GREENDALE PUBLIC LIBRARY
BOARD OF TRUSTEES

MINUTES

DATE: July 8, 2015

Present: Amidzich, Jensen, Lubing, Maierle, Mares, Sikorski.
Also Present: Gary Warren Niebuhr, Library Director

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 5:05 p.m. in the Community Meeting Room of the Community Learning Center.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

MINUTES

Trustee Lubing moved, Trustee Jensen seconded approval of the minutes for June 10, 2015.

Ayes: Amidzich, Jensen, Lubing, Maierle, Mares, Sikorski.
Noes: None.

VOUCHERS

Trustee Lubing moved, Trustee Sikorski seconded approval of the vouchers for June, 2015, in the amount of $12,429.99.

Ayes: Amidzich, Jensen, Lubing, Maierle, Mares, Sikorski.
Noes: None.

REVENUES

Noted. A discussion was held on the six-month report and how it relates to the budget. The Director noted that although the Library is accepting revenue by credit card through the Square, these revenues are not reflected in the revenue report. He will be meeting with the Clerk Treasurer's staff to develop a reporting procedure for these funds.

CLERK TREASURER'S REPORT

This discussion was moved to agenda item 6, B.

CITIZEN'S COMMENTS

None.

UNFINISHED BUSINESS

The CLCAC meeting of July 1st did not conduct any strategic planning after the announced resignations of President Mares and Debby Weyer. The Director suggests that after the CLC appointments are made an

orientation is held for the new members and that the CLCAC hold an all-day (or two night) planning session to complete the strategic plan.

Trustee Lubing moved, Trustee Maierle seconded, a motion to appoint Trustee Jensen to the CLCAC.

Ayes: Amidzich, Jensen, Lubing, Maierle, Mares, Sikorski.
Noes: None.

Trustee Maierle and Library Director Niebuhr met with Village Clerk/Treasurer Victory on July 1, 2015 per the Board's request at the June 10, 2015 board meeting. The Clerk/Treasurer stated that she will follow-up with Director Niebuhr regarding two account balances as requested. The Director explained the Revenues and Expenditures Compared to the Budget report to the Board. Trustee Maierle explained the Trial Balance and the Balance Sheet to the Board. These reports will be provided each month to the Board.

Trustee Maierle asked if the CLC would consider marketing itself during the Village Days event. The Director stated that paying employees, coordinating with the Health Department and Park and Recreation employees and the fact that the Library will be in the Village Days parade all makes an effort a challenge at this late date. The Director suggested that marketing the CLC could be one of the items included in the CLCAC's strategic plan.

NEW BUSINESS

The Library Board provided the Director with his merit score for 2014.

Trustee Lubing moved, Trustee Jensen seconded, a motion to pass the 2015 salary resolution as presented with a total of $304,371.

Ayes: Amidzich, Jensen, Lubing, Maierle, Mares, Sikorski.
Noes: None.

Trustee Maierle moved, Trustee Jensen seconded, a motion to that the Library Board shall convene into closed session pursuant to Section 19.85(1)(C) of the Wisconsin Statutes for the purposes of "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" The Library Board reserves the right to return to open session to act on matters discussed.

Ayes: Amidzich, Jensen, Lubing, Maierle, Mares, Sikorski.
Noes: None.

Respectfully submitted,
Gary Warren Niebuhr
Library Director

Jan.: Library Director Review & Review of Library Board Policies; Feb.: Open; March: Annual Report; April: Open; May: Open; June: General Budget Review & Director Mid-Year Review & Elections; July: Open; Aug.: Third Budget Review; Sept.: Third Quarter Review of the Library Director; Budget to Village Manager; Oct.: Budget to Village Board; Nov.: Joint Meeting with Foundation Board officers; Dec.: Review of Library Plan;