

**VILLAGE OF GREENDALE  
REGULAR BOARD MEETING  
JUNE 3, 2014**

President Hermes called the Village Board meeting to order at 7:00 p.m. in the Board Room of Village Hall.

**ROLL CALL**

Present: Ouellette, Barbian, Chadwick, Sikorski, Genz, Hermes  
Absent: Birmingham  
Also Present: Todd Michaels, Village Manager  
Kathryn Kasza, Clerk-Treasurer  
Sarah Jankowski, Assistant Village Manager  
Timothy Saidler, Fire Chief  
Robert Malasuk, Police Chief  
Robert McFaul, Public Works Director  
Susan Shepeard, Public Health Administrator  
Mark Uecker, Utilities Superintendent  
John Knepel, Baker Tilly  
Officer Tom Duhn

**MINUTES**

***Trustee Barbian moved, seconded by Trustee Chadwick, that the reading of the minutes from both the Special Board Meeting and Regular Board Meeting held on May 20, 2014 be suspended since all Board members received copies of same prior to tonight's meeting and that these minutes be approved as presented.***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes  
Nays: None  
Motion to Approve: Carried

**NEW COMMUNICATIONS**

None scheduled

**CITIZENS' COMMENTS**

NONE

**STANDING COMMITTEE REPORTS**

**A. Public Health, Welfare and Safety Committee, May 20, 2014 Meeting, Trustee Sikorski**

**i. Review and consider approval of proposed changes to the Village Traffic Code (#14-15, PHWS 14-01).**

Trustee Sikorski explained the discussion of changes recommended to the Municipal Traffic Code in Ordinance No. 866, and 867. These changes include adopting the state traffic code court fee changes

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as they occur and enabling the Village to enforce Truck Violations and thus collect the penalties for overloaded trucks which are quite substantial. The recommendation of the PHWS Committee is to amend these ordinances to change the fees to whatever the state legislature prescribes without changing the ordinance every time the fee structure changes; and to allow the officer trained in truck enforcement to target the overweight trucks that are damaging the roads in Greendale. Sikorski stated that the Police Chief pointed out that the purpose of this ordinance is not to be a revenue source but to discourage the violations that cause damage to our roads and keep trucks from circumventing designated truck routes.

Trustee Chadwick said it will prevent the trucks from using the Village to avoid the Municipalities that already have these ordinances in place. Trustee Sikorski asked the officer for a brief summary of the procedures involved. Officer Duhn said he does a safety inspection and checks for weight violations. President Hermes asked Duhn how he determines the weight. Duhn responded that he takes them to the scale at Pilot Travel on 20<sup>th</sup> and Ryan Rd and weighs them. Trustee Barbian asked if the Village has to post any signage for the truckers that the ordinance has changed. Duhn said no for the ordinance change, but signs must be posted for weight violations because the weight restrictions in the Village ordinance are lower. Manager Michaels said that initially this change will provide a little extra in revenue for the Village, but once the truckers find out they will avoid the Village's roads and long term it will prevent the damage to Village roads. Trustee Sikorski asked Officer Duhn how many hours he spent at school for this. Duhn answered that he spent one 40 hour week training at the State Patrol Academy.

***The Public Health, Welfare & Safety Committee recommends and Trustee Sikorski moved, seconded by Trustee Barbian, to approve the changes to the Village Traffic Code (#14-15, PHWS 14-01) Section 7.01 in Ordinance Number 866 for the addition of Wisconsin Statutes covering the local enforcement of commercial vehicle weight restrictions.***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes  
Nays: None  
Motion to Approve: Carried

***The Public Health, Welfare & Safety Committee recommends and Trustee Sikorski moved, seconded by Trustee Barbian, to approve the changes to the Village Traffic Code (#14-15, PHWS 14-01) Section 7.20(1) in Ordinance Number 867 to allow the Village to amend fees based on current State legislation without having to amend the Ordinance each time.***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes  
Nays: None  
Motion to Approve: Carried

**ii. Review and consider approval of proposed changes to the Village Traffic Code as it relates to charges for bicycle licenses (#14-16, PHWS 14-02).**

Trustee Sikorski summarized the discussion at the Public Health Welfare & Safety Committee about eliminating the fees for bicycle licenses. Sikorski stated that this would start next year at the bike rodeo. Sikorski also said that College Park School would help with registrations and raise money for additional helmets

***The Public Health, Welfare & Safety Committee recommends and Trustee Sikorski moved, seconded by Trustee Barbian, to approve Ordinance Number 868 amending Section 7.10 of the Municipal Traffic Code by removal of the bicycle licenses fees (#14-16, PHWS 14-02).***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes

Nays: None

Motion to Approve: Carried

## **B. Finance Committee, May 26, 2014 Meeting, Trustee Birmingham**

*The Finance Committee meeting regularly scheduled for May 26, 2014 was cancelled. The Board will suspend the rules and consider approving the business items as part of the June 3, 2014 regularly scheduled Board meeting agenda.*

### **i. Presentation of 2013 Financial Statements and External Audit Review**

John Knepel, partner at Baker Tilly, the Village's external auditing firm, presented the audit summary and reviewed the "Communication to Those Charged with Governance and Management" document. Knepel stated that the auditors gave an unmodified opinion that the financial statements are fairly stated in accordance with applicable standards. He told the Board they should feel comfortable to ask any questions they have and feel free to discuss any concerns for the next year's audit. Knepel went on to discuss some of the numbers in the summary report.

***Informational only, no action taken.***

### **ii. Consider Approving a Lease Agreement with Baycom Radio for the Police and Fire Department Portable and Mobile Radios. (FC 14-11)**

Fire Chief Saidler presented the request to purchase portable and mobile radios for a cost of \$110,000.00 with financing through a Lease Agreement between the Village of Greendale and Motorola Solutions. Saidler gave some background information about a cooperative venture that Milwaukee and Waukesha Counties have entered into to upgrade their radio systems with Motorola Solutions. Saidler stated that Motorola Solutions is offering substantial discounts for purchasing Motorola radios before June 15, 2014. The plan to implement these radios into inventory would be 2015 at the earliest and Saidler plans on budgeting for the cost and all necessary accessories in the 2015 budget.

***Trustee Barbian moved, seconded by Trustee Sikorski, to approve a Lease Agreement with Baycom Radio for the Police and Fire Department Portable and Mobile Radios as presented in FC 14-11.***

Trustee Genz asked how many radios the Village has. Saidler said the Fire Department has 15 and the Police Department has 34. Genz also asked how old the current radios are; Saidler said that he is not sure but they are no longer manufacturing them after this year. Manager Michaels said that since the lease agreement which allows for payment in 2015 is considered debt in 2014, the Village has the flexibility to raise the levy limit .2% for debt service, if the Board so chooses. Michaels said this is too good a deal to pass on without the Board making a decision whether to take it or not. Chief Saidler said that many other communities have taken advantage of this opportunity. The \$500 discount per radio was a mistake made by Motorola which was written into the contract and they must comply; therefore it is a one-time deal.

Police Chief Malasuk stated that the quality of this equipment is top of the line; so it is the very best equipment at the very best price. President Hermes asked about Milwaukee County's user fees.

Chief Saidler said these charges are for using the radios on their system. Saidler also said that these radios are compatible with either the Milwaukee County System or the WISCOMM (State) radio system. This is an important factor since the Village has not yet made a commitment to either system. President Hermes recommended that the Board approve this deal given the savings. Trustee Sikorski congratulated the chiefs on all their hard work. Trustee Barbian also thought this was too good a deal to pass up. Barbian also asked what they are going to do with the old radios; Saidler stated they would keep them in reserve until they no longer could fix them.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes

Nays: None

Motion to Approve: Carried

### **iii. Resolution No. 2014-15 Authorized Financial Institutions (FC 14-12)**

Clerk Treasurer Kasza stated that the Village must update the list of financial institutions it does business with every year to be in compliance with the Investment Policy.

***Trustee Barbian moved, seconded by Trustee Sikorski, to Approve Resolution No. 2014-15 Authorized Financial Institutions as presented in FC 14-12.***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes

Nays: None

Motion to Approve: Carried

### **iv. Fire Station Needs Analysis Update (FC 14-13)**

Fire Chief Saidler reviewed the items discussed at the May 13, 2014 meeting. One of the problems holding up the architect is getting an answer from the State Department of Transportation (DOT) about the 50 ft setback requirements. Scott Satula is going to assist in contacting the State. Saidler stated that the major concerns are the ability to still provide service out of current building during construction; new building would affect woodland to the north; potential flood plan in the construction area; and potential parking issues if community room is included. Trustee Chadwick asked if we can purchase land from the County, but Manager Michaels said it is not feasible as the County does not want to sell that parcel. Trustee Sikorski asked if it wouldn't be more practical to have a training room rather than a community room. Saidler and Manager Michaels said a training room could be made bigger to accommodate community events for a relatively low cost.

Informational only, no action taken.

### **v. Finance Committee Internal Audit Review of Bills Presented for Payment**

Trustee Ouellette said she reviewed three of each type of transaction, check, ACH and P-Card and everything was in order.

### **vi. Approval of Accounts Payable Checks for Payment**

***Trustee Barbian moved, seconded by Trustee Sikorski, to approve Accounts Payable check Nos. 96337 to 96436, in the amount of \$211,576.09; ACH Payments in the amount of \$637,102.55; P-Card purchases in the amount of \$117,817.12 for a total of \$966,495.76.***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes

Nays: None

Motion to Approve: Carried

#### **vii. Status of Accounts – April 30, 2014**

Clerk Treasure Kasza said a majority of the tax roll has been collected as of April 30, 2014 and there is more revenue than expenditures. The accounts are up-to-date and interest is up by a small amount.

President Hermes thanked Trustee Barbian for taking over for Trustee Birmingham.

#### **C. Community Development Authority, May 27, 2014 Meeting, Trustee Sikorski**

Trustee Sikorski read the minutes of the meeting. Sikorski then proceeded to review the development and history of the Community Development Authority (CDA) created by Ordinance 776 on January 16, 2001.

Informational only, no action taken.

#### **OLD BUSINESS**

##### **A. Board and Committee Appointments and Resignations**

President Hermes nominated Trustee Chadwick for the Board position on the Plan Commission. Trustee Barbian seconded the nomination. There were no more nominations.

***President Hermes moved, seconded by Trustee Barbian, to appoint Trustee Chadwick to the Plan Commission for the next term.***

Trustee Genz stated Trustee Chadwick is an excellent addition to the Plan Commission.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes

Nays: None

Motion to Affirm: Carried

#### **NEW BUSINESS**

**A. BOT 14-30 Special Community Event Permit – Greendale Entertainment Association – 2014 “Saturday Night Fun on the Green” Greendale Gazebo Performance Series.**

**B. BOT 14-31 Special Community Event Permit – Greendale Park & Recreation Department – Sunday “Village Nites on the Green” and Greendale Open Market Entertainment.**

President Hermes asked that item A and B be combined. Assistant Village Manager Sarah Jankowski presented these two special events that take place in the Gazebo on Saturday and Sunday nights, respectively. Both events have been taking place for a number of years and provide free entertainment to anyone wanting to attend throughout the summer.

***Trustee Barbian moved, seconded by Trustee Chadwick , to approve both Special Community Event Permits for Greendale Entertainment Association’s 2014 “Saturday Night on the Green” Greendale Gazebo Performance Series and Greendale Park & Recreation Department’s Sunday “Village Nites on the Green” and Greendale Open Market Entertainment.***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes

Nays: None

Motion to Approve: Carried

**C. BOT 14-32 Consider Approving Resolution No. R2014-06 – A Resolution Setting Salaries for certain Police Department Personnel.**

Village Manager Michaels presented this request which was discussed in “closed session” with increases taking effective July 1, 2013 when WRS deductions went into effect; the same as done with Fire Captains last fall.

***Trustee Barbian moved, seconded by Trustee Ouellette, to approve Resolution No. R2014-06 – A Resolution Setting Salaries for certain Police Department Personnel.***

Trustee Sikorski asked what the average years of service is for this group of employees. Police Chief Malasuk replied it was 10-15 years. Trustee Genz asked for clarification. He asked if this was in the current budget and Manager Michaels stated contingency would have to be used. Genz then asked if it should be carried over to next year. Michaels said it was an unusual situation because of special circumstances and the amount is not material to the budget. Clerk-Treasurer said it would cost more in the long run if it is delayed because interest would have to be paid to Wisconsin Retirement, as well as the costs would be reflected in the 2014 Financial Statements even if the payment was delayed due to the accounting. Trustee Chadwick said she felt it was an oversight on the Board’s part and should be corrected immediately.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes

Nays: None

Motion to Approve: Carried

**OFFICERS REPORTS**

**A. Village Manager’s Report:** Water Tower will be uplifted on June 8<sup>th</sup> and it will take two days. Trustee Chadwick wanted to know if we could get a picture of the old water tower next to the new water tower. Manager Michaels said yes, he would get that done.

**B. Village President’s Report:** NONE

**CITIZENS’ COMMENTS**

NONE

**ADJOURNMENT**

Motion by Trustee Sikorski, seconded by Trustee Chadwick, to adjourn.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Hermes

Nays: None

Motion to Adjourn: Carried

The Board adjourned at 8:25 p.m.

Respectfully submitted,  
Joan Siefert, CMC, WCMC  
Deputy Clerk