Department 2019 Tax Levy Budget and Estimated Grant Budgets:** S. Sheppard shared a draft 2019 Health Department tax levy budget. The draft budget did not yet reflect employee benefits; Salaries reflected on average a 2.0 increase. S. Sheppard is proposing an increase in FTE for the Clerk-Typist position as this individual performs many critical tasks at the Health Department. This employee currently works .5 FTE and the



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# VILLAGE OF GREENDALE



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proposed change would increase her to .8 FTE. S. Shepard reviewed the different parts of the budget before collecting copies of the draft budget. S. Shepard also reviewed the 2019 grant contracts, which have an estimated value of more than \$76,000.

## **6. OLD/ONGOING BUSINESS:**

- a. Madeline Eisen, Greendale Health Department Public Health Specialist provided information on ordinances related to electronic smoking devices which were passed by the communities of Greenfield, West Allis, and Oak Creek. Madeline shared some of the health concerns about electronic smoking devices and the devices' significant negative impact on youth. BOH members discussed the next steps the BOH would take if interested in creating a BOH resolution to restrict electronic smoking devices for Greendale's workplace smoke-free policy. A resolution would restrict electronic smoking devices in the same way that traditional tobacco products are currently restricted in the workplace smoke-free policy. Discussion included the following steps Health Department staff will complete before the November BOH meeting:
  - i. Obtain the current number of WI communities that have restrictive ordinances that include electronic smoking devices
  - ii. Contact the Greenfield, West Allis, and Oak Creek Health Departments to ask about their business communities' perspectives on the ordinance
  - iii. Contact the Greendale Police Department to ask about their perspective on an ordinance

**7. TABLED BUSINESS REVIEW:** None

**8. COMPLETED BUSINESS REVIEW:**

**9. ADJOURNMENT:** M. Green motioned to adjourn the meeting, seconded by J. Runnels. Meeting adjourned at 7:33 PM. Next meeting: November 13 11, 2018 at 6:00 PM at Greendale Health Department, Lower Level, 5650 Parking Street, Greendale

***Please notify Sue Shepard, Greendale Health Officer or Theresa Rypel, Clerk @ 423-2110 if you are unable to attend this meeting. Email: [trypel@greendale.org](mailto:trypel@greendale.org)***